

# MGS

**Manitoba Genealogical Society Inc.**  
E – 1045 St James Street  
Winnipeg, Manitoba R3H 1B1

# MGS

**REPORTS**

for

# MGS

**ANNUAL GENERAL MEETING**  
October 18, 2014  
E – 1045 St James Street  
Winnipeg, Manitoba

# MGS

**MANITOBA GENEALOGICAL SOCIETY INC.**  
**ANNUAL GENERAL MEETING**  
E – 1045 St James Street, Winnipeg, Manitoba  
October 18, 2014

**AGENDA**

	Page
1. Call to order	
2. Approval of agenda	
3. Approval of minutes of previous Annual General Meeting of MGS, Oct. 19, 2013	1
4. Business arising from the Minutes	
5. Reports	
5.1 <b>MGS President</b>	3
5.1.1 Beautiful Plains Branch	- J. Oke 3/12
5.1.2 Dauphin Branch	- M. Woodcock, Treas: V. Deacon 3/13
5.1.3 Southeast & Winnipeg Branch	- S. McGimpsey Treas: I. Nicholson 4/14
5.1.4 South West Branch	- V. Braid, Treas: S. Thorpe 5/16
5.1.5 Swan Valley Branch	- L. Crookshanks, Treas: G. Mackay 5/17
5.1.5 Swan Valley Branch	- E. Neufeld, Treas: H. Ellingson
5.2 <b>Vice-President Administration</b>	6
5.2.1 Library	- V. Braid 6
5.2.3 Research	- M. Bole 7
5.2.3 Membership Services	- J. Rutherford 7
5.2.4 Special Projects	- J. Butcher 8
5.2.5 Office Coordinator	- K. Stokes
	- Vacant
5.3 <b>Vice-President Communications</b>	9
5.3.1 <i>Generations</i>	- L. White
5.3.2 Outreach & Education	- D. Farmer
5.3.3 Publications	- B. Curtis 9
5.3.4 Publicity	- Vacant
	- Vacant
5.4 <b>Vice-President Information Technology</b>	10
5.4.1 Computer	- G. McBean
	- Vacant
5.5 <b>Vice-President Finance</b>	11
5.5.1 Fundraising	- R. McLellan 11
5.5.2 Grants and Applications	- J. Roe 11
5.5.3 MGS Treasurer	- L. White 11
	- R. McLellan 20
6. Approval of Financial Statements	
7. Appointment of Auditors	
8. Ratification of Executive & Council decisions for year 2013-2014	
9. New Business	
9.1 Notices of Motion	18
10. Report of the Nominations Committee	- D. Dumanski
11. Election of Officers	
12. Awards: Jonasson and Cox	- J. Rutherford
13. Date of 2015 Annual General Meeting	
14. Adjournment	

## Manitoba Genealogical Society Inc. Annual General Meeting

199 Garrioch Street, Winnipeg, Manitoba

October 19, 2013

Present: Sandra Dagg, Gloria Cooper, Maureen Corkal, Joan Hill, Margaret Platte, Bonnie Batchelor, Jim Rutherford, Joyce Elias, Pat Allan, Joan Shelton, Louisa Shermerhorn, Enid Dorward, Judy Labossiere, Kelly Southworth, Bob Stokes, Kathy Stokes, L. Outhwaite, Mary Bole, Barbara Dawes, Bob Dawes, Frances Andrusiak, Rick McLellan, Oriole Veldhuis, Bill Curtis, Stacey Lee, Daryl Dumanski, Gordon McBean, Katharine Schulz, Sheila Woods, Kathleen Kristjansson, Susan Wellman, Janice Butcher, Virginia Braid, Jim Oke, Pat Sundmark

### 1. Meeting called to order at 3:55 pm

2. Approval of the Agenda. Moved: Jim Rutherford, seconded: Kelly Southworth.	CARRIED
3. Approval of the minutes of previous AGM, 20 October, 2012. Moved: Stacey Lee, seconded: Janice Butcher.	CARRIED
4. Business arising from the minutes: none	
5. Reports: included in AGM booklet. 5.1 President's Report: Kathy Stokes 5.1.1 Beautiful Plains Branch: Hector Swanson; no report 5.1.2 Dauphin Branch: Shirle McGimpsey 5.1.3 Southeast & Winnipeg Branch: Virginia Braid 5.1.4 South West Branch: Laura Crookshanks 5.1.5 Swan Valley Branch: Eric Neufeld Moved: Virginia Braid, seconded: Susan Wellman "that the reports be accepted as submitted and distributed".	CARRIED
5.2 Vice-President Administration: Virginia Braid 5.2.1 Library: Mary Bole 5.2.2 Research: Jim Rutherford 5.2.3 Membership Services: Janice Butcher 5.2.4 Special Projects: Sari Fields 5.2.5 Office Coordinator: vacant Moved: Stacey Lee, seconded: Rick McLellan "that the reports be accepted as submitted and distributed".	CARRIED
5.3 Vice-President Communications: Linda White 5.3.1 Generations: Dave Farmer 5.3.2 Outreach and Education: Bill Curtis 5.3.3 Publications: Stacey Lee 5.3.4 Publicity: Tyler Ostapyk Moved: Bill Curtis, seconded: Mary Bole "that the reports be accepted as submitted and distributed".	CARRIED
5.4 Vice-President Information Technology: Gord McBean 5.4.1 Computer: vacant Moved: Jim Rutherford, seconded: Kelly Southworth "that the report be accepted as submitted and distributed".	CARRIED
5.5 Vice President Finance: vacant 5.5.1 Fundraising: Judith Roe 5.5.2 Grants and Applications: Linda White 5.5.3 Treasurer: Rick McLellan	

