



# UNIVERSITY OF DHAKA

## INSTRUCTIONS FOR PAPER-SETTERS

(Approved under A.C.M. 3-12-37)

1. No question shall be set at any examination which may require and expression of religious belief on the part of candidates.
2. Examiners setting papers shall be guided, as to the scope of the subjects of examination, by the syllabus prescribed and as to the standard and extent of knowledge required, by the books, if any, recommended by the University from time to time for such purpose.
3. The paper set shall be such as candidates can reasonably be expected to answer within the time allotted. The question in each subject shall be fairly distributed over the whole course in that subject, and shall conform to the regulation laid down for the particular examination. Examiners shall allow some choice questions to candidates.
4. Examiners shall as far as practicable, avoid any marked change of standard from year to year, but shall not be required to set the same type of questions every year.
5. Examiners shall set questions which are within the capacity of the candidates, but shall so frame them that there shall be no ambiguity as to their meaning and that they cannot be answered by unintelligent memorising.

### The Paper-setter is particularly requested

1. To take special care in writing proper names and technical words
2. To set questions for Honours and Master's Degree Examinations in such a way that originality and individuality of the candidate may be encouraged.
3. To make sure that the manuscripts of questions are as clear and legible as possible so as to ensure accuracy in printing.
4. To give at the bottom of the question paper, in case of quotations and extracts, full reference to the text books or other books from which they are taken indicating the edition used and the page on which they occur.
5. To destroy any copy of the question papers framed by and all rough drafts and memoranda connected therewith.
6. To initial all corrections without exception.
7. To sign at the bottom of each sheet of his question paper in the place indicated.

Sd/-  
Controller of Examinations  
UNIVERSITY OF DHAKA

N.B. :—If any paper-Setter fails to send his question paper by the date fixed for the purpose, the University shall have the right to appoint another Examiner in his place without further notice.