ROSE ANN M. BAGOOD

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EDUCATION

SOUTHERN LEYTE STATE UNIVERSITY   *B.S Information Technology*

CUM LAUDE   AUG **2020 - May2024**

PROFESSIONAL EXPERIENCE

SOUTHERN LEYTE UNIVERSITY
Assistant Registrar (Intern)   JAN **2024 - May 2024**
- Provided exceptional customer service to students, faculty, and staff by addressing inquiries promptly and accurately. Maintained a high level of professionalism and responsiveness in all interactions, ensuring a positive experience for all stakeholders.
- Managed student records with meticulous attention to detail, ensuring all data was accurate, up-to date, and compliant with institutional policies. Regularly audited records to identify and correct discrepancies, maintaining the highest standards of data integrity.

PROJECTS

RFID Attendance Management System
Tools: JavaScript, HTML, SQL, Git, PHP

- Engineered an intricate system leveraging JavaScript, HTML, PHP, and SQL to accurately align paychecks with a defined schedule; cut down tardiness by 20% and enhanced productivity by 5% at MAIFSI.
- Incorporated user feedback throughout the development lifecycle to identify and address system inefficiencies, ensuring optimal functionality and user satisfaction before final deployment.
- Created comprehensive documentation detailing system architecture, technologies used, and implementation guidelines for future developers, facilitating continuous improvement and maintenance of the system.
- Conducted rigorous testing and debugging procedures to achieve high system reliability and efficiency, minimizing downtime and ensuring smooth operation post-deployment.
- Conducted training sessions for end-users to ensure smooth adoption and utilization of the system.
- Conducted regular performance evaluations and implemented continuous improvement initiatives based on data-driven insights, resulting in a 6% increase in system efficiency and user satisfaction scores.
- Established security measures through data encryption and access control protocols, ensuring compliance with farm school standards and safeguarding sensitive employee information effectively.

Personal Web Portfolio
Tools: JavaScript, HTML, SQL, Git, PHP
- Created Personal Website able to be uploaded and hosted using AWS Elastic Beanstalk or EC2 services
- Displays personal projects along with training projects developed to showcase current skills and gain real world practice.

Skills

Programming Languages: PHP, SQL, JS, HTML & CSS

Tools: Git, GitHub, VSCode

Databases: MySQL, SQLlite