

Microsoft Power Automate Power User 1 Day with Lab

WorkshopPLUS

Focus Area: Upgrade, Migration and Deployment

Duration: 1 Day [Onsite / Remote]

Difficulty Level: 200 - Intermediate

Description

You will learn about Microsoft Power Automate, part of the Microsoft Power Platform suite, and how it can help you create automated workflows between applications. We will explore the key features and many benefits to your organization.

Objectives

- Gain an understanding of how to work with Power Automate and the most-used triggers and actions.
- Learn what are Power Automate Approvals
- Use Power Automate with Microsoft Forms, PowerApps and SharePoint

Methodology

Learn by example

You will work directly with a Microsoft professional and participate in group discussions to learn key concepts and information from both presentations and demonstrations.

Scope

This offering is scoped to include Microsoft Power Automate Cloud Flows only.

Agenda

Day 1

- Module 1 – Power Automate Overview
- Module 2 – Fundamentals of Cloud Flows
- Module 3 – Approvals and Error Handling
- Module 4 – SharePoint, PowerApps and Microsoft Forms integrations

Delivery Outline

Requirements

Participants

- Power users and Business Developers

Skill requirements

- Basic understanding of Office 365 and SharePoint Online

Time commitment

- One full-day engagement with relevant roles

Delivery requirements

- Workstation with internet access to be able to access workshop labs hosted in <https://aka.ms/lod>
- Microsoft Account (outlook.com, hotmail.com etc.) to connect lab environment

Education

Day 1	Module 1 – Power Automate Overview	<ul style="list-style-type: none">• Brief overview of Microsoft Power Automate
Day 1	Module 2 – Fundamentals of Cloud Flows	<ul style="list-style-type: none">• Connectors, triggers, actions and best practices
Day 1	Module 3 - Approvals and Error Handling	<ul style="list-style-type: none">• Power Automate Approvals feature and how to handle errors in Power Automate Flows
Day 1	Module 4 – SharePoint, PowerApps and Microsoft Forms integrations	<ul style="list-style-type: none">• Use Power Automate Flows with Microsoft Forms, PowerApps and SharePoint

For more information: Please contact your Microsoft Representative for more details.