# **MEETING MINUTES**

| **Meeting/Project Name:** | Football Field Reservation System | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of Meeting:** (DD/MM/YYYY) | 10/10/2017 | | **Time:** | | | 11:15 | | |
| **Minutes Prepared By:** | Phạm Trung Hiếu | | **Location:** | | | FPT University | | |
| 1. Meeting Objective | | | | | | | | |
| * Demo web app | | | | | | | | |
| 2. Attendance at Meeting | | | | | | | | |
| **Name** | | **Department/Division** | | **E-mail** | | | **Phone** | |
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| 4. Action Items | | | | | | | | |
| **Action** | | | | | **Owner** | | | **Due Date** |
| Web app:  When user reserve field, Field owner can decline the request. Field have 2 state : (active)take reservation request and do not take any request.  When the field active, if field owner take a reserve request, he/she has to accept it in a period of time.  If field owner didn’t accpet reserve request too many times in a month, he/she has a penalty payment. | | | | | Trương Hữu Thành, Phạm Trung Hiếu | | | 10/10/2017 |
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