Moved: Gord McBean, seconded: Daryl Dumanski "that the reports be accepted as submitted and distributed".	CARRIED
6. Approval of Financial Statements. Moved: Rick McLellan, seconded: Sheila Wood	CARRIED
7. Appointment of auditors: to be decided by the Executive at a later date.	
8. Ratification of decisions made by Executive and Council for 2012-2013 Moved: Kelly Southworth, seconded: Mary Bole	CARRIED
9. New Business: Financial Guidelines put together to be approved by Executive and Council.	
10. Report of the Nominations Committee: Daryl Dumanski (Report attached) Treasurer and Secretary to be appointed by Executive.	
11. Close nominations: Moved: Daryl Dumanski, seconded: Jim Rutherford "that the slate of officers presented by the Nominations Committee be elected to serve as our Executive Officers for 2013-2014".	CARRIED
12. Awards: Jim Rutherford  <u>Flo Cox Awards</u> : Virginia Braid – Winnipeg, Marilyn Muller – Dauphin, Mona Phillip – Winnipeg, Judith Roe – Winnipeg, Linda White – Winnipeg  <u>Eric Jonasson Award of Merit</u> : Rick McLellan  Appropriate books in the MGS Library will be dedicated to the above persons	
13. Moved: Jim Rutherford, seconded: Stacey Lee "that the date of the next AGM be decided by the Executive provided that date be before 31 December 2014.	CARRIED

Special thanks to Karen Becker for photocopying the minutes and reports for the AGM and to Joyce Elias for preparing the Annual Report.

Meeting adjourned: 4:30 pm

Respectfully submitted,  
Pat Sundmark, secretary

## **PRESIDENTS' REPORTS**

### **MGS**

President: Jim Oke, MGS #2729

This is my first report since becoming President of MGS at the October 2013 Annual Meeting. The past year has been a positive learning experience for me as I became aware of the internal workings of MGS. One of my concerns on taking office was how to keep the administrative wheels turning while I learned the duties of President. I need not have worried and have been impressed with the way the Society operates so smoothly behind the scenes. I must thank those volunteers who answer the mail, look after membership renewals, publish *Generations*, operate the extensive MGS library and carry out the many, many tasks that keep MGS functioning administratively. The dedicated work of our volunteers is one of the true strengths of MGS.

I always prefer to be positive but there are challenges facing MGS that have been described before and are typical of many family history organizations today. To put it very simply, our membership numbers and income are decreasing while our operating expenses are climbing. The details will be in the financial reports but our operating expenses, despite every possible and reasonable effort at economy, continue to exceed our income. Items beyond our control such as postage, rent and provincial sales tax continue to increase. We remain solvent by drawing down past accumulated funds but this cannot continue over the long or even medium term. Either a significant change in MGS operations must be made or new sources of additional income found.

The Manitoba Names Index (MANI) computer indexing and access project within MGS has been a key move in this direction. As more and more family history research moves to on-line sources, it is our hope to become a significant on-line research resource within Manitoba. The MANI project has moved ahead considerably over the past year and is close to fruition but the final steps of providing a members' portal to our data collection and an external on-line sales outlet remain. It is critical that the necessary energy and resources be devoted to these areas to bring them to the next stage in order to provide an enhanced benefit to MGS membership and to bring in outside revenue. I would emphasize that these are highly specialized areas which will probably require outside assistance. Hopefully our past relationship with the Red River College computer studies department will continue to provide this.

One of the projects that the Executive took on was a review of the MGS Constitution to update certain items such as meeting quorum requirements and communication methods to reflect present realities. Amending an organization's Constitution must be done slowly and with care to avoid unintended effects and I feel the amendments being put forward at this year's Annual Meeting meet this test. I must thank Janice Butcher and Kathy Stokes for taking on this important task.

It has been a pleasure working with a talented and hard-working Executive Committee and meeting with many interesting and helpful MGS members over the past year. Thank you to each and everyone of you for your contributions.

