

# Dang Vu Quynh Trang

24/07/2005

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## OBJECTIVE

Aspiring Operations Optimization Intern with a strong foundation in data analysis, business operations, and project coordination. Seeking opportunities to apply structured thinking, Excel-based analytics, and cross-functional collaboration skills to improve productivity and operational efficiency in the finance and banking sector.

## EDUCATION

**Foreign Trade University** 2023 - 2027

High-Quality Program in Banking and International Finance

- GPA: 3.7/4.0
- Relevant Coursework: Applied Technology in Finance and Banking

**Nguyen Hue Specialized High School** 2020 - 2023

Specialized Class in Informatics

- Ministry of Education and Training Scholarship (3 consecutive years)

## SKILLS

- Programming Languages:** Python, C++, SQL, MySQL
- Libraries & Frameworks:** Numpy, Pandas
- Data Analysis:** MySQL, Excel, Power BI, Tableau
- Tools & Platforms:** Git, GitHub
- Soft skills:** Communication, Problem Solving, Teamwork, Time Management
- Language:** Vietnamese (native), English (professional proficiency), Chinese (elementary proficiency)

## PROJECT

### Vietnam F&B Industry Performance & Growth Analysis

G'Contest — Team of 3 members — Tools: Python, Excel, Power BI, Tableau [GitHub]

- Analyzed the performance and growth potential of Vietnam's F&B industry (2019–2023).
- Segmented over 1,000 businesses into “High Potential” and “Needs Support” based on CAGR, profitability, and cash flow.
- Visualized key financial trends pre and post COVID with Tableau dashboards.
- Conducted financial ratio analysis to identify cost efficiency opportunities.
- Delivered strategic recommendations for growth and operational optimization.

## ACHIEVEMENTS

- Second Prize, Vietnam Student Informatics Olympiad 2024
- Bronze Medal, Outstanding Student Competition for Specialized High Schools in the Coastal oastal and Northern Delta Region 2022
- Third Prize, City-Level Outstanding Student Competition 2022

## CERTIFICATIONS

- Chinese:** HSK3 2025
- English:** IELTS 7.0 2022
- Microsoft Office Specialist:** Word, Excel, PowerPoint 2022

## EXTRA-CURRICULAR ACTIVITIES

### ENACTUS FTU HANOI

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#### HR Sub-lead - Gen 17 Recruitment Campaign

Oct 2024 – Dec 2024

- Automated personalized emails for 100+ applicants via mail merge.
- Built interview scheduling system for 150+ candidates with zero conflicts.
- Supported smooth logistics for 40+ interviews.

#### Lead Coordinator - 16.5 Recruitment Event

Mar 2024 - May 2024

- Developed and tracked a detailed project plan of 50+ tasks across four departments.
- Executed multi-platform seeding campaigns (Facebook, TikTok, Threads), reaching over 10k+ viewers.
- Proposed and implemented alternative communication strategies, boosting application volume by 30%.
- Documented campaign insights and provided recommendations for future recruitment planning.

#### Organizing Committee Member – VSIC 2023 Competition

Nov 2023 - Dec 2023

- Coordinated logistics and prepared administrative documents for online and offline competition rounds.
- Collected and analyzed internal feedback to optimize event operations and participant experience.
- Supported team in delivering a seamless event for 200+ participants.