

Operating System - continued

Lecture's topics:

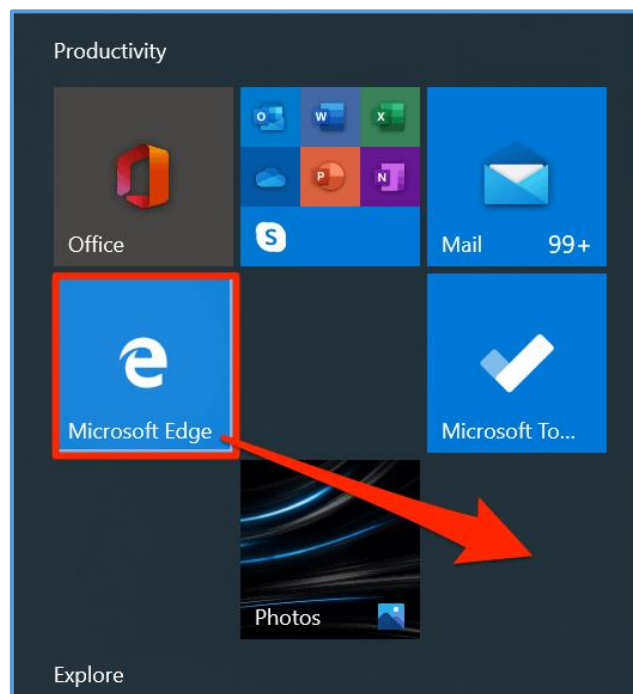
- 1. Customize the Tile.*
- 2. Making Windows 10 feel more familiar.*
- 3. Personalizing your Desktop.*
- 4. How to run Cortana in Windows 10 in any location.*

1. Customize the Tile:

- a. Rearrange tiles*
- b. Resize a tile*
- c. Turn off live tiles*

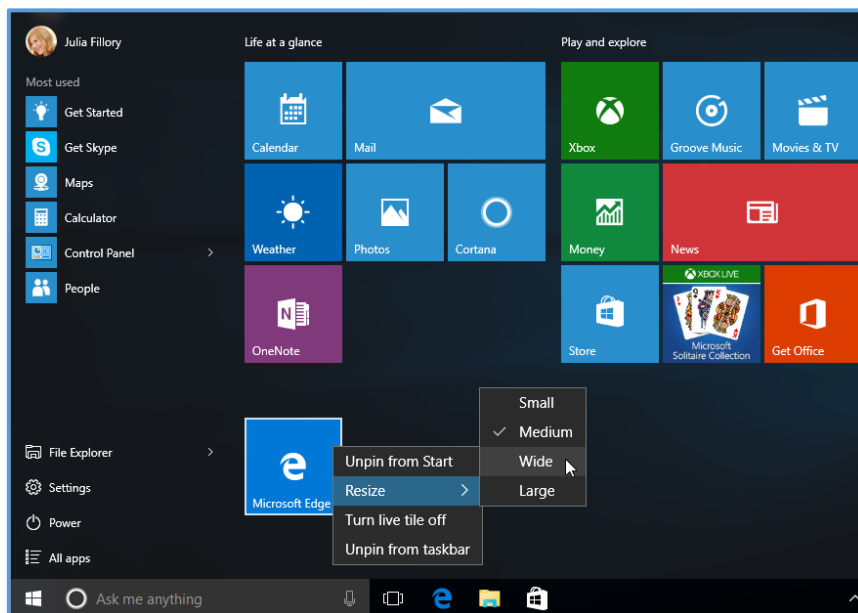
a. Rearrange tiles:

You can rearrange the Tiles. To move any one, click it with your left mouse button, without releasing the button, then drag it to the desired location and release the mouse button to drop it. See below, we'll move the Microsoft edge tile.



