

Constitution of the Queens' Mathematics Society

October 9, 2014

Notes

The present document is a *draft* of the QMS constitution. It will be subject to review and will be adopted at an EGM, probably in early Michaelmas 2014.

1 Name

The name of the Society shall be the 'Queens' Mathematics Society', or 'QMS'.

2 Objective

The Society's aims shall be to promote a sense of community and continuity amongst mathematics students at Queens' College.

3 Membership

Membership of the Society shall be open to all members of Queens' College. Life Membership shall be offered to all undergraduates and graduates reading any part of the Mathematical Tripos. There shall be no membership fee.

The Executive Committee may expel any member whose conduct seems likely to bring the Society into disrepute. Such expulsion shall be subject to confirmation at the next General Meeting of the Society.

4 The Executive Committee

The day-to-day management of the Society's affairs shall be in the hands of the Executive Committee, which shall normally be elected at the Annual General Meeting (AGM).

The Executive Committee shall consist of a President, Vice-President, Secretary, and a Junior Treasurer, who shall be elected by the members. A majority of the elected members of the Executive Committee shall be current undergraduate or graduate students of the University.

Meetings of the Executive Committee shall be chaired by the President, or in their absence the Vice-President. If neither the President nor the Vice-President is present, the remaining members shall elect a chairperson for that meeting. The quorum for a meeting of the Executive Committee shall be three members and a written record of each meeting shall be kept.

5 The Senior Treasurer

In addition, there shall be a Senior Treasurer, who shall be a Fellow of Queens' College. The Senior Treasurer shall be appointed by the elected members of the Executive Committee within 30 days after each AGM.

6 General Meetings

The Society shall hold an Annual General Meeting (AGM) during each Academical year. The AGM shall be held in Cambridge during Easter Full Term. All Members shall be entitled to attend and vote at any General Meeting. At least ten days written notice shall be given to members before the AGM.

The AGM shall approve Minutes of the last General Meeting and the Society's Accounts for the preceding year, elect the Executive Committee for the year ahead and conduct such other business as is necessary.

Candidates for election to office shall be proposed and seconded by two other members. Every motion at a General Meeting shall be proposed and seconded by two members. Voting shall be by secret ballot and if there are more than two candidates for a post or more than two options on a motion, voting shall be by Single Transferable Vote.

An Extraordinary General Meeting (EGM) may be held at any time during Full Term. It shall be held in Cambridge and may be called by the Executive Committee or at the written request of at least ten members. Ten days written notice shall be given to members before an EGM is held. An EGM shall have the same powers as an AGM.

The President or in their absence the Vice-President shall take the Chair of any General Meeting. In the absence of the President and the Vice-President the meeting shall elect a Chairperson for that meeting. The quorum for a General Meeting shall be five members and a written record of every General Meeting shall be kept.

7 Financial Matters

The Society shall maintain a banking account with a suitable Bank or Building Society to hold the Society's funds.

It shall be the responsibility of the Junior Treasurer to ensure that monies received are properly accounted for and that the Society's financial records are kept in good order. The Junior Treasurer shall annually submit accounts to the Senior Treasurer, who shall audit them.

The Senior Treasurer shall not be liable for any financial debt or other obligation of the Society unless they have personally authorised such a debt in writing.

8 Changes to the Constitution

This constitution may be amended at a General Meeting.

9 Dissolution

The Society may be dissolved at a General Meeting provided that at least twenty-one days written notice of the intention to dissolve the Society has been given to the members. At least two thirds of

those present and voting at the General Meeting must vote in favour of the motion for Dissolution for it to be effective.

Any motion for Dissolution of the Society shall provide that assets remaining after all liabilities have been met shall be transferred to another Queens' Society, or to the JCR.