

The **week3** MCI Project client meeting was held in Room 4.20, Ingkarni Wardli Building at **12:00 pm on Thursday 16 March 2023**

Chair: Lize Chen

Members: Qingyan Yang, Yanlin Du, Guochang Chen

Client: Dr. Cruz Izu

Apologies: None.

1. Time and Place

The second MCI Project client meeting was held in Room 4.20, Ingkarni Wardli Building at 12:00 pm on Thursday 16 March 2023

2. Summary of Previous Meeting

- Presentation of client requirements
- Discussion and clarification of client requirements
- Research updates on the project
- Discussion and analysis of the research findings
- Decision on the roles and responsibilities of each team member

3. Improve the primary model of the project

The team reviewed the current model and identified areas for improvement. Dr. Cruz Izu indicated the removal of Login, Register, and Mark functions to focus on the core function: Code Converter. The team also discussed the extension from unilateral monolingual development to mutual multilingual development. Lize Chen assigned tasks to team members to make the necessary improvements.

4. Requirements Elicitation

The team reviewed the most basic core function of the project: cut/paste => converter. Dr. Cruz Izu indicated the basic goals of the project, which are to implement the conversion of small fragments of code. The team also identified additional requirements or functions, such

as the file import function. Yanlin Du assigned tasks to team members to implement these requirements.

5. Improve the Pitch Presentation draft

The team reviewed the current draft and identified areas for improvement. Dr. Cruz Izu indicated that the team should highlight the key points that people can realize without additional explanation and discussed the advantages of the project, such as using open source code to offer free service. The team identified target users, such as second programming language learners, professors who correct assignments, and those who read online code. The team also discussed adding connecting parts to tie the presentation together and redesigning the first page. Qingyan Yang assigned tasks to team members to make the necessary improvements.

6. Next steps

The team confirmed the date, time, and location of the next meeting and identified additional meetings as necessary to ensure the project's successful completion.