

Sarah Elizabeth Ward

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Education

May 2011	B.S. Mathematics, Berry College. <i>Minors in Physics and Computer Science.</i>
Coursework	Embedded Microprocessors, Networks, Computer Architecture, Object-Oriented Programming, Data Structures & Algorithms

Technical skills

Programming	C, Python, Java, Scheme/Racket.
General	Mathematica, L ^A T _E X, Excel/MS Office.
Operating Systems	Linux; Windows Vista, XP, 7.

Employment

June 2011	Office Assistant , Cherokee Regional Library System. <i>Participated in internal control measures and general office duties. Completed large projects requiring great attention to detail, including reviewing the previous fiscal year's bills/deposits and sorting the library system's library history archives.</i>
2009-2011	Tutor , Berry College. <i>Tutored undergraduates in mathematics, computer science, and physics.</i>
2008-2011	Lab Assistant , Berry College. <i>Prepared physics labs and tested equipment. Repaired minor equipment malfunctions by soldering.</i>
2008-2009	Student Supervisor , Berry College. <i>Supervised a team of 2-5 students in the campus dining hall performing time sensitive tasks.</i>
2007-2008	Student Worker , Berry College. <i>Performed general duties in the campus dining hall.</i>