

DIRECT ACQUISITION

The end-user or implementing unit may be authorized by the HoPE to directly purchase from any known and reputable source with legal, technical and financial capacity, based on **ANY of the following conditions:**



Suppliers are PhilGEPS registered.



Goods are **available in electronic commerce platforms** for delivery or pick up at such date identified by PE.



Goods are readily available **off-the-shelf** and can be picked up immediately.



Also ensure that the Supplier has BIR and COA-compliant Invoices

(Reference: RA No. 12009, IRR Section 32)

NEW!

DIRECT ACQUISITION



APP INCLUSION AND USE OF PETTY CASH FUND



Goods procured through Direct Acquisition and paid via petty cash or reimbursements (including foreseeable emergencies) must be listed as **Miscellaneous Items in the Annual Procurement Plan (APP)**.



Use of Petty Cash Fund must comply with **COA Circular No. 2012-001** and other applicable rules.

(Reference: RA No. 12009, IRR Section 32)