

Journal Requisites:

- 1) Membership form
- 2) Advertising rate schedule policy
- 3) Publications order form
- 4) Branch information: minimum of name of branch, monthly meeting times & locations (a good example is The Alberta Genealogical Society journal – Relatively Speaking)
- 5) Location map – ‘Where Are We’ – map from mapquest on our back cover with our location
- 6) Donation coupon – ‘Can You Help Us?’- wherever it fits
- 7) “Registered Charity – Donations made to the Manitoba Genealogical Society Inc. can be claimed as a tax deduction.” – either on inside front or back cover.
- 8) Somewhere – “Manitoba Genealogical Society Inc. is supported by a grant from Manitoba Culture, Heritage & Tourism (use their buffalo logo)
- 9) Somewhere – “Manitoba Genealogical Society Inc. has been supported by a grant from the Winnipeg Foundation.” (use their logo)
- 10) Advertising

Optional Items for Journal:

- 1) Volunteer opportunities – get new listings of jobs or tasks needed by various departments
- 2) Highlight the jobs that our volunteers are currently working on.
- 3) Introduction of our new members to the executive & council & branches – short bio & photo if possible.