



## Report on World Health Day Celebration in Collaboration with Public Health Center Laloo, Hyderpora

**Introduction:** World Health Day is celebrated annually on April 6 to raise awareness about global health issues and to promote healthy living. This year, Iqbal Institute of Technology and Management (IITM) observed World Health Day in collaboration with the Public Health Center, Laloo, Hyderpora. The theme for World Health Day 2025 was "Health for All," emphasizing the importance of providing universal access to healthcare services for every individual, regardless of socioeconomic status.

**Event Overview:** On April 7, 2025, a special event was organized to commemorate World Health Day with the collaboration of Public Health Center Laloo. The event aimed at raising awareness about health-related issues and promoting the theme "Health for All." The activities included interaction sessions, health awareness talks, and the organization of a free medical camp for the local community and IITM students.

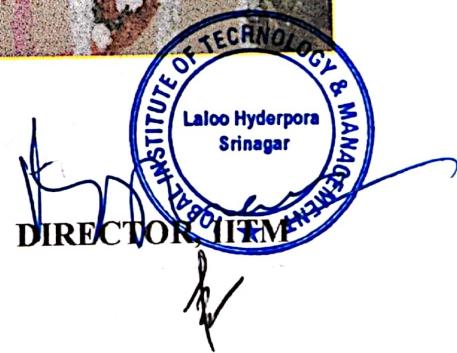
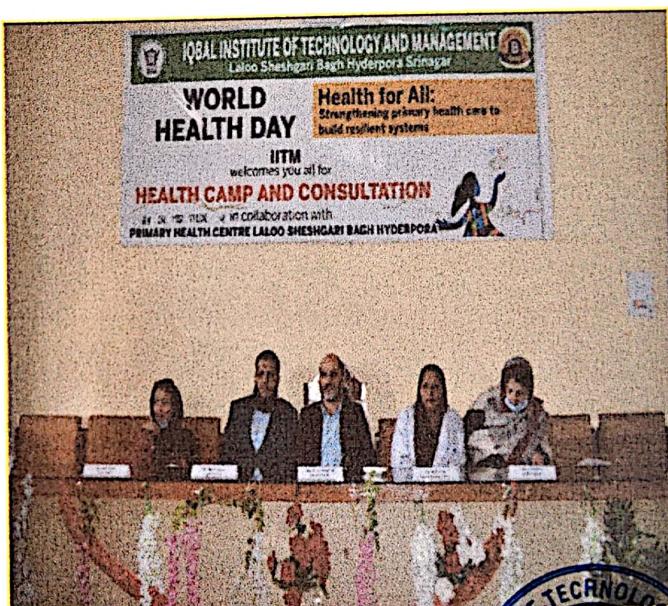
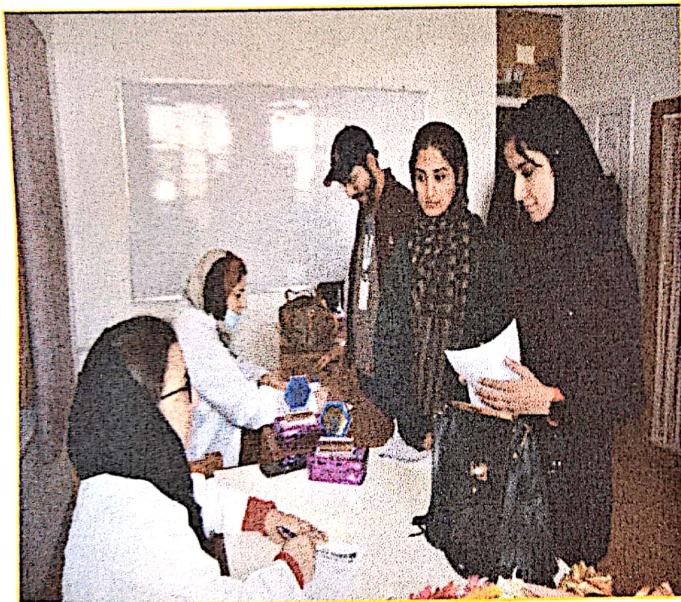
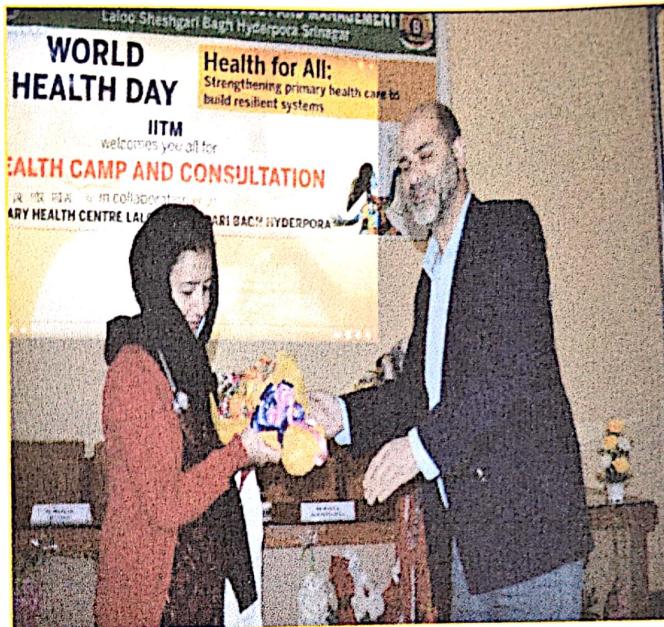
**Objective:** The primary objectives of the event were:

