

Rachel Prentice

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Personal Profile

As a recent graduate with seven years of valuable experience in the dynamic retail sector, I am eager to transition my skills and expertise to an office environment. Throughout my career and educational journey, I have consistently demonstrated a strong work ethic and the ability to excel both independently and as part of a collaborative team.

My passion for continuous learning drives me to adapt quickly to new challenges, and my natural aptitude for organization and problem-solving ensures that I approach tasks with precision and efficiency. I am now seeking an opportunity where I can leverage my diverse skill set to contribute effectively in an office setting, all while continuing to grow both personally and professionally.

Employment History

Tesco Extra, Bellshill

Nov 2016 - Present

Customer Assistant

- Adapted to various front of house roles working flexibly across checkouts, self-service, customer service desk and petrol filling station roles.
- Provided efficient and accurate checkout service in a fast-paced environment with high levels of customer care.
- Performed daily opening and closing functions along with inventory management.
- Trained new team members to develop skills and create a welcoming environment.

Education and Training

University of Strathclyde

2018 - 2023

BArch (Hons) Architecture

Classification 2:1

Key skills gained:

- Obtained organizational and time management skills through prioritizing tasks of ongoing projects with week-by-week developments.
- Worked on team projects throughout the degree mediating ambitions and abilities of all parties involved to provide high-quality final deliverables.
- Written, visual and verbal communication skills developed through producing essays and drawings published to a professional standard and delivering presentations to groups of peers and clients both online and in person.
- Critical research of current affairs and cultural background during projects including topics regarding sustainable development goals, ethics, and trends within the construction industry.
- Ability to comprehend and comply with industry standards following the Scottish building regulations and RIBA frameworks.
- Self-guided, efficient learning of new computer software throughout studies including AutoCAD, Sketchup, Adobe Suite and MS Word.

Sibbalds training park*2019**Constructionarium*

- Attended a 3-day hands on course on wind turbine construction project for women in STEM organized by Equate Scotland.

City of Glasgow College*2014-2018**HND Architectural Technology**Grade AA**HNC Model Making (3D Design)**Grade B**NC Applied Arts**Pass***Uddingston Grammar School***2010-2014**7 National 5 qualifications including Mathematics and English****Hobbies and Interests***

- Yoga and weightlifting
- Outdoor activities
- Cooking and eating out