

Team Contract

Course: CMPSC 431W

Team Members: Qitong Wang, Haoran Zhang

Team Leader: Qitong Wang

These are the terms of group conduct and cooperation that we agree on as a team.

Group Members' Behavioral Expectations

What do you need from each other to work effectively as a team? Examples: "communicating in a timely manner with each other", "being punctual", "meeting deadlines", etc. Each member needs to include at least one behavioral expectation.

Name	Behavioral Expectation	Example
Qitong Wang	Finish on time	Staying organized and set deadlines for tasks. Have an open communication
Haoran Zhang	Make good decision	Ask opinions on the decision, make sure we all agree the decision

Skill Strength Identification

Each member must choose at least one skill that you feel is your strength. Be very specific in what activity you will apply this skill to the assignment.

Name	Skill Strength	Specify Activity
Qitong Wang	Delegation	Organize the codes and effectively split them
Haoran Zhang	Communication	Discuss specific task, and have a open communication when we having conflict.

Skill Strength Identification

Each member must choose at least one skill that you feel is your strength. Be very specific in what activity you will apply this skill to the assignment.

Name	Skill Development	Specify Activity
Qitong Wang	Experienced	Have long-term exposure to websites with data base, have a certain understanding of databases and know how to run databases
Haoran Zhang	Responsibility	I will make sure to be on time and staying motivated, make contributes effectively and efficiently

Participation: We agree to....

Actively engage in all team activities and discussions, Contribute equitably to the workload and be responsible for understanding every part of the project, not just the section each team member is responsible for.

Communication: We agree to...

Maintain open and honest communication at all times. Respond to team communications within 24 hours during the workweek

Meetings: We agree to....

Hold regular meetings to update each other and discuss progress. Prepare an agenda before each meeting and circulate minutes afterward

Conduct: We agree to...

Treat each other with respect and dignity. Keep a positive attitude and be open to constructive criticism and adhere to all academic integrity policies.

Conflict: We agree to...

Address conflicts directly and work together to find an agreeable solution. Maintain a professional demeanor during disagreements

Deadlines: We agree to...

Adhere to all project deadlines and submit work on time. Set internal deadlines for each phase of the project to allow time for review and revisions

Progress and Assessment

Please fill out according to the assignment requirements. Be as specific as possible so that everyone is clear what is being completed and by when. Include Critical Review Dates

Project Tasks / Requirements	Who Is Completing This Activity / Task	Date to be Completed
Frontend Implementation	Qitong Wang & Haoran Zhang	10/24
Database Design	Qitong Wang & Haoran Zhang	11/7
Features	Qitong Wang & Haoran Zhang	11/21
Backend Development	Qitong Wang & Haoran Zhang	12/02

CONTRACT AGREEMENT

This is an official contract. Once you have signed it you are accountable.

Team Member's Name	Team Member's Signature
Qitong Wang	Qitong Wang
Haoran Zhang	Haoran Zhang

Everything is finished ontime and we believe we did a pretty good job in developing this database project. We both appreciate we have a such great teammate and enjoyed this semester's class. And both of us followed team contract and executed perfectly.