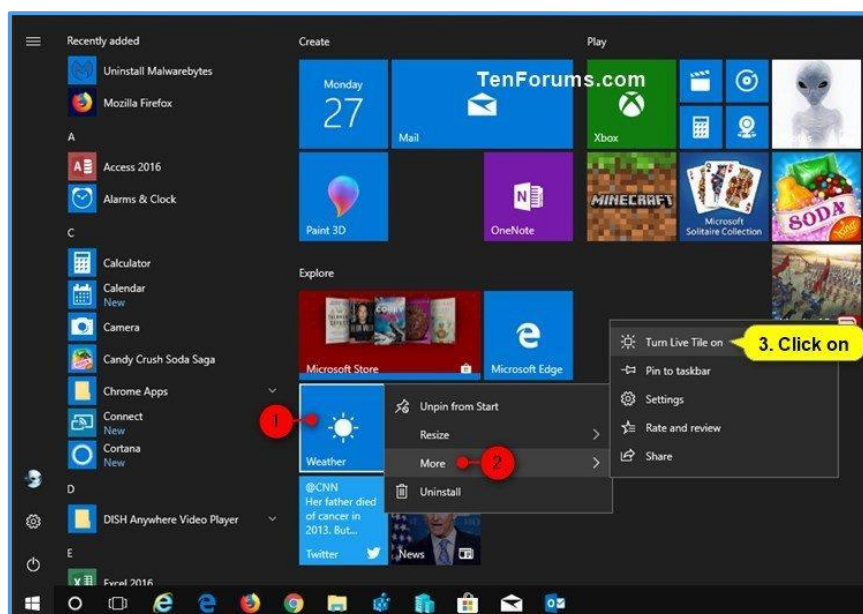
b. *Resize a tile:*

To make a tile bigger or smaller, right-click the tile, select **Resize**, then choose the desired size. "See the figure below".

**c. *Turn off live tiles***

Live Tiles: These tiles are animated founded in right column in start menu, such as news and weather apps. If you find that these are too confusing, you can turn them off. To do this:

- 1) Right-click the desired tile.
- 2) Select from menu option "More".
- 3) Click "Turn live tile off". See, we'll turn off the live tile for the Weather.



2. *Making Windows 10 feel more familiar:*

You can make changes to the Windows 10 appearance to make it look more like earlier versions, such as Windows 7, Windows XP. Here are some tips we can suggest:

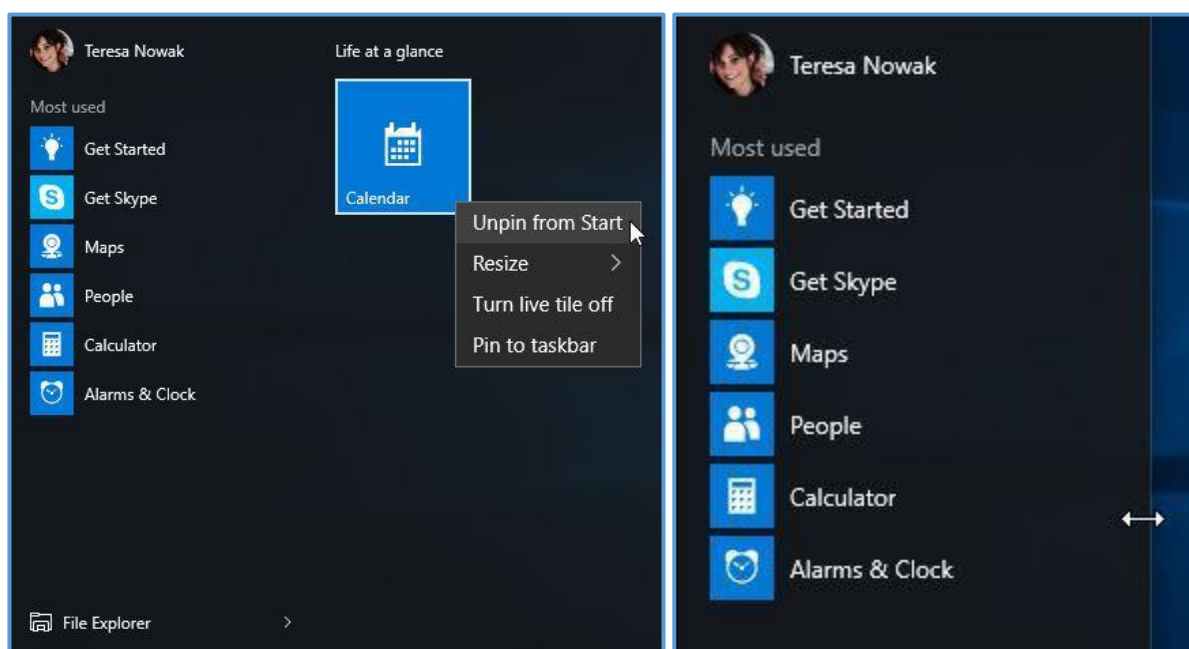
- ✓ Simply the Start Menu.
- ✓ Hidden Cortana.
- ✓ Use the Control Panel instead of the Settings app.
- ✓ Use Internet Explorer instead of Microsoft Edge.

