

## PARVIN AKTER

Address: Avenue # 3, House-727, Road-11, Mirpur DOHS, Mirpur, Dhaka-1216  
Mobile No 1: 01739030833  
Mobile No 2 :01714942810  
e-mail : arju\_p57@yahoo.com, parvinalam57@gmail.com



### **Career Objective:**

A Challenging position in the field of Civil Engineering in National/Multinational Company.

### **Career Summary:**

1. Auto Cad drawing, AutoCAD 2D, 3D, 3D MAX, PLANNING, STAAD PRO
2. Programming Language: C & Assembly Language.
3. Operating System: Windows XP & Vista, Microsoft Office (2003, 2007)
4. Browsing: Networking, Online Browsing & Basic Hardware Troubleshooting.

### **Special Qualification:**

Auto Cad operator

### **Employment History:**

**Total Year of Experience : 7.3 Year(s)**

#### **1. Design Engineer ( November 1, 2016 - Continuing)**

##### **GURABA Engineering Ltd.**

Company Location : House-489 & 491, Uttarayan (4th Floor), Road-15, Mirpur DOHS, Dhaka-1216

Department: Design Section

##### **Duties/Responsibilities:**

Fire fighting

#### **2. Instructor. ( September 1, 2011 - December 31, 2014)**

##### **National Polytechnic Institute**

Company Location : Tejgaon, Farmgate.

Department: Department of Construction.

##### **Duties/Responsibilities:**

Teaching.

#### **3. Lecturer ( July 1, 2011 - December 30, 2012)**

##### **America Bangladesh University**

Company Location : Raysheb Bazar, Jonshon Road, Dhaka

Department: Civil Engineering Department

#### **4. Customer Service Engineer ( July 1, 2011 - November 1, 2012)**

##### **3Ds Development (Pvt.) Ltd**

Company Location : H # 5/11, Block # B, Lalmatia, Dhaka-1207

Department: Dept. of Construction.

**Duties/Responsibilities:**

1. Building Estimating.
2. Site Supervision.
3. Piling & Sub Soil Exploration Report Preparing.
4. Structural design.
5. Prestress & Architectural field
6. Reading and learning new materials and developments

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc. In Civil Engineering	Civil Engineering	Rajshahi University of Engineering and Technology	CGPA:3.29 out of 4	2011	4	Received Technical scholarship
HSC	Science	Kaunia Women's College	CGPA:4.4 out of 5	2006	2	Received Women's scholarship
SSC	Science	Shahidbag Girls High School	CGPA:4.19 out of 5	2004	10	Received Women's scholarship

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Design of Civil Engineering Structures using ETABS & SAFE Software	Introduction to Computer Aided Analysis and Design of Civil Engineering Structures using ETABS Software and SAFE Software	Engineering Staff College, Bangladesh	Bangladesh	Dhaka	2017	36 Hours
Community Participation and Management of WSS		International Training Network (ITN)	Bangladesh	RUET, CE Dept. Rajshahi	2010	4 days

**Career and Application Information:**

Looking For : Mid Level Job  
Available For : Full Time  
Present Salary : Tk. 20000  
Expected Salary : Tk. 30000  
Preferred Job Category : Engineer/Architect, Design/Creative  
Preferred District : Bogra, Dhaka, Rajshahi, Rangpur  
Preferred Country : American Samoa, Andorra, Germany, Armenia, Austria, Belgium, Bhutan, Brazil, Canada, Czech Republic  
Preferred Organization Types : Banks, Engineering Firms, Consulting Firms, Agro based firms (incl. Agro Processing/Seed/GM), Architecture Firm, Group of Companies

**Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"><li>• Civil</li></ul>	Building Estimating, Site Supervision, Piling & Sub Soil, Exploration Report Preparing, Structural design, Prestress & Architectural field

6. Reading and learning new materials and developments

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	Medium	High	High
English	Medium	Medium	Medium
Arabic	Medium	Low	Low

### **Personal Details :**

Father's Name : Md. Abdul Hamid  
Mother's Name : Most. Siddika Begum  
Date of Birth : January 5, 1986  
Gender : Female  
Marital Status : Married  
Nationality : Bangladeshi  
National Id No. : 8194027980860  
Religion : Islam  
Permanent Address : Vill- Bollovbishu, Post- Vuthchara Thana-Kaunia, Dist- Rangpur  
Current Location : Dhaka

### **Reference (s):**

#### **Reference: 01**

Name : 1.Engr. Mahabur Rahman  
Organization : GURABA ENGINEERING LTD  
Designation : Managing Director  
Address : Mirpur DOHS,Dhaka  
Phone (Off.) : 02-8157884  
Phone (Res.) :  
Mobile : 01670886738  
E-Mail : mahabur.rahman@gurababd.com  
Relation : Academic

#### **Reference: 02**

Md. Khorshed Alam  
Alliance For Bangladesh Worker Safety  
Safety Engineer-Electrical  
BTI Celebration Point Plot # 3 & 5, Rd 113/A,  
Gulshan, Dhaka-1212  
  
01714942810  
khorshed@afbws.org  
Relative