### **BEAUTIFUL PLAINS BRANCH**

Submitted by: Maxine Woodcock, MGS #4270

The Beautiful Plains Genealogical Society continues to meet monthly except for July and August. Our membership numbers remain constant. Our library has moved to the Beautiful Plains Museum and this is still a work in progress. In the coming year our focus will be to update the information in a military display at the museum. Hopefully this will get all members involved and rekindle genealogical interests.

### **DAUPHIN BRANCH**

President: Shirle McGimpsey, MGS #473

Since my last report we've been quite active and gained a few new members.

In October we had Ray Lofgren speak on "Preserving and Dating your old Photos".

November was our Christmas Supper, with each member bringing a food item for our local Food Bank. We presented Marilyn Muller with her well-deserved award, the Florence Cox Award from MGS. Marilyn Strang and I proudly displayed our Loyalist Certificates. That was a lot of research but now we can add UEL to our surnames.

December saw members ringing the bells for the Salvation Army Kettles.

Starting the new year 2014 showed very few changes with our Executive. Cindy Nicholson, ECI Instructor at ACC, spoke "On Going Paperless " and on the use of different scanners. Members gathered at the Lutheran Church basement to update our displays to be used at "Heritage Days" held in February at our local mall.

In February eight members attended the funeral service for member, Margaret Scrase. Later in February, Sasha Golding from Silver Frame Productions, showed us how to organize and present our "Family History with Pictures". Jean Tucker donated "A Directory of Pioneer Families in the Dauphin Area " which was presented to Marilyn Muller with the hope that she can make use of it doing our queries.

March saw John Riehl speaking on finding his 11 siblings, how it felt to now be part of a dozen and not a only child. Since then John & Fran have become members.

In April Marilyn Muller gave a presentation on "Documenting Your Research".

May was our Wind-up, a fun night with pizza and Show & Tell. We do have some interesting ancestors !

Don White once again attended the DRCSS Graduation and presented our Scholarship. This year we upped the amount of our scholarship and only presented one.

Our summer has been spent organizing our Branch's 35<sup>th</sup> Anniversary, to be held in September.

## **SOUTHEAST & WINNIPEG BRANCH**

President: Virginia Braid, MGS #868

The Branch's AGM was held May 11, 2014 and the following executive was elected by acclamation:

President:	Virginia Braid	1 <sup>st</sup> Vice-President:	Susan Wellman
2 <sup>nd</sup> Vice-President:	Sheila Woods	Secretary:	Kathleen Kristjansson
Treasurer:	Susan Thorpe	Councillors:	Barbara Becker Virginia Braun, Katharine Schulz

Barbara Becker is a new member of our executive. Kelly Southworth received our Certificate of Appreciation.

This past year we had twenty presentations – one tour, five "12 Heads", one computer SIG and the rest on general topics. We also organized a Seminar, "New Directions" with Robin Shimpa of Minnesota and Louis Kessler of Winnipeg as guest speakers. This past spring two members of the executive, Sheila Woods and Kathleen Kristjansson, offered a five-week course on "Beginning Genealogy" through the Winnipeg One School Division's Life Long Learning Program. On the last week the students had a field trip to our Resource Centre. By giving this course \$370 was earned for MGS. Another course was started at the end of September, 2014.

The Branch successfully applied for funding from the Winnipeg Foundation for money for the MANI index project. The profits from the Seminar went to MGS to be used for refurbishing computers. We also paid for the Internet service, *NewspaperArchives.com* and *Ancestry.library* for the Library. These last four items totalled \$2,082.85.

I would like to express my gratitude to the 2013-2014 executive members for their outstanding work this year. Their dedication and creative input has enhanced the ability of the Branch to promote genealogy. This coming year nineteen presentations and one tour have been arranged. It will be a busy time for the Southeast & Winnipeg Branch.

## **SOUTH WEST BRANCH**

Secretary: Laura Crookshanks, MGS #4292

The Southwest Branch has had another busy year. Membership has held steady at about 65. We continue to meet monthly, September to June. Our Program Committee has arranged very interesting and educational programs at each meeting. Attendance has averaged about 18. Our Annual General Meeting was held in March, with a full slate of officers elected at that time.

In April our Annual Heritage Dinner was very well attended. The guest speaker was Marc George of the Royal Canadian Artillery Museum in Shilo who gave a very informative presentation on World War I.

At the request of the Brandon Public Library, we presented an introductory workshop, "Getting Started with Genealogy", at the Brandon Public Library. It was full with a waiting list. We also offered three sessions at the Library on "Writing Your Memoirs" which drew interest from both members and non-members.

Other activities include: quarterly production of our newsletter, *The New Leaf*, maintaining our web site, staffing the Margaret E. Goodman Memorial Library and cemetery transcribing.

We're looking forward to another year of interesting programs at our regular meetings and possibly experimenting with some smaller group sessions.

