

## **Professional Service Fees**

**Summary/Purpose:** Payments for professional services made to individuals or companies performing services for the University.

Professional fees to University faculty and staff will be paid through the payroll system. See Payroll Procedures for detailed instructions.

Professional fee payments are authorized for individuals and companies that have contracted with the University to provide professional services. Only independent contractors, as defined by IRS regulations, may be paid under a professional service contract. See Professional Service Fee Procedures for detailed instructions.