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| **it SUPPORT INSTRUCTION** |

**No AUDIO FIX**

VERSION 1.0

INTRODUCTORY PROVISIONS

GOALS

This instruction defines the procedure for an employee to follow providing advice on fixing audio parameters.

TASKS

The main objectives of the instruction are:

* description of the steps to take when PC has no audio.

PERIOD OF VALIDITY AND PROCEDURE FOR MAKING CHANGES

Changes to the instruction are made when new settings appear in the SOFTWARE, as well as when information on current settings is updated.

**SETTING UP THE SPEAKERS**

Check your speaker output

If multiple audio output devices are available, check that you have the appropriate one selected. Here's how:

1. Select the **Speakers**  icon on the taskbar.
2. Next, select the arrow to the right of the speaker volume slider to open a list of audio devices connected to your computer. The tool tip should display as **Manage audio devices** when hovering over the arrow.
3. Check that your audio is playing to the audio device you prefer, such as a speaker or headphones.