## **SWAN VALLEY BRANCH**

President: Eric Neufeld, MGS #2410L

The Swan Valley Branch has completed another year of genealogical research. We are located at the North-West Regional Library at 610 1<sup>st</sup> St. N. in Swan River. Our meetings are every 2<sup>nd</sup> Tuesday of each month at 7:00 p.m. Our branch takes a summer recess for the months of July and August of each year.

We continue to index births, marriages and deaths from the *Star and Times* and we have submitted this regularly to the MGS office. We thank Helen Ellingson for indexing this for us.

Our branch continues to answer any queries on a regular basis for genealogical information for our Valley. This is one of our branch's most rewarding activities which we tackle each year.

This year we continued to scour auctions and garage sales for any history books or maps for the Swan River Valley to add to our library collection.

We continue to preserve any historical document that may assist anyone to trace their ancestors in our Valley.

# ADMINISTRATION REPORTS

## VICE-PRESIDENT

Virginia Braid, MGS #868

Once again MGS has been well-served by the wonderful volunteers that staff the Resource Centre and by those that do work outside the centre. I would also like to acknowledge the outstanding job done by the chairs who come under the Administration department's authority. Mary Bole, Library, Jan Butcher, Membership, Jim Rutherford, Research, and Kathy Stokes, Special Projects, have all worked tirelessly for the Society. Their expertise and dedication is much appreciated. Also kudos to Daryl Dumanski for her work with recruitment of volunteers.

This past year administration did the following:

- Created an Incidents Book so that when things occur to our building that may need to be recalled in later years for legal purposes or clarification they can be easily found by using the Incidents Book. In this way the executive can then refer back to the minutes for further information.
- Assisted with Volunteer Luncheon: e-mailed volunteers an invitation to luncheon.
- Assisted with the Society's presentation at Heritage Day at the Manitoba Museum.
- Assisted with the preparations of the Open House held on September 27.
- Made contacts to our Landlord about the following occurrences:
  1. Inability to open back door due to snow
  2. Raising of front door sidewalk
  3. Flooding of library because of water coming in from building next door
  4. P O box damaged (thanks to Kathy Stokes for helping with contacting P O concerning this).
- Established policy for temperature control during winter months
- Made a form for MGS passwords to be placed in Resource Centre safe that is used by the Library, computers, treasurer and web site. This has not been completed.
- Sorting and cleaning out filing cabinets. This is an ongoing activity

Next Year's priority will be to complete the arrangement of MGS files for the Manitoba Archives. As well we should look at rearranging things in the office for easier placement of purses, binders etc. We also need to get some newer filing cabinets for the office.

### Statistics for 2013- 2014

Here is a brief summary of the statistics. For further information please ask to see our Statistics Binder.

- |                             |   |
|-----------------------------|---|
| • Volunteers 1,403          | • Volunteer hours 6,253.5                         |
| • Patrons 809               | • Copies made on copier 6,665                     |
| • Number of phone calls 398 | • Periodicals checked out 230                     |
| • Books shelved 913         | • CD-ROMS checked out 18                          |
| • Books sent by mail 6      | • Cemetery Sales earned \$307 (profit of \$57.00) |

## LIBRARY

Chair: Mary Bole, MGS #844

### Statistics

341 books were donated during the year and 7 purchased.

Out of the 341 books, 147 were new-to-us items and were added to the library. The 7 books purchased came from donations from members - an extra special thank you to them.

913 books, 232 periodicals, 54 cemetery records, and 11 CD-ROMs were shelved. Once again I stress the fact that many people shelve their own books, especially the cemetery and church records.

68 periodicals were exchanged with other societies, 32 of these arrive electronically. 225 periodicals were checked out by patrons. The most popular, again, were the glossy types. These are general how-to magazines. 6 books were sent out by mail to members.



## Library volunteers

We continue to maintain the library in the Resource Centre and have been busy digitizing indexes for the "Master Index".

## Thank you

Thanks to all the volunteers who worked in, and for, the library.

Thanks for all the donations of books, CD-ROMs, supplies and money.

Thanks to **Southeast and Winnipeg Branch** for paying for the subscription to *Ancestry.library* and *NewspaperArchives.com*.

## RESEARCH

Chair: Jim Rutherford, MGS #2632

It was a banner year for the department since our research showed an increase of 48% in fees. Over the past 12 months we took in \$2,396.68 with conversions from foreign money. Our fee of \$60 for the Basic Research Package is still lower than what many other research organizations charge for a minimum of 6 hours. We had 45 paid researches during the period and much praise for the work we had done.

However, as of September 4<sup>th</sup>, we did not have any research requests in our file. This is the first time that this has happened.

We had 126 queries by e-mails that we responded to regarding research. Of these, only 15 came through with money eventually.

We would like to welcome Jane Pattison to the Thursday Research group; she joins Sheila Woods, Rick McLellan, Myrna Mackey, Bonnie Batchelor, Kathy Kristjanson and Jim Rutherford.