1. To promote the theme "Health for All" by educating students and the local community about accessible healthcare.
2. To provide free healthcare services, including basic medical consultations, check-ups and medications.
3. To raise awareness about the importance of health and well-being.
4. To foster collaboration between IITM and the Public Health Center Laloo, Hyderpora.

### Activities Conducted:

1. **Interactive Sessions:** Public Health Center Laloo organized several interactive sessions with IITM students. These sessions covered various aspects of health, including preventive care, nutrition, mental health, and the importance of regular health check-ups. The experts from the public health center engaged students in lively discussions, answering their questions and sharing tips on maintaining good health.
2. **Health Awareness Talks:** The event featured informative talks on the theme "Health for All." Health professionals from the Public Health Center highlighted the importance of equitable healthcare services, the role of preventive healthcare in improving public health, and the significance of community health initiatives.
3. **Free Medical Camp:** A free medical camp was set up at IITM in collaboration with the Public Health Center Laloo. The camp offered a range of medical services, including free consultations, blood pressure check-ups, glucose testing, and general health assessments. Local residents and students were invited to avail of these services, ensuring that individuals from all walks of life could benefit from the initiative.

**Impact:** The celebration of World Health Day in collaboration with the Public Health Center Laloo proved to be a success in promoting the theme of "Health for All." Several students and local residents benefited from the free medical services provided, while others gained valuable knowledge about maintaining their health. The interactive sessions and health talks helped raise awareness about the importance of healthcare access and preventive measures in promoting long-term well-being.





## Report on International Yoga Day Celebration

**Date:** June 21, 2023

**Location:** Iqbal Institute of Technology and Management (IITM)

### Objective

The celebration of International Yoga Day at Iqbal Institute of Technology and Management (IITM) aimed to promote the physical, mental, and spiritual benefits of yoga. The event emphasized the importance of incorporating yoga into daily life as a means of improving overall well-being, reducing stress, and enhancing focus and productivity.

### Event Highlights

#### 1. Yoga Sessions

The day began with a group yoga session conducted by a certified yoga instructor. Students, faculty, and staff participated in various yoga poses designed to improve flexibility, strength, and mental clarity. The instructor also highlighted the importance of proper breathing techniques (pranayama) to reduce stress and increase mindfulness.

#### 2. Lecture on the Benefits of Yoga

A special lecture was held, where an expert in wellness and yoga shared insights into the long-term benefits of regular yoga practice. The lecture focused on how yoga can enhance mental health, increase focus, improve posture, and alleviate common physical issues such as back pain and fatigue.

#### 3. Promoting a Healthy Lifestyle

As part of the Yoga Day celebration, participants were also introduced to holistic living principles, including healthy eating, mindfulness, and the importance of sleep. Information about maintaining a balanced and healthy lifestyle was distributed through pamphlets and posters.

### Acknowledgments

Special thanks to the yoga instructor for conducting the sessions and workshops with great expertise. Appreciation is also extended to the Department of Management Studies and the Physical Education Department for their support in organizing the event. The students and faculty members who participated in the sessions made the celebration a resounding success.

### Conclusion

The celebration of International Yoga Day at IITM was a memorable and impactful event that not only raised awareness about the importance of yoga but also encouraged the community to adopt yoga as a practice for improving their health and well-being. The event reinforced the idea that yoga is a holistic approach to leading a healthy, balanced life. We look forward to continuing such initiatives in the future, aiming to foster a culture of wellness and mindfulness at IITM.





**Report on Inter-College Marathon Run**  
**Organized by Iqbal Institute of Technology and Management (IITM)**  
**Date: 5th June 2023**  
**Theme: Freedom from Drugs**

On the occasion of World Environment Day, the Iqbal Institute of Technology and Management (IITM) organized an **Inter-College Marathon Run** on 5th June 2023. The event, themed *Freedom from Drugs*, aimed to promote a healthy and drug-free lifestyle while highlighting the importance of environmental preservation.

