# **MEETING MINUTES**

| **Meeting/Project Name:** | Football Field Reservation System | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of Meeting:** (DD/MM/YYYY) | 17/11/2017 | | **Time:** | | | 10:00 | | |
| **Minutes Prepared By:** | Phan Minh Huấn | | **Location:** | | | FPT University | | |
| 1. Meeting Objective | | | | | | | | |
| * Demo Android, Web app | | | | | | | | |
| 2. Attendance at Meeting | | | | | | | | |
| **Name** | | **Department/Division** | | **E-mail** | | | **Phone** | |
| Kiều Trọng Khánh | | Supervisor | | [khanhkt@fpt.edu.vn](mailto:khanhkt@fpt.edu.vn) | | | 0908133304 | |
| Mai Minh Quý | | Team Leader | | [quymmse61610@fpt.edu.vn](mailto:quymmse61610@fpt.edu.vn) | | | 0969377089 | |
| Trương Hữu Thành | | Team Member | | [thanhthse61493@fpt.edu.vn](mailto:thanhthse61493@fpt.edu.vn) | | | 0988670449 | |
| Phan Minh Huấn | | Team Member | | [huanpmse61860@fpt.edu.vn](mailto:huanpmse61860@fpt.edu.vn) | | | 0907191726 | |
| Phạm Trung Hiếu | | Team Member | | [hieuptse60874@fpt.edu.vn](mailto:hieuptse60874@fpt.edu.vn) | | | 01263158320 | |
| 4. Action Items | | | | | | | | |
| **Action** | | | | | **Owner** | | | **Due Date** |
| Android:  - Add Minimum distance into Profile  - Add Team: add name, for each member => calculate center location of team each time when add/delete succesfully.  - Admin: fix web UI | | | | | Phan Minh Huấn, Mai Minh Quý | | |  |
|  | | | | |  | | |  |
|  | | | | |  | | |  |
|  | | | | |  | | |  |
|  | | | | |  | | |  |