

1. Have clear goals.

2. Identify and don't tolerate the problem that stand in the way of your achieving those goals.

3. Accurately diagnose the problems to get at their root causes.

4. Design plans that will get you around them.

5. Do what's necessary to push these designs through the results.

DALIO'S 5-STEP PROCESS

	DAY of WEEK		
	1	2	3
Noticeable Events			
PROJECT :			
TASK	No. •	No. •	No. •
TASK	No. •	No. •	No. •
TASK	No. •	No. •	No. •
PROJECT :			
TASK	No. •	No. •	No. •
PROJECT :			
TASK	No. •	No. •	No. •
PROJECT :			
TASK	No. •	No. •	No. •
PROJECT :			
TASK	No. •	No. •	No. •
PROJECT :			
TASK	No. •	No. •	No. •

NOTES

	Week No.			
	4	5	6	7
Noticeable Events				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				
No. •	No. •	No. •	No. •	No. •
15%   30%   45%   60%   75%   90%   100%				

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