#### **Event Details**

The marathon began at **Foreshore Road, Nishat**, and concluded at **Duck Park**, covering a scenic route along the picturesque Dal Lake. Participants included over 100 students from various colleges, faculty members and volunteers.

#### **Objectives**

1. To raise awareness about the detrimental effects of drug abuse.
2. To inspire youth to adopt healthier lifestyles.
3. To commemorate World Environment Day by encouraging eco-friendly practices.

#### **Inauguration Ceremony**

The event commenced with a brief inauguration ceremony at Foreshore Road, where the Principal of IITM delivered an inspiring speech emphasizing the dual significance of the event—spreading awareness about drug abuse and environmental conservation.

#### **Highlights of the Event**

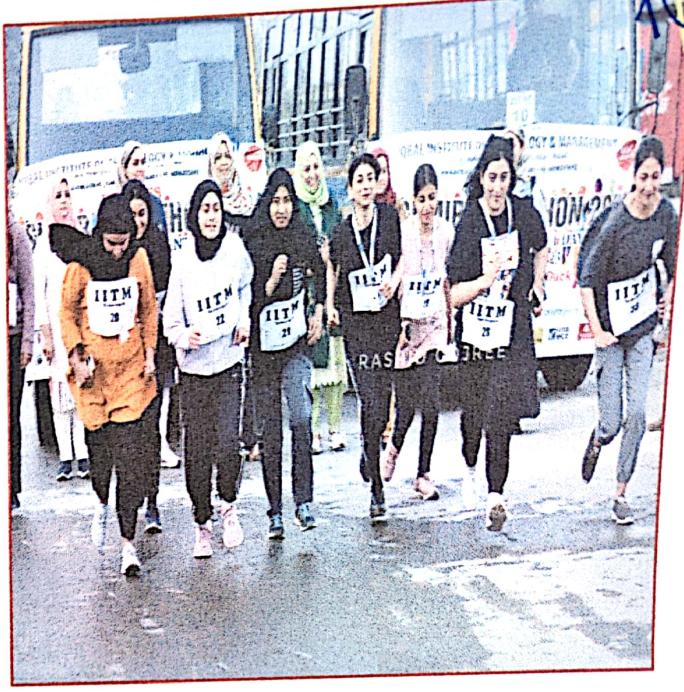
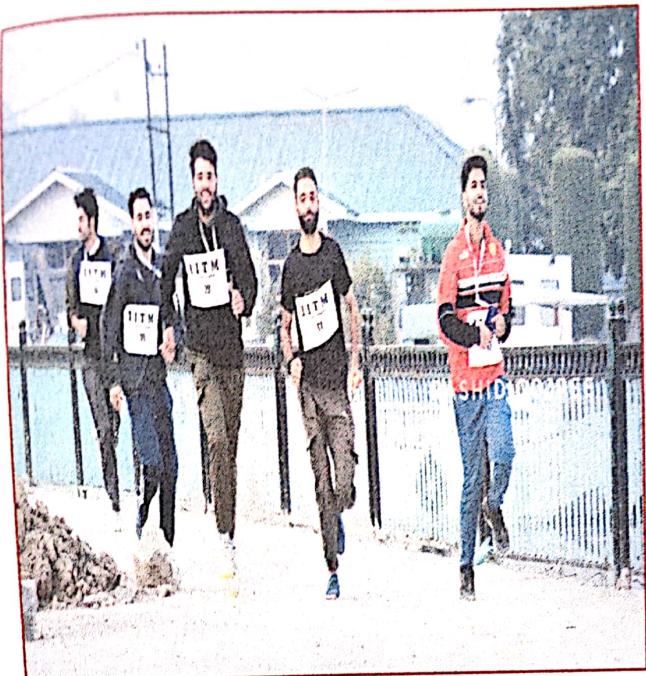
- The marathon was flagged off at 7:00 AM, with participants enthusiastically taking to the road amidst cheers and encouragement.
- Eco-friendly practices were emphasized, with water stations providing biodegradable cups and volunteers ensuring no littering occurred along the route.
- Informative banners and placards carried by participants spread impactful messages about the theme.

#### **Awards and Acknowledgments**

The top three runners were awarded trophies and certificates of appreciation during a small concluding ceremony at Duck Park. All participants received participation certificates as a token of encouragement from Chairman IITM in college Felicitation ceremony.

#### **Conclusion**

The event was a grand success, receiving positive feedback from participants and spectators alike. It not only raised awareness about the importance of staying drug-free but also underscored the significance of protecting the environment. The organizers expressed gratitude to all the participants, volunteers, and



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INITIATES  
**KASHMIR MARATHON 2023**  
WORLD ENVIRONMENT DAY  
Monday 5th June, 2023  
*Running Track: Nishat To Duck Park*  
Sponsored By:







**Dear Students,**

We are delighted to inform that the students listed below are selected to receive the prestigious **Sakhawat Centre J&K Scholarship**. The students will be awarded with the Certificates and Scholarship amount.