✓ *Simplify the Start menu*

If you'd prefer to use the traditional, narrower Start menu, there is a solution.

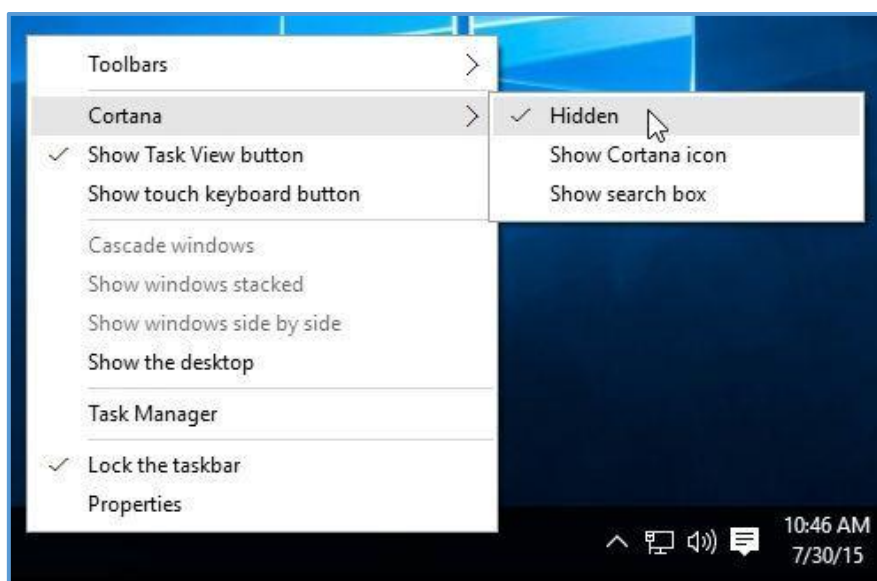
Step1: you'll need to unpin all of the apps in the Start menu.

Step2: After unpinned all of the tiles, put your mouse over the right border of the Start menu, then click and drag it to the left. "See the figures below".



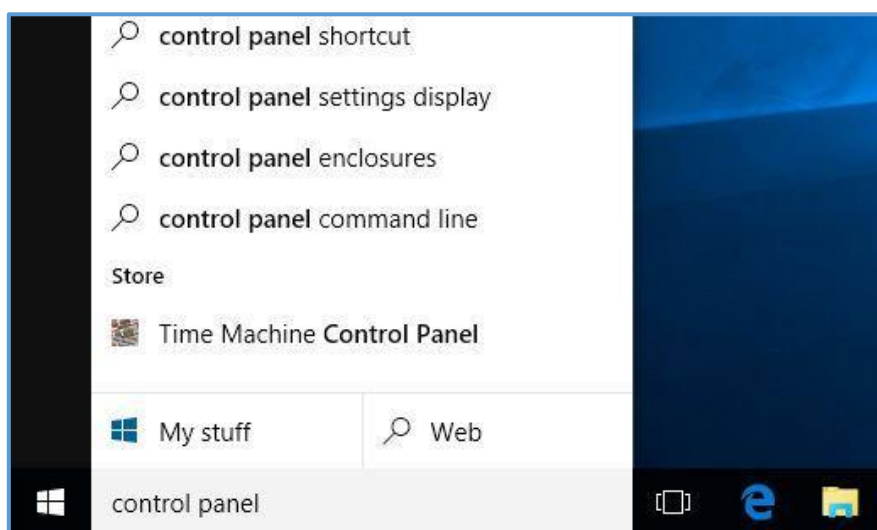
✓ *Hide Cortana*

You can hide this feature. To do this, right-click the taskbar, then select Cortana > Hidden.



