

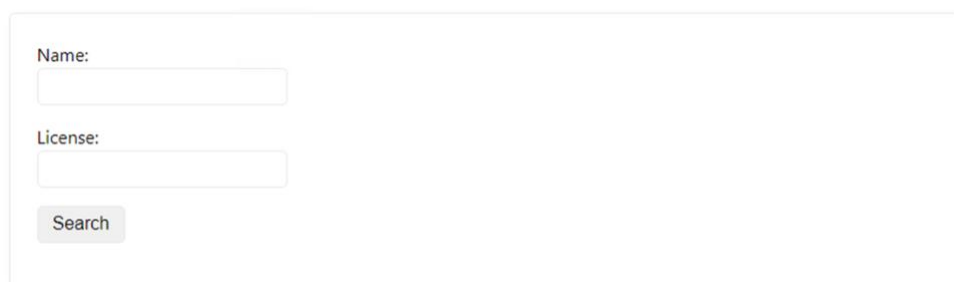
User Manual

If you are a police officer, log in to the website with your username and password. You will be redirected to the home page and the navigation bar at the top has links to pages where you can search the database and submit new data. Hover your mouse over 'Search' or 'Submit' to view the dropdown menu for the relevant subpages.

To search for people, click on Search People and enter the person's name and/or licence into the form.



Search for people

The form is titled 'Search for people'. It contains two input fields: 'Name:' and 'License:'. Below these fields is a 'Search' button. The form is enclosed in a light gray border.

Name:

License:

Search

To find a vehicle, click on Search Vehicles and enter the plate number. To search for incident reports, click on Search Reports and fill out the form below:

Police Traffic Database

Search for incident reports

Report ID:

Vehicle Plate Number:

Offender:

Driver's Licence:

Date:

Time:

Description:

Offence:

Officer ID:

Fill out a single form field at a minimum (partial queries are acceptable) or enter more information to get more relevant results.

Click on the View All Reports button to view all incident reports as shown below:

Offender	Driver's Licence	Date	Time	Description	Offence	Officer ID	
Smith	SMITHR004JFS20TR	2017-12-01	00:00:00	40mph in a 30 limit	Speeding	1	Edit
Smith	SMITH222LE9FJ5DS	2017-11-01	00:00:00	Double parked	Illegal parking	1	Edit
Smith	SMITHR004JFS20TR	2017-09-17	00:00:00	110mph on motorway	Speeding	1	Edit
Allen	ALLEN88K23KLR9B3	2017-08-22	00:00:00	Failure to stop at a red light - travelling 25mph	Traffic light offences	2	Edit
Smith	SMITHR004JFS20TR	2017-10-17	00:00:00	Not wearing a seatbelt on the M1	Seat belt offence	2	Edit

To edit an incident report, click on the Edit link at the end of each table row. This will take you to a form prepopulated with data for that report.

Police Traffic Database

Edit Incident Report #5

Can't find the person or vehicle plate number you're searching for? Add them to the database:

[Submit record for a new person](#)

[Submit record for a new vehicle](#)

Date:
17/10/2017

Time:
00:00

Description:
Not wearing a seatbelt on tl

Offender:
James Smith
SMITHR004JFS20TR

Offence:
Seat belt offence

Vehicle Plate No.:
MY64PRE

Update Report

Click on a dropdown field such as Offence and start typing out the offence you are searching for. You will be shown relevant matches in the dropdown based on information stored in the database. If you can't find the offender's name and/or vehicle's plate number in the dropdown menus on the edit form page, this information is missing from the database. Submit a new record for the person/vehicle before editing or submitting an incident report. Once you are finished editing the report, click on the Update button.

To submit new records, hover your mouse over 'Submit' in the navigation bar and select the webpage from the dropdown menu. Click on 'Submit Vehicle Record' and fill out the form fields below.

[Home](#) [Search](#) [Submit](#) [Account](#)

[Submit Vehicle Record](#)

[Submit Person Record](#)

[Submit Incident Report](#)

Police Tra

Can't find the vehicle owner you're searching for? Add them to the database:

[Submit record for a new person](#)

Submit vehicle record

Vehicle Type:

Vehicle Colour:

Plate Number:

Vehicle Owner:

Choose a name and licence ▾

Click on the 'Submit Person Record' page to submit a record for a new person and fill out the fields below.

Submit a record for a new person

Full Name:

Date of Birth:

Address:

Driver's Licence:

Click on Submit Incident Report to submit a new report and fill out the fields below:

Submit incident report

Date:

Time:

Description:

Offender:

Offence:

Vehicle Plate No.:

To change your password, click on 'Account' and fill out the form.

[Home](#)
[Search](#)
[Submit](#)
[Account](#)

[Log out](#)

Police Traffic Database

My Account

Change Password

Current Password:

New Password:

Confirm New Password:

Otherwise, click on 'Log out' and you will be redirected to the login page.

Administrators can also log in with the username 'daniels' and password 'copper99.' Hover your mouse over 'Admin' in the navigation bar to view links to the pages restricted to admin only access.

Click on Create Account and fill out the form to make a new account for a police officer.

[Home](#) [Search](#) [Submit](#) [Admin](#) [Account](#)

[Create Account](#)

[Add Fine](#)

[Audit Trail](#)

Police Traffic I

Create New Officer Account

Full Name:

Username:

Password:

Confirm Password:

Create Account

Click on Add Fine and fill out the form below to add fines for reports entered into the database.

Police Traffic Database

Add Fine

Report ID:

Penalty Points:

Fine Amount:

Submit

Click on Audit Trail to search the Audit table. Enter a username to view the audit trail associated with a specific user or filter the audit table based on 'Action' (i.e. READ, READ ALL, INSERT, or UPDATE) and/or Table Name (i.e. People, Vehicle, etc.).

Audit Trail

Username:

Action:

Table:

Search

View All

Click on the View All button to view all the records in the Audit table and scroll to the bottom to view the most recent records.