



## Business Experts Pakistan

Best Way to Success

### Internship Offer Letter

REF NO: BEP/Jan/2021/18

Date: 29 - 01 - 2021

**Rabia Hashim D/O Muhammad Hashim**

**CNIC# 44203-3740915-2**

**P-211 IQRA COMPLEX PHASE II GULISTAN-E-JAUHAR KHI.**

**Dear Miss. Rabia Hashim,**

This is with reference to your application for internship followed by an interview in our organization. We are pleased to offer you an opportunity of Internship as Data Science.

Your immediate supervisor will be Jai Perkash – Chairman - Prozameen & Business Experts Pakistan. We trust that your knowledge, skills and experience will be among our most valuable assets.

The terms of our offer are as under:

- Your Joining Date is with effect from 17<sup>th</sup> Feb 2021.
- Initially your Internship Duration will be for 90 days. (Unpaid).
- Transport Allowance monthly will be given, if the candidate start full time work from our office only – Due to pandemic situation our office is closed now a days.
- After Completion of 90 Days Internship, your performance will be reviewed and upon satisfaction Permanent Job can be offer.

It is policy of our company that we normally hire our human resource from our interneers, if management is satisfied with your performance after completion of your internship, permanent job may be offered subject to availability of vacancy and at the sole discretion of the management.

The joining formalities will be carried out at our Karachi Office. You are advised to submit the following documents with our office at the time of your joining.

- Attested copies of your degree certificates.
- Certifications of any Diploma etc., if any.
- Experience/relieving letters from your previous organization.
- Two passport-size color photographs.
- 2 Reference letters. (Must not be your relatives).

We look forward to welcome you aboard.

Sincerely,  
Jai Perkash Batra  
Chairman

Candidate Acceptance  
Signature