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| Унифицированная форма №Т-6  Утверждена Постановлением Госкомстата России  от 05.01.2004 №1 | | | |
|  | | | Код |
|  | Форма по ОКУД | | 0301005 |
| ORGNAME | | по ОКПО |  |
| наименование организации | |  |  |

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|  | | | | | | | | | | | Номер документа | | Дата составления | | |
| **ПРИКАЗ** | | | | | | | | | | | **DOCNUM** | | **DOCDATE** | | |
| **(распоряжение)**  **о предоставлении отпуска работнику** | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Предоставить отпуск | | | | | | |
|  | | | | | | | | | | | | | | | | | Табельный номер |
| FIO | | | | | | | | | | | | | | | | | TABNUM |
| фамилия, имя, отчество | | | | | | | | | | | | | | | | |  |
| DEPARTMENT | | | | | | | | | | | | | | | | | |
| структурное подразделение | | | | | | | | | | | | | | | | | |
| POSITION | | | | | | | | | | | | | | | | | |
| должность (специальность, профессия) | | | | | | | | | | | | | | | | | |
| за период работы с « |  | » |  | 20 |  | г. по « | |  | » |  | | 20 | |  | г. | | |

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|  | | | | | | | | | | VT | | |  | |
| А. ежегодный основной оплачиваемый отпуск на | | | | | | | | | | календарных дней | |
|  | | | | | | | | | |  | |
| с « | BDD | » | BM | 20 | Y | г. по « | ED | » | EDM | | 20 | EY | | г. |

и (или)

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| Б. |  | | | | | | | | | | | | | | |
|  | ежегодный дополнительный оплачиваемый отпуск, учебный, без сохранения заработной платы и другие (указать) | | | | | | | | | | | | | | |
|  | | | | |  | | | |  | | | | | | |
| на | | | | | календарных дней | | | | | | |
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| с « | |  | » |  | | 20 |  | г. по « | |  | » |  | 20 |  | г. |

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| В. Всего отпуск на | | | | календарных дней | | | | | | |
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| с « |  | » |  | | 20 |  | г. по « | |  | » |  | 20 |  | г. |

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| Руководитель организации | MANPOS |  |  |  | MANFIO |
|  | должность |  | личная подпись |  | расшифровка подписи |

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| **С приказом (распоряжением) работник ознакомлен** |  | « |  | » |  | 20 |  | г. |  |
|  | личная подпись |  |  |  |  |  |  |  |  |