## MEMBERSHIP SERVICES

Chair: Janice Butcher, MGS #4419

Committee: Susan Thorpe, MGS #5191

### Membership Numbers

The following table provides a membership comparison for the last four years - end of the fiscal year (July 31), except for 2012\* (August 31). Note: only the first three membership categories pay fees. The number of individual memberships continues to decline even though we attracted a number of new members. MGS must make a concerted effort to attract more. This year we are taking part in the "Culture Days" program in conjunction with our Open House, Saturday, September 27. Hopefully this will attract some new members.

Branch memberships have also declined this year, although all memberships may not be reported to MGS.

Membership Type	2014	2013	2012*	2011
1. Individual	337	387	426	441
2. Associate (no <i>Generations</i> )	21	30	26	25
3. Institutional	18	19	20	18
4. Life (do not pay annual fees)	57	57	57	61
5. Journal exchange (other societies)	76	76	72	75
6. MGS Branches, libraries	15	15	15	15
7. Heritage Canada	1	1	1	1
9. Generations not mailed (some life)	28	28	31	29
Total	553	613	648	665
<b>Branches</b>				
Dauphin	2	6	8	6
Beautiful Plains	25	27	28	30
Southeast & Winnipeg	91	101	113	114
South West	55	66	59	60
Swan Valley	5	6	6	5
Total	178	206	214	215

## **SPECIAL PROJECTS**

Chair: Kathy Stokes, MGS #125

The Special Projects Committee has been without a Chair for most of the time since I resigned some eight to ten years ago. I thank those who did work on Special Projects during those years, but for one reason or another found that they could not continue.

Currently the committee, comprised mostly of Wednesday office volunteers and one devoted rural member, is working hard at entering onto the computer the many cemeteries which were read and typed in years gone by. They are also amassing an integrated index from these cemeteries which will eventually be placed into our MANI computer index. It is a work in progress.

Cemetery sales have decreased markedly in the past four years or so. However, we are hoping that those sales we do have will be more efficiently handled by sending them via e-mail, thus avoiding the ruinous postal charges now in effect.

Because we had no Special Projects Chair for much of the time after 2000, the committee has not begun any new initiatives. Once we complete the cemetery project discussed above, we will look at new projects. Suggestions for new projects are welcome.

Thanks are due to our committee and other helpers, Orma Sozansky, Linda Toews, David Jenkins, Mona Philip, Karen Becker and Julia Pierce, and to Virginia Braid for her advice and support.

# COMMUNICATIONS REPORTS

## VICE-PRESIDENT

Linda White, MGS #2129

After previous years which have been busier with strategic planning and other projects, this past year has been very quiet for the Communications portfolio as we have maintained a "holding pattern". I am older than I used to be and I have now been working full time at my current job for almost two years so I have had to be more selfish with my free time. Recognizing that I am no longer able to give the positions the attention they deserve, I have tendered my resignation as VP Communications, and Chair of Grants and Applications, effective at this year's AGM. When I wrote this report we still did not have a replacement volunteer lined up for the position of VP Communications so I have agreed to continue with the housekeeping responsibilities of the position that remain no matter what. I amalgamate and e-mail the electronic edition of *Generations* and keep an eye on our web site and the hosting account (including providing a valid credit card for fee renewals). An important day-to-day responsibility involves making updates to web pages as requested. I am quite happy to hand over responsibility for the web site and hope that we will soon identify someone who will have the skills to manage current content as well as make plans for future content additions and e-commerce.

I must say a few words about my very capable team. Unfortunately, this year we have had to say goodbye to Stacey Lee, Chair of Publications and Tyler Ostapyk, Chair of Publicity. Before she left following the birth of her lovely baby, Charlotte, Stacey completed her project to scan the five volumes of the BMD indexes and we are now able to provide copies of those publications in electronic form. Tyler, who injected a much needed dose of youthful enthusiasm into his position, has recently moved to Ottawa with his new wife and has given up his post. They have been valued contributors and they will be missed. I expect David Farmer will be continuing in his post as the very dedicated editor of *Generations*. Bill Curtis, long-serving Chair of Outreach and Education, has faithfully kept up with MGS's display and outreach commitments. The Communications committees are very demanding portfolios in terms of time and effort and we owe these Chairs a big vote of thanks.

## GENERATIONS

David Farmer, MGS #2277

Included in above report.

## OUTREACH and EDUCATION

Chair: Bill Curtis, MGS #2882

This year MGS members have taken part in events such as the Red River Heritage Fair, Manitoba Days at the Manitoba Museum, the Manitoba Social Science Teacher's Association Conference (SAGE), and a week-long stint at Folklorama again. We have also run classes of varying lengths at Winnipeg School Division, Good Neighbours Senior Centre, Munroe Library, and including special sessions on French heritage for unilingual Anglophones (Winnipeg Public Library), and Tombstone Tales at the Millennium Library. We also continue to do our yearly volunteer night at a Winnipeg casino.

