

Policy for Graduate Minors

Minors are a coherent set of courses defined by one or more units outside the student's enrolling program. A minor encourages and recognizes expertise gained in a particular area. This expertise could be completely outside the usual degree requirements or it could significantly extend knowledge in an area closely related to, but still outside, a particular degree program.

Admissions Requirements

A student may pursue a graduate minor while admitted in full-standing to a master's, specialist or doctoral degree program. The student must apply to the coordinator of the graduate minor program before completion of one-half of the courses that will potentially count towards the minor completion. The coordinator or coordinating committee for the minor will establish and interpret the admission criteria. Admission to a minor must be with the knowledge and approval of the student's advisor and the academic program in which the student is enrolled.

Graduate Minor Requirements

A graduate minor must require at least 12 hours of graduate level courses from among an approved list of courses pertinent to the minor topic. No transfer credit may be counted toward a minor. No more than three hours may come from practicum, internship, research or individual study courses. A minimum GPA of 3.0 is required for courses counted towards the minor.

Administration

Student records relating to the minor are maintained by the coordinator of the minor. The coordinator and/or coordinating committee will make decisions about admissions into the minor, will provide oversight regarding courses comprising the minor, and will notify the Graduate School when a student has completed the requirements for the minor.

Credit used toward the completion of one minor may not be applied toward another minor but it is at the discretion of the major degree department to determine which, if any, of the courses used to fulfill the minor will also be used to fulfill the requirements of the graduate major degree. Some minors may require that a member of the unit(s) offering the minor serve on the student's master's or doctoral committee.