

No-show/Late Cancellation Fees

Summary/Purpose: To define the University Counseling Center no-show and late cancellation fee policy.

- Due to the heavy demand for services, a no-show fee/late cancellation fee of \$20 for individual student appointments will be charged to the client's Bursar account, if they fail to notify the Counseling Center that they will not be attending. The client must notify the Counseling Center at least 2 hours prior to their scheduled appointment.
- Effective July 1, 2017, any client not present within 15 minutes of the session start time may be counted as a no-show. These amounts will be charged to the client's Bursar account.
- A client can notify the Counseling Center through email (counselg@olemiss.edu); by telephone (662) 915-3784; or in person at the Counseling Center.
- Employees: Please see the Employee Assistance Program – Mental Health Policy