We are always looking for more volunteers, so if you are interested, please let us know by calling the Resource Centre, 204 / 783-9139.

## PUBLICATIONS

No report.

## PUBLICITY

No report.

# INFORMATION TECHNOLOGY REPORTS

## VICE-PRESIDENT

Gordon McBean, MGS #3033

The MANI project (Manitoba Name Index) MANI has again been the major activity in the IT area over the past year. We received an unexpected chance to work with a team of RRC students in the fall semester when their original sponsors pulled out at the last minute. The purpose of this phase was to build from the work done by the previous project group to enable multiple records to be uploaded and searched, and to enable full control of the database by way of forms on the web site for administrators and volunteers at MGS. They were able to improve the background code and add functionality to MANI as well as applying standards to the data and applying a large number of corrections to data imported into MANI. It was originally planned that MANI would be moved to a server acquired by MGS at the end of the term but the server motherboard fried when it was moved to RRC for the set-up. This has put us back considerably in getting MANI on-line for use at the MGS Resource Centre.

Unfortunately we were also set back by a year when the College could not accommodate us as had been scheduled for the January 2014 semester and our project was cancelled at the last minute. We have applied for a Red River College student project starting in January 2015 to work on allowing our members to log in and access most of our databases from home. We see this as a benefit to our members outside of Winnipeg but will also benefit those inside the perimeter as well.

The Data Project has been named MANI (Manitoba Name Index). MANI will combine about 80 MGS indexes, with over 1,250,000 entries, into one searchable database. It will eventually include access to thousands of additional pages from MGS documents, with expanded information, on a pay-per-view basis. I want to extend a big thank you to the MGS Volunteers helping prepare the data.

We have been busy on the general computer side as well. With Microsoft cancelling support for Windows XP we were forced to do a Windows upgrade ahead of schedule this spring when our virus protection quit working on XP. Most of our computers are now upgraded to Windows 7 and Office 2013, with two still waiting a more extensive upgrade before being returned to service. Four refurbished computers were purchased to replace those that could not run Windows 7.

We were able to take advantage of a Microsoft Donation through our membership with Tech Soup Canada that Linda White had set up after Daryl Dumanski had brought it to our attention. We have acquired Windows 7, Office 2013, and additional Adobe products worth \$11,820 while only having to pay \$443.00. Additional software upgrades will take place in the coming year. We will also be purchasing a high-speed scanner to convert our paper documents into electronic form for the MANI project.

We have been successful with Fundraising and Grants this past year. Our first ever Capital Campaign was successful and will be reported on elsewhere in the Annual Report. The Southeast & Winnipeg Branch applied for, and received, a \$5,000.00 grant from the Winnipeg Foundation Grant in support of the computer upgrades and MANI. We received a grant of \$3,000.00 from the Provincial Government's HGAC grants that paid for the student involvement in developing MANI.

MGS is experiencing a financial crunch as costs continue to rise. The Southeast & Winnipeg Branch again this year are covering the cost for subscriptions to *Ancestry.library* and *NewspaperArchives.com* as well as the high-speed Internet connection for the Resource Centre. Thank you on behalf of MGS.

We are working with the Manitoba Historical Society to share information formatted for MANI that they will include in their cemetery locator. In return they will point back from their site to us as a source for further information on cemeteries.

## COMPUTER

Included in above report.

## **FINANCE REPORTS**

### **VICE-PRESIDENT FINANCE**

Rick McLellan, MGS #3353

We are reporting a \$2,291.00 loss for 2013/2014. This was after transferring \$4,455.00 from the Life Membership account. The reasons for this were both a loss of revenue and an increase in our expenses. There were decreases from most of our revenue-generating accounts, most noticeably Memberships, and General Donations. We were fortunate that our Research fees provided an increase over last year. Increases in rent and the PST resulted in higher expenses. Our computer upgrades have been mostly covered by a Heritage Advisory Council Grant, Lotteries Commission, and a donation from the Southeast & Winnipeg Branch. The balance was drawn from the Capital Campaign Fund.

We must look to a way of raising operating revenue. The remaining Life Membership account is \$10,700 and will only cover us for another few years if we continue to sustain these shortfalls. Our Heritage Grant only covers our rent for approx 4+ months. Our other revenue sources, mainly Membership fees and Donations, must cover the rest of our Operating Expenses. All our expenses are basically fixed as we have kept discretionary spending in check. We saw a reduction in Printing and Photostat costs owing to a new lease for our copier at a lower rate which also allowed us to do some of our own "in-house" printing. The Capital Campaign Funds will be used for system upgrades.

The Board will continue to look for ways and means to increase our Revenue.