In light of this achievement, we request your presence at the Scholarship Ceremony scheduled for **February 3rd, 2024, at 11:00 am**. The ceremony will take place at Auditorium IITM.

### **SAKHAWAT CENTRE SCHOLARSHIP-2023**

S.No.	Student Name	Home Address	Semester/ Batch
1	Suhail Ahmad Najar	Khonmoh Srinagar	BCA -1st Sem Batch 2023
2	Asif Ashraf	Chandhara pampore	MBA -3rd Sem Batch 2022
3	Rabiya Manzoor	Chandapora, habba kadal	MBA -1ST Sem Batch 2023
4	Rahil Sidiq	Lal Nagar Chanpora	BCA -1st Sem Batch 2023
5	Uzair Hameed	Lal Nagar Chanpora	BCA -1st Sem Batch 2023
6	Huzaib Hassan Ganai	Shankerpura Budgam	BCA -1st Sem Batch 2023
7	Kamran Sidiq	Mir Mohalla Awanta Bhawan	BCA -1st Sem Batch 2023
8	Mehky Jan	Krawoora	BCA -3rd Sem Batch 2022
9	Mir Fazil Fayaz	Shehyar Habba Kadal	MBA -3rd Sem Batch 2022
10	Furqan Bashir	Eidgah Colony Nowgam	BBA-5th Sem Batch 2021
11	Nazim Jalal	Seer Hamdan Mattan	BCA -3rd Sem Batch 2022
12	Shah Taskeen	Khurhama Lolab	BCA -1st Sem Batch 2023
13	Shaista Jan	Nunar Budgam	BCA -1st Sem Batch 2023
14	Sheikh Umer Iqbal	Bota Kadal	BCA -1st Sem Batch 2023
15	Umar Gani Malik	Shogpora	BCA -1st Sem Batch 2023
16	Syed Sheeban	Dulla Bagh Soura	BCA -1st Sem Batch 2023
17	Samina Farooq	Rainawari	MBA -3rd Sem Batch 2022

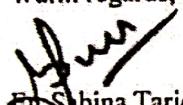


18	Afreen Showkat Beigh	Allochi Bagh	BBA-3 <sup>rd</sup> Sem Batch 2022
19	Furqan Rashid	Kralapora	
20	Faisal khan	Chanapora	BCA-3rd Sem Batch 2022
21	Mandeep Singh	Chitreshahi karanagar	BBA- 6th Sem Batch 2021
22	Sahil Masood	Shah mohalla Nawab bazar	Bca- 1st Sem Batch 2023
23	Touseef Yousuf	Gangbugh	Bca Ist Sem Batch 2023

Your presence will add grace to this event, making it a truly memorable gathering. Please ensure your punctuality.

Thank you.

Warm regards,

  
Sabina Tariq  
Convener Scholarship





**Dear Students,**

We are delighted to inform that the students listed below are selected to receive the prestigious Taj & Zakir Scholarship. The students will be awarded with the Certificates and Scholarship amount.

In light of this achievement, we request your presence at the Scholarship Ceremony scheduled for February 3rd, 2024, at 11:00 am. The ceremony will take place at Auditorium IITM.

### **STEM SCHOLARSHIP -2023**

S.No.	Student Name	Home Address	Semester/ Batch
1	Anees Zaflar	Illahi Bagh Buchpora	MBA-3rd Sem Batch 2021
2	Arbeena Jan	Shivpora Srinagar	BCA-1st Sem, Batch 2023
3	Fabiyan Khursheed	Sakkidaslar safakadal, srinagar	MBA-3rd Sem Batch 2021
4	Iqra Nazir	Warpahou, ganderbal	MBA-3rd Sem Batch 2021
5	Juneeb Fayaz	Batamaloo Srinagar	BCA-1st Sem, Batch 2023
6	Mehr ul Nisa	Dhobi Mohalla Batamaloo	BCA-5th Sem, Batch 2021
7	Mehvish Majeed	Parimpura srinagar	BCA-1st Sem, Batch 2023
8	Mir Amaan Riyaz	68, Balgarden, Karanagar, Srinagar 190010	BCA-3rd Sem, Batch 2022
9	Mohammad Irfan	Gung Bugh Srinagar	BCA-3rd Sem, Batch 2022
10	Mohammad Daniyal	24, Balgarden, Srinagar 190010	BCA-3rd Sem, Batch 2023
11	Mouzin Gulzar	Nadihal Bandipora, 193502	BCA-6th Sem, Batch 2021
12	Mudasir Ahmad Mir	Watdoru Galwanppora	BCA-3rd Sem, Batch 2022
13	Muskaan Jan	Shivpora Srinagar	BCA-1st Sem, Batch 2023
14	Nimra Jan	Chattabal Srinagar	BCA-1st Sem, Batch 2023
15	Riyan Noor	Dawood Colony, Soura, Srinagar 190011	BCA-6th Sem, Batch 2020
16	Sadiya Nisar	Jahangir Colony Bhagat	MBA-3rd Sem Batch 2021

