Teacher-Scholar Website Checklist

*This checklist is part of CGU’s course titled PFF 531: Practicum & Portfolio.*

Use this checklist to ensure that you understand and have demonstrated the course competencies to the best of your ability. The checklist has been divided into sections to help you focus on different parts of your syllabus each week.

* Each numbered item on the checklist is worth one point.
* Remember that the points are to give you formative feedback. You can continue to resubmit this assignment until you receive all the points.
* The course is graded as Satisfactory or Unsatisfactory and all assignments must earn full points to earn a “Satisfactory” in the course.

# Website Content

1. Home Page: Your URL leads to a page with information about you and a picture of you or one that represents you.
2. Contact Information: Your contact information is a professional email or webform and is easily found either on your Home Page or a Contact Page.
3. Teaching: You have a dedicated Teaching Page (and sub-pages if needed) to present your teaching. At a minimum it should include:
   1. Teaching Philosophy Statement
   2. Diversity Statement
   3. Sample syllabus
   4. Sample assignment with rubric
4. Research: You have a Research Page (and sub-pages if needed) to present your scholarly interests and work. At a minimum it should include a scholarly paragraph of your research interests and projects. (Optional: you can also include your publications, presentations, book reviews, etc.)
5. Service or Professional Engagement: You have a Service or Professional Engagement page (and sub-pages if needed) to present your larger professional life and community engagements. At a minimum it should include:
   1. Professional Associations
   2. Service and Volunteer Work (This includes community volunteer work and service related to college like committees, clubs, and groups. If you do not have anything to add to this section, explain what you plan to do moving - forward. This is something colleges look for in their professors.)
6. Viewer Friendly Text: Your website is not overly text heavy but has enough narrative to help the viewer understand the pages. Text used is concise; you avoid long and wordy sentences. There is no jargon. Text speaks directly to the viewer.
7. Relevant Images: Images and graphic elements when used are clearly relevant to the page or text with which it is presented.
8. Copyright: Images are copyright free/permissioned for use in the public domain. Images are captioned with their URL and/or permission to use citations. –
9. ADA Compliance: Images are marked as decorative or have alt text that explains the image.