

Overview

REPEAT ORDER



Procurement of goods from previous winning bidder whenever there arises a need to replenish the goods procured under a contract previously awarded through bidding.

APPLICABILITY

- | | |
|-------------------------------------|------------|
| <input checked="" type="checkbox"/> | GOODS |
| <input type="checkbox"/> | INFRA |
| <input type="checkbox"/> | CONSULTING |

(Reference: RA No. 12009, IRR Section 33)

Conditions

REPEAT ORDER

Shall be subject to the post-qualification process prescribed in the Bidding Documents and **ALL** of the following conditions:



Goods previously procured through Competitive Bidding or Bidding in nature;



Availed within 6 months from date of NTP. Except in special circumstances as approved by the GPPB;



Unit price must be equal to or lower than that provided in original contract and the prevailing market price; and



Shall not exceed 25% of the quantity of each item in the original contract.

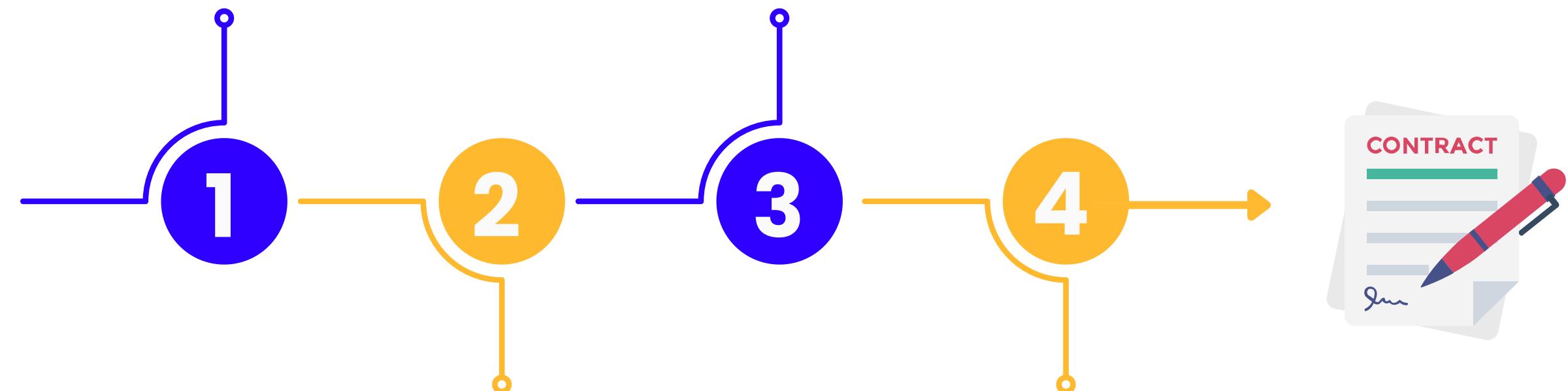
(Reference: RA No. 12009, IRR Section 33)

Process Flow

REPEAT ORDER

Determine need to
replenish goods

Prepare Purchase
Request



Confirm if ALL conditions of Repeat Order can be met, and that unit price is:

- 1. Equal or lower than that provided in the original contract; and**
- 2. Lower than the prevailing market price**

**BAC recommends
Award of Contract to
HoPE**

(Reference: RA No. 12009, IRR Section 33)