### **FUNDRAISING**

Chair: Judith Roe, MGS #4326

September 17 2013 a fall basket was done and left on the table. It raised	47.00
December 14, 2013 at the Christmas luncheon the raffle baskets raised	195.00
the silent auction raised	8.40
the bake sale raised	<u>23.15</u>
Total	\$273.55

This was down from the previous year.

This is done on a shoestring budget with almost all items donated. A huge thank you to all who have given things; without you this would not be the success that it is. An audition for the CBC with some of our donated items was made in the fall. If you have watched "Four Doors" on TV, you would see that the items up for bid are huge, expensive and rare. Sadly we were not chosen to compete.

Closing thought is that a gimmick is needed - something that would draw people from the outside instead of always asking the membership to participate.

### **GRANTS and APPLICATIONS**

Chair: Linda White, MGS #2129

Management of the Provincial Heritage operating grant application process was very capably managed by Jim Oke this year.

Once again this past year our dedicated MGS volunteers stepped up to the plate. Mary Bole and her husband Jim, Bill Curtis, and Pat Allan worked a bingo for MGS, raising \$1500.00 towards the last term's Red River project.

At Gord McBean's suggestion, we did not try for a Heritage Grant this last intake in January. The executive accepted Gord's recommendation to take a break and take stock of what has been accomplished so far in our indexing projects and plan what has still to be done.

### **MGS TREASURER**

Rick McLellan, MGS #3353

Treasurer's report follows page 19.

## BEAUTIFUL PLAINS BRANCH, MGS Financial Report

Victor Deacon, MGS #4373

### Report for period 1/10/2013 - 23/9/2014

Balances brought forward		Cash in hand	Bank a/c
		\$ 85.00	\$ 1,341.42
Income for year	\$ 379.70	Comprising MGS and membership fees Meeting collections CD sales Donations	
Expenditure for year	\$ 311.04	Comprising MGS renewals Cemetery / newspaper project Book purchases Insurance Library shelving Printing Stationery	
Balances carried forward		Cash in hand	Bank a/c
		\$ 0	\$ 1,495.08

## DAUPHIN BRANCH, MGS Financial Report

Prepared by President Shirle McGimpsey, MGS #473

### General Account

Balance carried forward		\$ 301.83
Memberships	270.00	
GIC & interest	1,017.91	
Anniversary Banquet	570.00	
Queries	200.00	
Trans. From Book Account	331.23	\$ 2,389.14

### Expenses

MGS Memberships	120.00	
MVSD Award	250.00	
Dauphin & Dist. Community Fdn.	25.00	
Branch expenses	322.26	
Anniversary expenses	393.20	
Maintenance fee	12.50	
Advertising	60.48	
Anniversary Banquet	555.00	
		(\$ 1,738.14)

Bank Balance	\$ 952.53
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## **SOUTHEAST & WINNIPEG BRANCH, MGS   Financial Report**

Treasurer: Susan Thorpe, MGS #5195

### **ASSETS**

#### **CURRENT ASSETS**

Petty Cash		69.84
Bank Balance at April 30, 2013	4,097.14	
Less: Outstanding Cheques	<u>- 50.00</u>	4,047.14
Accounts Receivable		
Memberships from MGS		288.00
Prepaid Expenses		1,200.00
Investments		
GIC 1- Reinvested		2,078.94
		<hr/>
TOTAL ASSETS		7,683.92

### **LIABILITIES AND EQUITY**

<b><u>LIABILITIES</u></b>	0.00
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#### **EQUITY**

Retained Earnings	8,138.94	
Net Income / (Loss)	<u>- 455.02</u>	7,683.92
		<hr/>
TOTAL LIABILITIES AND EQUITY		7,683.92

DALE ACCOUNTING  
August 3, 2014

Continued next page



**SOUTHEAST & WINNIPEG BRANCH, MGS Financial Report**

continued

Income and Expense Statement  
(Reviewed – Unaudited)

May 01, 2013 – April 30, 2014

**REVENUE - BRANCH**

Donations	263.00	
Interest Income	2.15	
GIC Interest	20.58	
Memberships – Branch	1,078.00	
Memberships – Guest	<u>105.00</u>	1,468.73

**REVENUE – SEMINAR**

Registrations	2,740.00	
Donations	<u>225.00</u>	<u>2,965.00</u>

TOTAL REVENUE 4,433.73

**EXPENSES - BRANCH**

Ancestry, Newspaperarchives, Internet	1,200.00	
Computer Project	882.85	
Honorariums	525.00	
Office Supplies	11.55	
Photocopies	7.20	
Rent	<u>180.00</u>	2,806.60

**EXPENSES - SEMINAR**

Printing & Publication	121.47	
Speaker Gifts	75.00	
Speaker Fees	348.55	
Honorariums	100.00	
Supplies	53.13	
Catering & Water	<u>1,384.00</u>	2,082.15
		<u>4,888.75</u>

