

Change Request Form Template - MAJTeQ

Project Name: UltraSol Energy Solutions Merger

Assigned Members: Aidan Cadieux, Jamie Lewis, Matthew Telford, Quinn Parent, Taqi Zaidi

Date Last Modified: January 24, 2024

Version: 1.00

Date Request Submitted: <MON. DD, YEAR>

Title of Change Request: <At-a-glance description.>

Description of change requested: <What is going to change?>

Impact of change: <what will the change affect? - ex. push a date back for a task>

Reason for change: <What is the issue that brings this change to light?>

Justification for change: <Why is this the change that should be made?>

Change Category:

- ☐ Scope
- ☐ Schedule
- ☐ Technology
- ☐ Other

Note: at least three members of the team must agree for the change to go through.

Member Votes:

Name	Date	Verdict

STATUS OF REQUEST: _____