



PES UNIVERSITY

(ESTABLISHED UNDER KARNATAKA ACT NO.16 OF 2013)

Office of Dean, Student Affairs

ATTENDANCE REQUEST FORM

Name:	USN:	Campus:
Program:	Semester:	Department:
Event Details:		

Requested attendance details (Course Code to be filled against date / time)

Date	8:15 to 9:15	9:15 to 10:15	10:45 to 11:45	11:45 to 12:45	1:30 to 2:30	2:30 to 3:30	3:45 to 4:45	4:45 to 5:45	Total Hours
	Total Hours of Attendance claimed								

Summary of Attendance claimed:

Sl.No	Course	Course Code	Total Hours claimed per course
	Total Hours of Attendance claimed		

Signature of
Student

Signature of
Team Head

Signature of
Faculty Coordinator

Signature of
Dean, Student Affairs