NET INCOME / (LOSS) -455.02

DALE ACCOUNTING  
August 3, 2014

## **SOUTH WEST BRANCH, MGS Financial Report**

Treasurer: George Mackay, MGS #5162

### **Annual Treasurer's report**

Jan 1 2013 – December 31 2013

1010	Reg. Account Crocus Credit Union (Dec 31, 2013)	1,440.40
1100	Petty Cash	100.00
1202	T Bill Money Market Fund RBC (Dec 31, 2012)	10,256.32
1202	T Bill Interest 2013	54.51
1202	T Bill Money Market Fund Balance 2013	<u>10,310.83</u>
Total Current		\$11,851.23

### **RECEIPTS**

4100	Net MGSI memberships	1,340.00
4100	SWB Memberships	570.00
4300	Research Income	240.00
4302	Library and other Pub. Sales	72.50
4306	Meetings coffee income	82.20
4404	Workshop	2,194.00
4408	Donations	<u>2.50</u>
Total Income		\$ 4,501.20

### **EXPENDITURES**

5100	MGS Memberships (paid to MGS)	1,428.00
5102	Service fees – cheques	30.00
5104	Newsletter Expenses	68.05
5105	Stamps for Newsletters & Exchanges	45.89
5109	New Equipment.	474.24
5110	Miscellaneous Expenses	100.00
5112	Heritage Dinner	1,372.90
5119	Outreach & Member Expense	96.99
5124	General Meeting Expense	13.44
5125	Ruth Tester award	39.68
5128	Library Rent & Insurance	469.00
5131	SWB web site	162.40
Total Expenses		<u>\$ 4,300.59</u>

Net Profit for 2013 200.61

# **SWAN VALLEY BRANCH, MGS   Financial Report**

Treasurer: Helen Ellingson, MGS #2627L

## **Financial Statement for 2013**

### **Income**

Memberships	70.00
Membership	10.00
Cemetery sales	7.01
Total	\$ 87.01

### **Expenses**

Magazine for Office	55.95
Total	\$ 55.95

Total December 31, 2012	\$ 593.17
Income for 2013	87.01

Total Income 2013	680.18
Total expenses 2013	55.95
Total at December 2013	624.23

Plan 24	36.25
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Total in bank December 31, 2013	\$ 660.48
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## **Notices of Motion**

### **Motion 1 - Article 3.1.4**

Motion: To change “produce a **quarterly** journal” to “produce journals”.

### **Motion 2 - Article 5.4 – Quorum of MGS Council**

Motion: To change “Ten council members present shall constitute a quorum” to “the quorum for Council meetings shall be equal to 50% of the total number of Executive officers and chairs of Standing Committees whose positions are filled”.

### **Motion 3 - Article 11.6 – Fiscal year**

Motion: To change the fiscal year from “1 August to 31 July” to “April 1 to March 31”

**Motion 4: Article 15.1.** To change “may be proposed by Council or by petition” to “may be proposed by Executive, Council, or by petition”.

Rationale: The Executive should be able to present changes.

**Motion 5: Article 15.2.** To change “A call for Notices of Motion to amend the Society Constitution shall be printed in the first issue of the Society journal each calendar year” to “A call for Notices of Motion to amend the Society Constitution shall be published in the Society journal at least 90 days prior to the AGM”.

**Motion 6: Article 15.2.2.** To change “All Notices of Motion received shall be printed in the second issue of the Society journal” to “All Notices of Motion received shall be distributed by electronic or paper means to the membership 30 days prior to the AGM.

### **Motion 7 - Article 4.1**

**7a)** To change the word “classes” of membership to “categories” of membership.

**7b)** To delete HONOURARY LIFE MEMBER from the categories of membership.

### **Motion 8 - Article 4.6 – Description of Honourary Life Membership**

To delete as per Motion 7b) above and move description to Article 14.2 – Awards of the Society.

### **Motion 9 – Article 6 - Name of Executive**

To change the term “Executive Committee” to “Executive” in the Title of Article 6 and in sub-articles 6.1, 6.4 and 6.4.1.

### **Motion 10 - Article 10 - Meetings of the Society**

**10a)** To add the word “General” in front of the article heading, “GENERAL MEETINGS OF THE SOCIETY”.

**10b)** Article 10.4. To add the word “general” in front of the word “meeting”.

## THANK YOUs

The Manitoba Genealogical Society is indebted to all its volunteers for assistance in carrying out our many projects. We could not exist without you and we thank you.

Also deserving of our appreciation are several groups outside MGS who have helped us over the past year. They are:

- **Government of Manitoba, Department of Culture, Heritage and Tourism,**  
for financial support for our many projects.
- **Heritage Grants Advisory Council**
- **Manitoba Historical Society**
- **Toronto Dominion Bank**
- **Red River College**
- **United Food & Commercial Workers Union**
- **St Mary's Nursery & Garden Centre**