Naqabdar





17	Shaista Rehman	Narkara, Budgam, 190018	BCA-3rd Sem, Batch 2022
18	Shruti Sharma	Maisuma Srinagar	BCA-5th Sem, Batch 2021
19	Sugra Salam	Chowdary Bagh rainawari	MBA-3rd Sem Batch 2021
20	Suhail Nabi	Gulshan Abad Hyderpora	MBA-3rd Sem Batch 2021
21	Ubaid Ullah	Nowgam Srinagar	BCA-3rd Sem, Batch 2022

Your presence will add grace to this event, making it a truly memorable gathering. Please ensure your punctuality.

Thank you.

Warm regards,

E. Sabina Tariq  
Convener Scholarship





## FEE DETAILS - Jibreal Memorial Scholarship.

NO.	NAME	Class/Semester	ORPHAN	Fee Balance	Amount of Scholarship
1	Farhan Ashraf	BCA 6th Batch 2021	N (Mother divorced)	6200	6200
2	Anees Riyaz	BCA 5th sem Batch 2022	N	30000	5500
3	Fahiq Farooq	BCA 3rd sem Batch 2023	N	10300	5500
4	Mohammad Taha Malik	BCA 3rd sem Batch 2023	Y	30000 up coming	8000
5	Juneeb Fayaz	BCA 3rd sem Batch 2023	N	30000 up coming	5000
6	Shah Taskeen	BCA 3rd sem Batch 2023	N	15,000/-	8000
7	Akash Manzoor	BCA 3rd sem Batch 2023	N	15,300/-	5500
8	Umar Gani Malik	BCA 3rd sem Batch 2023	N	12,000/-	5000
9	Farzan Qayoom	BCA 1st sem Batch 2024	Y	15,100/-	8100
10	Sajid Hussain Pirzada	BCA 1st sem Batch 2024	Y	15,100/-	8100
11	Muzamil pervez Qureshi	BCA 1st sem Batch 2024	N	14,100/-	5000
12	Sheikh Mohammad Dawar	BBA 1st sem Batch 2024	Y	Upcoming fee 30,000/-	8000
13	Uzair Altaf	MBA-3rd Sem Batch 2023	N	45,100/-	10,100
14	Mehr ul Nisa	MCA-1st Sem Batch 2024	Y	36,300/-	12,000

*Signature*  
 30/12/2024

*Signature*  
 30/12/2024

*Signature*  
 30/12/2024



# NEP - SCHOLARSHIP - 2023-24.

## NSP 2.0 Scholarship Recipients (Renewal)

Sr. #	Application Id	Name/Father's Name	Mobile	Course Name	Name of Scheme
1	LA202122001497315	ANSIYA TUL HAWRA /Zakir Hussain	XXXXXX1943	BACHELOR OF BUSINESS ADMINISTRATION(BUSINESS ADMINISTRATION)	CENTRALLY SPONSORED SCHEME OF POST MATRIC SCHOLARSHIP FOR ST STUDENTS-LADAKH





Iqbal Memorial Trust's Group of Institutions

## **IQBAL INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

Laloo Sheshgaribagh, Hyderpora, Srinagar – 190014

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## **OFFICE ORDER**

ORDER NO.: 61/IITM OF 2023

DATED : 19- 03-2023

List of the College committees and their objectives, responsibilities are as under. Student representatives for committees to be selected by respective conveners of the committees on yearly basis record for the same to be maintained by the committee convener.

### **1. Examination Committee :-**

- i. Convener : Mrs. Sabina Tariq
- ii. Deputy Convener : Mr. Adil Mehraj
- iii. Members : HOD's of Computer Science Department and Management Department.

### **Objective:-**

To help and ensure smooth and orderly conduct of examinations in the institute as per guidelines issued by the University of Kashmir / AICTE from time to time or any other third party exams held at IITM, like NEET, NIELET exam etc.

### **Responsibilities:-**

1. Monitoring and conduct of internal and continuous assessment exams.
2. Submission of awards to Kashmir University on time.
3. Making necessary arrangements for conduct of any type of third party exams held at IITM.
4. Keeping record of each and every issue related to the examinations.
5. To settle the bills related to examinations conducted by University agencies conducting the examination.
6. To remain in constant touch with the controller of examination and other exam related offices in University of Kashmir.
7. To obtain latest telephone directory of University of Kashmir for record and reference purposes.