✓ *Use the Control Panel instead of the Settings app*

There are many settings you can change from the Control Panel. To open the Control Panel, press the Windows key on your keyboard, type Control Panel, then press Enter.



✓ *Use Internet Explorer instead of Microsoft Edge*

If you prefer to use IE most of the time you can reset it as your default web browser. To do this:

- 1- Open the Settings app, then select System, (Fig. A).
- 2- Navigate to the Default apps options.
- 3- Select Web browser, then choose Internet Explorer. IE will be set as your default browser, (Fig. B).

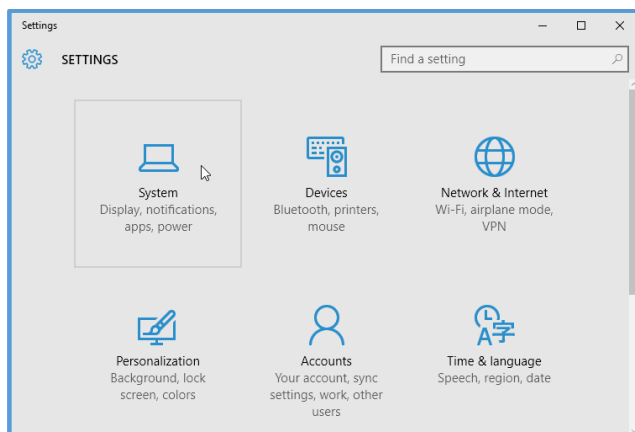


Fig. (A)

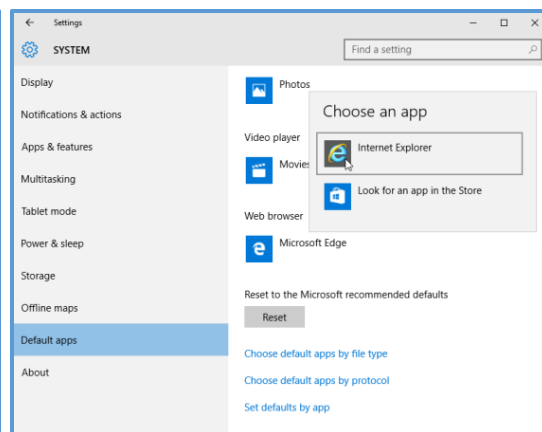
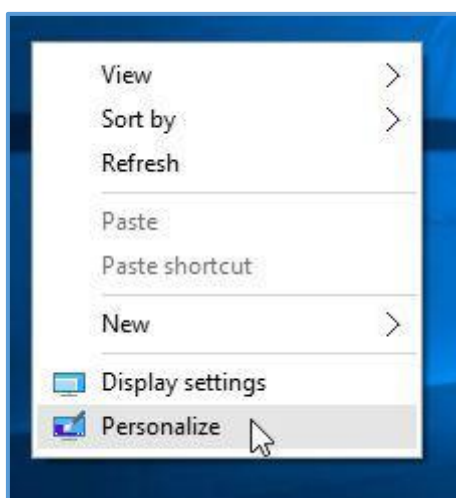


Fig. (B)

3. Personalizing your Desktop:

To customize the look and feel of your desktop. Use Personalization settings to access of this, right-click anywhere on the desktop, then select Personalize from the drop-down menu. The Personalization settings will appear.



