

# Project Management





## Get the basics right

What are your 5 basic rules for managing a project?



### Get the basics right

- Make a thorough plan
- Break the project down
- Divide the work over several days
- Planning should happen throughout the project
- 15 doing / 10 fixing / 5 break
- Make a new goal for each goal accomplished
- Speak to each other!

# A project lifecycle?

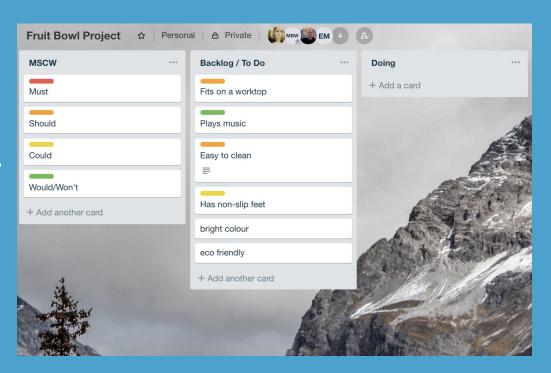


## A better project lifecycle



#### An example of how to use Trello

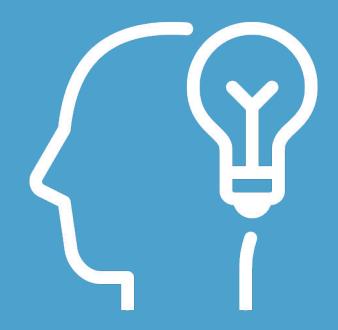
https://trello.com/b /AMdfEkgs/fruit-bowl -project





In pairs, think up 3 obstacles you might encounter during your project.

For one of your obstacles, come up with as many ways as possible that a person might deal with this obstacle.



Tell us about a time you overcame a challenge while working on a project...

Which of these strategies do you want to be able to talk about?

... you have the opportunity to model behaviours that will help you get a job soon?



#### **Problem Solving: A Cheat Sheet**

- 01. Understand the problem
- 02. Plan your attack
- 03. Break it down
- 04. Stuck? Debug and BBBB
- 05. Practice makes perfect



## Learning Support: here to help

#### Face to face

Monday morning Clinic

#### Slack

Kat.kiernan and Maria B-W

#### **Email**

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