## **2. Disciplinary & Anti Ragging Committee :-**

- i. Convener : Mr. Adil Mehraj
- ii. Members : Dr. Asma Gulzar, Mrs. Asifa Arabi.
- iii. Student Representative.

### **Objective:-**

To assist the college authorities in promoting and maintaining discipline in the institute and prevent anti ragging menace in any form.

### **Responsibilities:-**

- 1. To promote and maintain discipline in the institute by pro-actively assisting the college authorities by involvement and giving suggestions.
- 2. To ensure implementation of anti-ragging measures by students in the institute by pro-actively involving, giving wide publicity to prevent ragging and taking rounds around college premises and such taking preventive measures.
- 3. Awareness among Staff & Students regarding rules, norms, and values of I.M.T.
- 4. Remedial measures for indiscipline of any kind.

### **3. Publication Committee :-**

- i. Convener : Mr. Salman Farooq
- ii. Members : Mr. Adil Majeed, Ms. Shifa,  
Mr. Adil Bashir.
- iii. Student Representative.

### **Objectives:-**

- 1. To oversee and supervise research and development activities in the college and to encourage faculty and students in writing research papers representing college.
- 2. To prepare Quarterly “News Letter”
- 3. To collect articles from faculty, staff and students for annual College Magazine “Eagle”
- 4. To make necessary arrangement for publishing annual College Prospectus.

### **Responsibilities:-**

- 1. Exploring possibilities of research collaborations, nationally and internationally for long term development.
- 2. Reviewing and monitoring research and development activities at college.
- 3. Engaging and encouraging students for writing quality research papers.
- 4. Involve faculty for writing quality research papers.
- 5. Giving feedback to management periodically (half yearly).

#### **4. IT Cell :-**

- i. Convener : Mr. Javeed Ahmad Paray
- ii. Members : Mr. Umer Yousuf Beigh and Mr. Adil Bashir

#### **Objectives :-**

1. To ensure that the college website is regularly updated, improved and well maintained.
2. To provide technical support to librarian of college in updating and maintaining library management software.
3. To ensure LAN, Wifi and internet facility are up and running 24X7.
4. To annually recommend hardware and software updates needed for all college labs.

#### **Responsibilities :-**

1. Regularly update the information/data given on the website under various items/heads so as to have the latest and correct information about the institute at all times and to remove the incorrect and irrelevant data.
2. Collect information about the latest events in the institute, achievements etc and get them posted on the website by way of write ups and pictures etc.
3. Update all communications, notices, announcements etc on a regular basis.
4. Strive to make improvement in the website with respect to design, preventability etc. on a continuous basis.
5. Maintain grievance Redressal software of college and send the complaints received through this software to Grievance Redressal Committee.

## **5. Library Committee :-**

- i. Convener : Chief Librarian.
- ii. Members : Mr. Imran Ahmad Khan, Mr. Adil Mehraj.
- iii. Student Representative.

### **Objective:-**

1. To function as a conduit/ channel between the library and its users.
2. To modernize the library from time to time

### **Responsibilities:-**

1. To assist the Librarian in formulating Library policy.
2. To look after general maintenance of the library in terms of reading material and infrastructure.
3. To effectively involve in fostering the reading habit of staff and students.
4. To devise methodology for weeding out outdated and unnecessary library material as per the rules and norms of library science.
5. Prepare list of books and reference books in consultation with Faculty Members and Students to be procured from time to time.
6. Steps to be taken to make library resources beneficial to the students & faculty members.

## **6. Cultural and Social Responsibility Committee :-**

- i. Convener : Mrs. Sabina Tariq.
- ii. Members : Mrs. Aasifa Arabi and Dr. Asma Gulzar
- iii. Representative from Students Council

### **Objectives:-**

1. To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.
2. To inculcate and develop social sensitivity, moral values and professional ethics in IITM students along with their academic formation so as to show responsible behavior to the professional community and society at large and to grow as responsible citizens of high moral values, making valuable contributions to profession/community/society, thus realizing a major thrust in the Vision and Mission of the IITM.

### **Responsibilities:-**

1. The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
2. To plan and schedule cultural events for the academic year.
3. To organize social service groups and clubs as well as outdoor filed activities, to encourage and involve students in social service activities.

## **7. Sports Committee :-**

- i. Convener : Mr. Mubashir Qadir.
- ii. Members : Mr. Salman, Mr. Umar Yousuf and Mr. Pervaiz (Physical Teacher)
- iii. Representative from Students Council classes

### **Objective:-**

To provide healthy leisure time to every student.

