

# Quang Phan

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## EMPLOYMENTS

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### IT SUPPORT SPECIALIST/ADMINISTRATOR

Feb 2022 - Present

*HTH Communications*

- Maintains and supports user Windows PCs
- Manage, create, delete users, and give users permissions to access specific resources
- Maintains current web-based warehouse management software
- Provides network access and connectivity to the staff
- Maintains IP addresses & a list of necessary maintenance and repairs
- Ensures technology is equipped with the latest hardware and software and is accessible
- Troubleshoots network operating system, software and hardware, a variety of computer issues in a timely manner
- Configures computer networks
- Sets up new hires with email and computer access when necessary

### SERVER SHIFT LEADER

Aug 2018 - Mar 2020

*Kura Revolving Sushi Bar*

- Work with the POS system to help customers order, cancel, and checkout items on the tablet.
- Assisted with performance reviews to identify areas of improvement.

## PROJECTS

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- Youtube Clone - Built with Reactjs, Material-ui, react-router-dom, axios.
- Cocktail Project - Fetch from the JSON api to display data using Reactjs. You can search for any cocktails, look for instructions and ingredients from there
- Multipage e-commerce - A huge e-commerce design, store items in cart using localStorage
- Todo App - Made with EJS, and Mongodb for the backend
- Tip Calculator - Enter number of people and percentage to calculate your tip
- Rest Countries Api - Search and explore all countries with data from the api, toggle between dark and light mode

## EDUCATION

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- Bachelor of Science in Computer Information Systems - University of Houston - GPA 3.46
- Associate of Science - Houston Community College
- Full-stack Web Development Bootcamp - Udemy
- Javascript Algorithms and Data Structures - FreeCodeCamp

## SKILLS

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- Web Development: Reactjs, Javascript, HTML5, CSS3, Bootstrap, Nodejs, Mongodb, JQuery, GIT
- Language: English, Vietnamese