**Project Blue Service Contract**

**Project Blue Team Members**

**Oliver Arzate-Castillo - Database administrator**

* Plan, develop, and maintain a database.

**Brandon Loyd – Software Developer (C#/Java/HTML/Swift)**

* Develop the project’s application using C#
* Develop the project’s mobile app for Apple devices using Swift.
* Develop the project’s mobile app for Android devices.
* Develop a website or webapp for the project.

**Dakarai Rhymer – Software Developer (C#/Java/HTML)**

* Develop the project’s application using C#
* Develop the project’s mobile app for Android devices.
* Develop a website or webapp for the project.

**Joshua West – Software Developer (C#/Java/HTML)**

* Develop the project’s application using C#
* Develop the project’s mobile app for Android devices.
* Develop a website or webapp for the project.

**Communication Policy**

Main method for communication will be done via a Discord server utilizing features such as text, video, and voice.

1. All participants of this server are to treat personnel information as confidential.
2. Harassment (virtually or in person) is strictly prohibited, and result of such action will result in a Communications Disciplinary Action occurrence.

Project collaboration will be done through Microsoft Azure DevOps and Blackboard.

**Consequence Clause**

Each individual, outlined previously under Project Blue IT System Consultants (herby referred to as “I”), agree to the following:

I will, at all times, faithfully and to the best of my skill, ability, experience, and talents, perform all of the duties required of my position. In carrying out these duties and responsibilities, I shall comply with all policies, procedures, rules, and regulations outlined in this contract as well as those established by Forsyth Family Practice Center.

**Communication**

1. I agree to participate in scheduled collaborative sessions with the team. This includes communication via oral speech, typed chat, and video conferencing.
2. I may be notified of a team meeting up to, and including, the day of a session and it is my responsibility to notify the team of my inability to appear.
3. If I, in any way, acknowledge the proposed meeting time without informing the team of my inability to participate, I agree that I will be able to attend.
4. Failure to attend a session after it has been scheduled, without informing the team of my inability to appear, will result in Communication Disciplinary Action.

**Participation**

1. I agree to provide collaborative communication during team meetings.
2. I agree that no idea is to be dismissed and every suggestion deserves critical discussion.
3. Tasks will be managed through Azure DevOps and I am expected to complete said tasks by their given deadline.
4. I understand that all tasks are a team effort and I will be involved in all aspects of this project, despite my outlined responsibilities.
5. It is my responsibility to notify the team of any issues that may cause a task to exceed the deadline.
6. Failure to complete a provided task by the provided deadline, without informing the team of complications, will result in Participation Disciplinary Action.

**Discipline**

**Communication Disciplinary Action:**

1. 1st occurrence: Freebie
2. 2nd occurrence: Freebie.
3. 3rd occurrence:
4. 4th occurrence:
5. 5th occurrence:
6. 6th occurrence: Warning.
7. 7th occurrence: Team meeting, warning to meet with professor.
8. 8th occurrence: Team meeting with Samuel Dorsett; final warning.
9. 9th occurrence: Termination.

**Participation Disciplinary Action:**

1. 1st occurrence: Freebie.
2. 2nd occurrence: Freebie.
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