

MCI Project Weekly Time Sheet

Team Team 07 Student ID a1781257

Week starting:

8/05/2023

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	8/05/2023	7:00 PM	12:00 PM	5	Identify and fix bugs related to the file upload feature and the issue of converting to languages other than Java.	Addressing bugs and ensuring the functionality of all features is essential to the success of the project.	With these bugs resolved, continue to monitor the performance of these features and address any other issues that may arise during the testing phase.
Wednesday	10/05/2023	5:00 PM	8:00 PM	3	Discuss the structure of the testing plan with the team, clarify tasks for each member, and determine what needs to be covered in the testing plan.	Clearly defining the structure of the testing plan, as well as individual responsibilities.	With the testing plan and responsibilities clearly outlined, each team member can proceed with their respective tasks.
Thursday	11/05/2023	11:00 AM	5:00 PM	6	Engage in self-learning of JavaScript through a FreeCodeCamp course to improve skills for UI and feature improvements defined in the Milestone 2 plan.	Contribute more effectively to the UI and feature improvements planned for Milestone 2.	Contribute the skills for Milestone 2 implementation.
Saturday	13/05/2023	1:00 PM	5:00 PM	4	Work on testing plan report.	Contribute on finishing testing plan report on time.	Continue and finish the testing plan report and integrate the finished tasks with other team members' work.
Sunday	14/05/2023	6:00 PM	10:00 PM	4	Complete your tasks for the testing plan and review the work of other team members	Finalizing management materials for the week ensures that all project documentation is up-to-date, well-organized, and readily accessible for the team.	After completing the tasks and reviewing others' work, share the findings and feedback with the team.
Total				22			