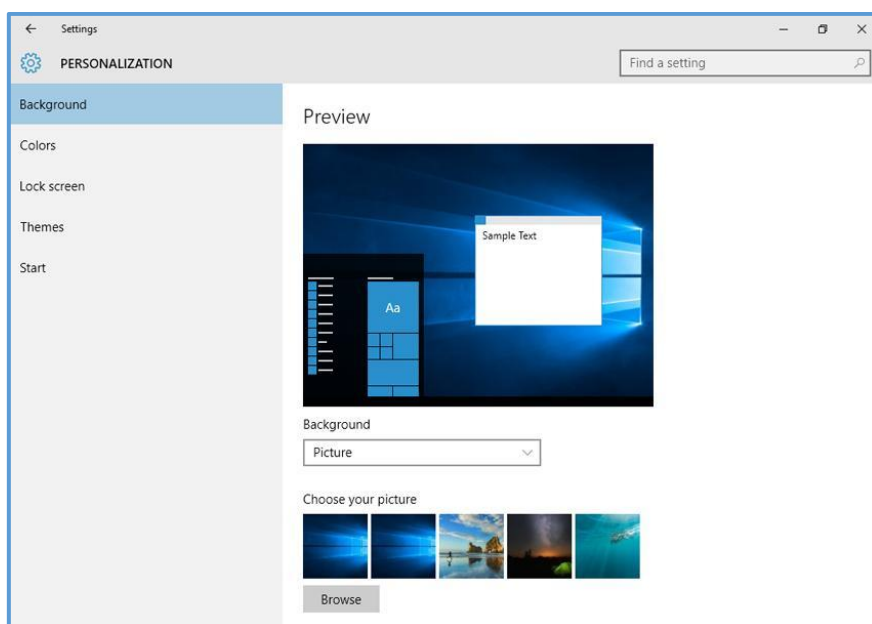
Personalize have these chooses (Customize your display):

a. Background

You can choose and customize your Desktop Background. Select browse to choose a Desktop Background from one of your personal photos.

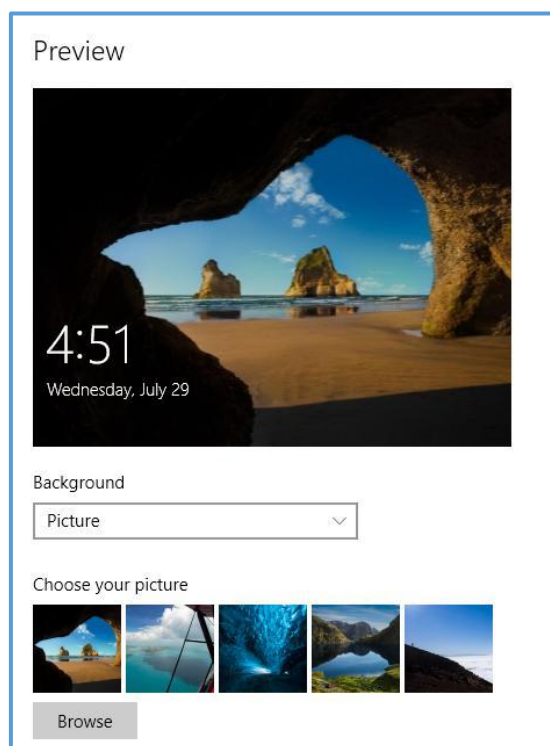
b. Colors

The accent color affects things like the taskbar and the Start Menu. By default you can turn this feature off if you'd prefer to choose your own accent color.



c. *Lock Screen*

You can customize the appearance of your Lock Screen. You can use a built in picture or select Browse to choose one of your own.



d. *Themes:*

A Windows theme is a collection of modifications to the interface which changes the way Windows looks and feels. A theme may alter the standard Windows icons, mouse cursor, and desktop background.

e. Start :

You can customize the Start Menu like choosing to show the Start Menu in full screen mode.

4. How to run Cortana in Windows 10 in any location:

Start Menu\ Control Panel \ Language\ change Time, Date or number format\ in location click United State\ in Administrative click Change System Local\ English (united State)\ OK\ Restart the computer.

Exercise for Lab. 5:

- 1. Rearrange any tiles in Start Menu?**
- 2. Resize a tile Calculator to the large size.**
- 3. Turn off live any tiles in Start Menu.**
- 4. Turn on live tile in step 3.**
- 5. Pinning and unpinning any tiles.**
- 6. Change the desktop Background.**
- 7. Change the Taskbar and Start Menu to the green color.**