

Library and Resource Centre

Regrets: Jim Oke, President; Pat Sundmark, Secretary, Linda Wray, Treasurer.

1. Meeting called to order 1:05 pm	
2. The proposed Agenda was adopted by consensus. Janice Butcher volunteered to produce minutes for the meeting.	
3. Adoption of the minutes of 11 April, 2016: moved by Kathy Stokes, seconded by Gord McBean, adoption of these minutes as circulated.	CARRIED
<p>4. <u>Business Arising</u></p> <p>a) AGM Nominations: Ginny will phone Bill Curtis to see if he will be chair of the committee. The following executive members indicated that they would stand again for nominations: Virginia Braid, VP Administration; Janice Butcher, VP Communications; Gord McBean, VP Information Technology; Rick McLellan, Finance. Ginny will contact Jim Oke and ask about the President's position.</p> <p>b) Phone call message re advertising on U. of Manitoba campus. Janice will contact.</p>	<p>GINNY</p> <p>Janice</p>
<p>5. <u>Reports:</u></p> <p>a) <u>President</u>: Jim is away, so no report.</p> <p>b) <u>VP Administration</u>: Ginny presented a written report – copy attached.</p> <p>c) <u>VP Communications</u>: Janice reported that the new website went live on April 23 but has not been changed since because she has not been trained on the procedures. Mark Nelson is coming later this afternoon to start the training. Janice expressed concern about the branches and MGS using the same Events Calendar and will discuss it with Mark.</p> <p>Janice also reported on the Red River Heritage Fair (RRHF) which she judged on May 5. There were six projects she felt qualified as family history projects. The winner was Amalie Malo from Balmoral Hall School who did a project on her great grandfather who had founded the town of St. Malo, MB. Janice presented a prize from MGS consisting of a complementary membership and \$40.00 prize money. Janice felt the RRHF was a worthwhile event to sponsor for MGS and recommended that we do it again next year.</p>	<p>INFO</p> <p>INFO</p> <p>INFO</p>

<p>d) <u>VP Information Technology</u>: Gord provided a written report (copy attached) with the following highlights:</p> <ul style="list-style-type: none"> i. Membership notices re renewals - are being fixed ii. Has been a problem with the financial software so no report could be prepared for the meeting. iii. Gord is changing process re e-mail folder. Needs further work. iv. We have had 10 new members this month. v. Question re Paypal – difference between donation and research payment. vi. Invoice from Mark Nelson for doing website redesign. Two cheques will be written to him plus a donation receipt for the amount he reduced his normal fees. 	INFO
<p>6. <u>Financial</u></p> <ul style="list-style-type: none"> a) Treasurer's report: There was no financial statement because of the software problem. b) Financial review committee for the AGM: Daryl Dumanski and Susan Thorpe will be asked to do it. c) Financial records – it was agreed that these records should be kept with the minutes. 	INFO
<p>7. <u>Special Council Meeting</u> – April 23, 2016 at Portage La Prairie</p> <p>General discussion: Everyone felt it was a good, worthwhile meeting. Several ideas were brought up at the meeting that require additional discussion:</p> <ul style="list-style-type: none"> A. Corporate fundraising campaign B. Generations C. Web-site procedures D. Branch connections <p><u>A. Corporate Fundraising/Sponsorship Campaign Ideas</u></p> <ul style="list-style-type: none"> a) We need to set up a committee and develop a plan. Who might be good people to approach to serve on the committee? Suggestions – Dave Kemp, David Farmer. b) We could have different levels of sponsorship/packages (e.g. gold, silver, bronze) with different benefits for different donations. c) Timing – when would we launch the campaign? d) What types of companies might we approach? Ideas: funeral homes, banks, credit unions, senior residences (e.g. Riverwood in Ft. Garry). Other? <p>Decision: Try to set up a corporate fundraising/sponsorship campaign</p>	Janice
<p><u>B. Discussion on Generations</u></p> <p>Kathy presented a list of options.</p>	Ginny

We must apply motion from Council meeting - new members joining MGS will receive Generations electronically.

Issues:

1. What is the number of copies that is required to receive Canada Post special mailing rate?
2. Check with Brandon membership convenor – are members asked whether they would like to receive Generations electronically, as all their applications are forwarded at the same time to MGS?
3. Should we reduce to 3 issues per year?

Motion: Kathy – Gord: To write an article in Generations re the cost of publishing and ask for suggestions. Carried.

Kathy will write article in conjunction with David F.

C. Website Procedures

Janice will prepare for MGS and the branches.

D. Branch Connections

1. It was suggested that we have a council meeting in Portage once per year.
2. **Motion:** Gord – Kathy: That we repurpose one of the existing MGS computers for use by the Southwest branch, including Microsoft Office and links to KOHA, MANI. Carried.

Note that for our software licence, MGS must own the computer but branches can use the software.

3. Gord will try to set up a MANI workshop in SW branch and invite Dauphin and Beautiful Plains branches.

8. New Business

a) Cleaning of MGS Library – Orma is back but cannot do all the required tasks yet. We need a new vacuum.

b) MGS Open House in conjunction with Culture Days – will be held on Saturday, October 1.

9. Next Meeting. Jim Oke noted the next Executive meeting was planned for 1:00 pm on Monday, June 13, at the Resource Center.

10. The Meeting was adjourned at 3:10 pm

Prepared by:
Acting Secretary - Janice Butcher

