

AI Insights Report

Question: Which team members are overloaded?

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Direct Answer:

Khuddus Shaik is critically overloaded with 64 active or pending tasks, many of which are high priority and overdue, primarily within the high-priority "Groona Testing" project. Ankit Kumar also has a significant workload with 8 high-priority tasks, several of which are due soon in "Groona Testing" and "Service Ghar Pe."

Key Insights:

- **Khuddus Shaik is Severely Overloaded:** Khuddus Shaik is managing 64 active tasks, including 34 overdue tasks and numerous high/urgent priority items, most notably in the "Groona Testing" project, which has a critical deadline of Jan 5, 2026.
- **High-Priority Overdue Tasks:** Several high-priority tasks for Khuddus Shaik (e.g., "feature flag not working" due Dec 30, 2025) and Quantamise Code (e.g., "Requirement gathering" due Dec 31, 2025) are past their due dates.
- **Unassigned High-Priority Work:** 10 tasks, many of which are high priority, remain unassigned across "marketing team", "Groona Marketing", and "Groona Testing" projects, contributing to potential bottlenecks.
- **"Groona Testing" at Risk:** Despite 90% progress, the "Groona Testing" project faces a significant risk of missing its Jan 5, 2026 deadline due to the sheer volume of active tasks, predominantly assigned to Khuddus Shaik.

Actionable Recommendations:

1. **Rebalance Khuddus Shaik's Workload:** Immediately reassign at least 50% of Khuddus Shaik's active tasks, prioritizing overdue and high-priority items, to other available team members.
2. **Address Unassigned Tasks:** Assign all 10 unassigned tasks, starting with high-priority items, to prevent further delays and ensure progress on "marketing team" and "Groona Marketing."
3. **Prioritize Overdue Tasks:** Review and re-prioritize all overdue high-priority tasks for Khuddus Shaik, Ankit Kumar, and Quantamise Code, focusing first on those critical for the "Groona Testing" project's Jan 5, 2026 deadline.
4. **Resource "Service Ghar Pe":** Allocate dedicated resources and develop an urgent action plan for "Service Ghar Pe," given its 0% progress, high priority, and the urgent "billable amount error" task due Jan 7, 2026.