

### MCI Project Weekly Time Sheet

Team: 07      Student ID: a1846838

Week starting: 20/3/2023

Day	Date	Time In	Time Out	Total hours	Task	How does it fit project plan?	Outcome/Next action
Monday	20-Mar	11:00 AM	5:00 PM	6	Participated in a team meeting to discuss the progress of the Code Converter project and share updates on individual tasks. Attended the lecture of the MCI project. Spent two hours improving and modifying slides for a pitch presentation related to the Code Converter project.	Project management can help the project to advance efficiently and reasonably. Dr. Cruz provided an improvement plan for the Pitch Presentation in the Lecture	Get a hold of the group progress. Ensure the smooth progress of the pitch presentation.
Tuesday	21-Mar	2:00 PM	7:00 PM	5	Conducted research on how to access the element inspector using Chrome DevTools. Studied the Chrome DevTools documentation to improve my understanding of its features and capabilities.	Learning front-end knowledge can be applied in the front-end development of the project	Continue to learn front-end knowledge
Wednesday	22-Mar	9:00 AM	6:00 PM	7	Attended the MCI project Seminar Recording and editing a pitch presentation video Studied the concept of the box model in CSS, including its components: content, padding, border, and margin	Pitch presentation is a part of the MCI Project. Learning front-end knowledge can be applied in the front-end development of the project	Finished Pitch presentation Continue to learn front-end knowledge
Thursday	23-Mar	3:00 PM	6:00 PM	3	Studied the concept of "normal flow" in CSS Learned about the differences between block and inline elements	Learning front-end knowledge can be applied in the front-end development of the project	Continue to learn front-end knowledge
Friday	24-Mar	9:00 AM	11:00 AM	2	Studied which HTML elements default to block-level and which default to inline-level Learned about the div and span HTML elements	Learning front-end knowledge can be applied in the front-end development of the project	Continue to learn front-end knowledge
Saturday	25-Mar	7:00 PM	9:00 PM	2	Participated in a team meeting to review the progress of the week and summarize individual tasks.	Project management can help the project to advance efficiently and reasonably.	Get a hold of the group progress.
				<b>Total</b>	<b>25</b>		