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| **Title:** | Group 1 The Fouth Formal Meeting with Project Clients | | |
| **Date** | 13.09.2024 | **Start Time** | 01:00 |
| **Venue** | Teams Online | **Meeting No.** | 7 |
| **Client Liaison Person:** |  | **Minute Taker** | Adharsh Sundaram Soudakar |

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| **ATTENDANCE** | | | |
| **Name** | **Position** | **Organisation** | **Email** |
| Ashley Li | Member | UWA | 23428364@student.uwa.edu.au |
| Ella Zhang | Member | UWA | 23844446@student.uwa.edu.au |
| Xuechen Mao | Minutes taker | UWA | 23884895@student.uwa.eud.au |
| Fudong Qin | Member | UWA | 23992836@student.uwa.edu.au |
| Adharsh Sundaram Soudakar | Member | UWA | 23796349@student.uwa.edu.au |
| Zhaoyang Lin | Member | UWA | 24042674@student.uwa.edu.au |

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| **Key Dates** | |
| 23rd August, Friday at 11:59 pm | Deliverable 1 - Group Project Specification (Marker: clients) |
| 20th September, Friday at 11.59pm | Deliverable 2 – Individual Assignment (Marker: Teaching team) |

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| **Agenda details** | |
| 1. | Fudong presented the latest developments in the project, the clients really appreciated the development and said that most of the requirements have been met. |
| 2. | The client requested us to save this version of the project as the first deliverable version as it almost met most of the requirements |
| 3. | The clients also requested for admin control (an admin page). This page is dedicated for the admin to change preset rules. |
| 4. | The clients wanted the preset rules to be displayed by default instead on the click of a button to avoid confusion for the user. |
| 5. | The client also requested a feature where the admin can give edit access to one single user for one or more preset rules. This was mentioned as an additional feature but not a priority. |
| 6. | The database development was shown to the client. But the clients needed some more time to come up with comments on the same. |
| 7. | Overall, the clients were satisfied with the progress. |