# Geetika Raizada (1) Featured

Deputy Manager seeking roles in Project Management, Banking Operations, Branch Operations, Business Analysis, Financial Analysis, Project Execution, Data Analysis, Python, SQL, Forex Trading, Financial Risk, Credit Operations, Risk Analysis



Current Designation: Deputy Manager Total Experience: 2 Year(s) 0 Month(s)

Current Company: ICICI Bank Notice Period: 1 Month

Current Location: Mumbai Highest Degree: PG Diploma [Banking and Finance]

Pref. Location: Mumbai, Pune, Delhi / NCR

Functional Area: Analytics & Business Intelligence

Role: Business Analyst

Industry: Banking/Financial Services/Broking

Marital Status: Single/unmarried

Key Skills: Deputy Manager, Project Manager, Project Management, Banking Operations, Branch Operations, Business Analysis, Financial Analysis, Project Execution, Data Analysis, Python, SQL, Forex Trading, Financial Risk, Credit

Analysis, Financial Analysis, Project Execution, Data Analysis, Python, SQL, Forex Trading, Financial Risk, Credit

Operations, Risk Analysis

Verified: Phone Number | Email - id

ID: Last Active: 2-Feb-20 Last Modified: 31-Jan-20

40921a6e441c4452b6c5f24571624d46

### Summary

A result-driven professional with nearly 2 years of experience in Retail/ Forex Trade and Banking Operations of Finnacle and related activities

Presently associated with ICICI Bank as Deputy Manager

Hands-on experience in various tools & technologies such as Python(OOPS, Collections, POP and exception Handling, data encapsulation), SQL and many more

Experienced in DMAT Account/ Trading & Finance Account

Skilled in working on Finacle Tools; successfully updated all the banking transaction database within stipulated timeline

## **Work Experience**

ICICI Bank as Deputy Manager Apr 2018 to Apr 2018

Key Result Areas:

Administering end-to-end Banking Operations inclusive of managing all types of banking products

Acting as an escalation gate; addressing and resolving queries of Corporate and HNI Accounts pertaining to banking products which resulting in achievement of customer satisfaction matrices

Documenting and updating all the banking transaction database in Finacle Tool

Monitoring and evaluating:

The customer accounts; updating the KYC details of customers who all are falling in different risk categories; ensuring adherence to service standards of the bank & regulatory compliance as laid down by RBI & other regulatory authorities Post loan disbursement activities including processing of release letters, recovery of bad debts, NPA, preparation of

compromise proposals and associated legal proceedings

Maintaining Suspicious Transaction Reports; submitting the same to the Branch Head to avoid any case of fraud and risk to the banks image

Mitigating financial risk through the development and implementation of strategic measures

Managing various credit operations involving appraising proposals, conducting risk analysis & scrutinizing relevant documents before sanctioning loans

Indulging in overall risk & exposures of customers, involving risk assessment, internal / external rating, monitoring mitigants & portfolio risks

Scrutinzing and reviewing existing working capital limits

Performing analytical review of financial operations of the process; interpreting financial data for determining past financial performance and projecting the financial probability of process

Investigating key business issues behind the numbers and providing clear, concise & timely analysis

ICICI Bank as Deputy Manager Apr 2018 to Till Date

operation and business development

#### **Education**

UG: B.Tech/B.E. (Electronics and Instrumentation Engineering) from Babu Banarasi Das Northern India Institute of Technology in 2014

PG: PG Diploma (Banking and Finance) from ICICI Manipal University in 2018

Other Qualifications/Certifications/Programs:

NISM -MUTUAL FUND, NISM-Equity derivatives (pursuing),IRDA

#### IT Skills

Skill Name	Version Last Used Experience
Windows OS (Win 98, 2000, XP,)	
MS Office, MS PowerPoint	
INTERNET APPLICATIONS	
Python,SQL	

### Languages Known

Language	Proficiency	Read	Write	Speak
English				
Hindi				

#### **Affirmative Action**

**Work Authorization** 

Category: General Job Type: Permanent

Physically Challenged: No Employment Status: Full time