### **Responsibilities :-**

- 1. Coordinate with the Physical Teacher by keeping the stock inventory of previous and current years' sports goods and Order purchase of sports goods in consultation with the Principal.
- 2. Arranging the venues for sports events in consultation with the Principal
- 3. Hold sports events in the college campus.
- 4. To recommend students for permission to participate in the intra-or inter college events
- 5. To recommend attendance to students who have taken part in sports events as per rules.
- 6. Maintaining discipline in all sports events taking place in and outside the college.
- 7. Holding sports events for staff members.
- 8. Maintaining records of sports events attended by students outside the college, within the University and outside.
- 9. Calendar the schedule of sports events for the whole academic year in advance.
- 10. To remain in liaison with the sports council of Kashmir University.

## **8. Alumni Committee :-**

- |                     |   |
|---------------------|---|
| i. Convener         | : Mrs. Ambreen.                             |
| ii. Member          | : Mr. Javeed A. Paray & Mr. Mubashir Qadir  |
| iii. Alumni Members | : Mr. Abdul Shakoor and Mr. Zain-ul-Abudin. |

### **Objectives:-**

1. To significantly increase alumni interaction with the institution.
2. Fostering and keeping alive loyalty at Alumni to the institution and creating concern for its welfare.
3. Inculcate exchange of ideas among alumni and between students.
4. To assist current students to achieve their goals by means of mentorship setup through College Alumni.

### **Responsibilities :**

1. To maintain an up-to-date and detailed database of the alumni working in India and Abroad viz. Phone Numbers, E mail ID, Office Address, Home Address, Landline Number and their usual travel plan (this opportunity can be utilized to invite them to college for interaction besides motivating and arousing sentiment to contribute to the development of IITM by becoming source of PLACEMENT for IITM students).
2. To encourage our alumni to share their knowledge of latest technology and trends being used in their country of work among our students.
3. To highlight the success of alumni and to improve the credibility and reputation of the IITM.
4. Plan and promote a platform for interaction between alumni and IITM.
5. Maintain healthy relationship with the alumni body.

## **9. Grievance Redressal Committee :-**

- |      |                         |                                      |
|------|-------------------------|--------------------------------------|
| I.   | Chairman                | : Dr. R. A. Thakur (Director, IITM). |
| II.  | Convener                | : Mrs. Sabina Tariq.                 |
| III. | Members                 | : Mrs. Qurat, Mrs. Ambreen.          |
| IV.  | Student Representative. |                                      |

## **Objectives:-**

1. To provide an avenue for the aggrieved students to redress their individual grievances in order to have a healthy atmosphere among students, staff and management in the Institute.
2. To comply with the AICTE regulations to provide for establishment of Grievance Redressal Committee in each Institute approved by AICTE.

## **Responsibilities:-**

1. Committee members meet once a month to discuss and resolve the grievances, if any received in writing from the concerned students or received from IT Cell through our grievance redressal software.
2. The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the compliant
3. To maintain the minutes of the meetings and submit the same to the Principal.

#### **10. Women Development Cell :-**

- i. Convener : Mrs. Qurat.
- ii. Members : Dr. Asma Gulzar and Dr. Mariya Mushtaq
- iii. Female Student Representatives.

#### **Objectives:-**

1. To create and maintain safe, healthy and supportive environment for women and girl students in the campus.
2. To address issues faced by women at work place and to organize awareness generation programs and to take preventive steps towards protection of women staff / female students from harassment in the college.
3. The Women Redressal Committee and Internal Complaints Committee is functioning in the college as per the norms laid down by the AICTE / University of Kashmir.

#### **Responsibilities:-**

1. To organize workshops affecting women in general and especially in the following areas:
  - a. Sensitization and gender equality on campuses.
  - b. Issues of women arising from societal concerns.
  - c. Any other theme based activities and events concerning significant issues of women.

## **11. Committee for SC / ST and Scholarships :-**

- I. Convener : Mrs. Sabina Tariq
- II. Members : Mrs. Arjumand.
- III. Student Representatives.

### **Objectives:-**

1. To create and maintain safe, healthy and supportive environment for SC / ST staff and students in the campus.
2. To address the issues of staff and students, belonging to schedule caste / schedule tribes in the Institute and to prevent atrocities against them.
3. To comply with AICTE regulations for the establishment of the Committee for SC / ST (As per the Scheduled Caste and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11/09/1989)
4. To provide scholarships to deserving and needy students.

### **Responsibilities:-**

1. To look into the complaints if any received from the concerned staff and students belonging to SC / ST.
2. Disburse “Jibrael Memorial Scholarship”
3. Annually forward the list of 30 deserving and needy students for scholarship to be arranged by college as per the availability of funds.

## **12. Canteen / Hostel Committee :-**

- i. Convener : Dr. Mariya Mushtaq
- ii. Members:, Section Officer , Mrs. Anjuman, Ms. Mehnaz.
- iii. Student Representative.

### **Objective:-**

Overall monitoring of canteen and facilitating students in getting hostel facilities.

