*<Name of Event>*

**Date:**

**Time:**

**Venue:**

Event Report

***<Detailed Description of the Event to be presented here>***

**Number of participants:**

**Winners:**

| **Name** | **SRN** | **Department** | **Prizes (Amounts if applicable in Rs.)** |
| --- | --- | --- | --- |
|  |  |  |  |

**Organizing members:**

**Department of CSE**

| **Sl. No.** | **Name** | **SRN** |
| --- | --- | --- |
|  |  |  |

**Department of ECE**

| **Sl. No.** | **Name** | **SRN** |
| --- | --- | --- |
|  |  |  |

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**Office Bearers of the Club:**

**Department of CSE**

| **Sl. No.** | **Name** | **SRN** |
| --- | --- | --- |
|  |  |  |

**Department of ECE**

| **Sl. No.** | **Name** | **SRN** |
| --- | --- | --- |
|  |  |  |

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**Team Members of the Club:**

**Department of CSE**

| **Sl. No.** | **Name** | **SRN** |
| --- | --- | --- |
|  |  |  |

**Department of ECE**

| **Sl. No.** | **Name** | **SRN** |
| --- | --- | --- |
|  |  |  |

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***<Pictures of the Event (Embed the images here and send them separately as jpeg images with the report)>***

Budget Report

1. Details of the amount requested
2. Details of amount generated: Sponsorships, Registrations etc.
3. Details of Amount spent:

Amount spent to be provided in a table under broad categories, with total spent at the bottom. Follow sample provided.

| **Sl. No** | **Category** | **Amount in Rs.** |
| --- | --- | --- |
|  | Stage & Infrastructure |  |
|  | Food & Refreshments |  |
|  | Creatives |  |
|  | Hospitality |  |
|  |  |  |
|  |  |  |
|  | **Total Amount:** |  |