### **Responsibilities:**

1. To make sure quality food items and beverages are served in college canteen under proper hygiene which must be maintained at any cost.
2. Surprise inspection checks to be made by committee and to take proper feedback from students.
3. To address students issues pertaining to their accommodation and to guide them about the availability of private paying guest facility around the college by WWO officer.

### **13. Training & Placement Cell (TPC) :-**

- i. Convener: Mr. Arshid Ahmad.
- ii. Members : Mr Sajad Gul, Mrs Anjuman, Ms. Shifa.
- iii. Student Representative.

#### **Objective:-**

1. To bring industry closer to the academics and Vice-Versa by developing close terms between the Institutes – Industry by interactive programs.
2. To encourage industries & organizations for placement and training of students in industries and to conduct regular industrial visits, seminars symposiums, workshops, guest lecturers, etc.

#### **Responsibilities:**

1. To arrange campus recruitment events.
2. To prepare students to face campus interviews.
3. To assist students in obtaining placement in reputed companies.
4. To provide career counseling.
5. To develop and enhance industry linkage.
6. To develop spirit of entrepreneurship.
7. To update students for the competitive examinations like GATE, CAT, TOEFL, UPSC, Bank PO etc.
8. To keep the database/record of all recruitments made by TPC.

#### **14. Code of Conduct monitoring Committee :-**

- |                     |                                   |
|---------------------|-----------------------------------|
| i. Convener         | : Dr. R.A. Thakur - Director IITM |
| ii. Deputy Convener | : Mrs. Asma Gulzar                |
| iii. Members        | : Mr. Asifa Arabi.                |

#### **Objective:-**

1. To monitor adherence to the code of conduct.
2. To organize programs on professional ethics for staff and students.
3. To organize awareness programs on code of conduct for staff & students.
4. To implement the annual awareness programme on code of conduct.
5. Roles and responsibilities shall be assigned to student representatives, faculty coordinators of different committees/cells, HODs to schedule and implement the plan of action on code of conduct.
6. The committee shall maintain reports with supporting documents of the programs organized.
7. The committee shall meet twice in a year and record the minutes of the meetings.

**15. Purchase Committee :-**

- |                     |  |
|---------------------|--|
| i. Convener         | : Dr. R.A. Thakur - Director IITM.   |
| ii. Deputy Convener | : Mr. Adil Mehraj  |
| iii. Members        | : Mr. Imran A. Khan, Mr. Farooq Ahmad (Site Engineer)Mr.Javid Ahmad (S.O). |

**Objectives:-**

1. Purchase of required items.
2. Looking after the maintenance of the infrastructure
3. Monitoring the maintenance of the stock.
4. Looking after the safety and security of the college infrastructure
5. Framing the procedures and policies related to purchase of items which are within the jurisdiction of the committee.
6. Any other responsibility entrusted by the Head of the college with written orders.

#### **16. Green Campus Development Committee :-**

- |                      |                     |
|----------------------|---------------------|
| i. Convener          | : Mrs. Qurat.       |
| ii. Deputy Convener: | : Dr. Asma Gulzar   |
| iii. Members         | : Mr. Arshid Ahmad. |

#### **Objectives:-**

- To protect and conserve ecological systems and resources within the campus.
- To ensure judicious use of environmental resources to meet the needs and aspirations of the present and future generations.
- To integrate environmental concerns into policies, plans and programs for social development and outreach activities.
- To work with all stakeholders and the local community to raise awareness and seek the adoption of environmental good practice and the reduction of any adverse effects on the environment.
- To continuously improve our contribution to climate protection and adaptation to climate change and to the conservation of global resources.
- To continuously improve the efficient use of all resources, including energy and water, and to reduce consumption and the amount of waste produced, recovering and recycling waste where possible.
- To make the campus plastic free.

**17. Internal Complaint Committee :-**

- |  |   |
|--|---|
| i. Presiding Officer                   | : Dr. Asma Gulzar                         |
| ii. Members                            | : Mrs. Asifa Arabi                        |
| iii. Members                           | : Mr. Adil Mehraj                         |
| iv. External Member<br>Court Of India) | :Mr. Irshad Nazir Paray (Advocate Supreme |

**Objectives:-**

- 1) Eliminate act of harassment, either sexual or otherwise and provide appropriate procedure to deal with the problem in case of such occurrence.
- 2) Deal with it in a sensitive, prompt, unbiased and confidential manner.
- 3) To equip students, faculty and staff with the knowledge of their legal rights and redressal of their grievances.
- 4) To encourage the students to express their grievances/ problems freely and frankly without any fear of being victimized.
- 5) To promote a social and psychological environment to raise awareness of sexual harassment in its various forms.
- 6) To facilitate speedy delivery of justice, through organizing meetings at regular intervals.

**Sd/-**

**Dr. R.A. Thakur  
Director IITM, Srinagar**