School Address
1518 Peoples Ave
Troy, NY 12180-3599

# Rachel Blacker
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Permanent Address
304 East Street NE
Vienna, VA 2218

## EDUCATION
**Rensselaer Polytechnic Institute** Troy, NY                                     Aug 2014–Expected May 2018
 - Dual B.S. degree in Information Technology & Web Science (ITWS) and Business & Management
 - Concentrations: Management Information Systems and Marketing
 - Current GPA: 3.76 | Dean's Honors List: All semesters

## WORK EXPERIENCE
**Johnson & Johnson**
*(IT Support Digital & Analytics Intern)* Somerset, NJ                             June 2017–Aug 2017
 - Analyzed over 1,400 software applications on current and future state of knowledge management articles.
 - Trained in Knowledge Centered Support methodology and created a rollout plan for support vendors.
 - Spearheaded Johnson & Johnson volunteering event for local Boys and Girls Club promoting healthy living to 45 children.
 - Orchestrated 3 personal and professional development events for 23 Johnson & Johnson female interns and co-ops.

*(IT Business Analyst Intern)* Raritan, NJ                                         June 2016–Aug 2016
 - Built from scratch department-wide website on Sharepoint accessed by over 4,500 employees with overhauled document
   library, refocused informational pages and visualized optimization tools.
 - Elicited business requirements from team members to create over 170 user requirement specifications.
 - Implemented streamlined system for team contact, reducing manual engagements by 65%.
 - Coordinated Women's Leadership Event, managing $1,000 budget and 32 intern attendees.

**K12 Inc.** *(Systems Risk and Compliance Intern)* Herndon, VA                    June 2015–Aug 2015
 - Constructed department website on Sharepoint accessed by over 2,000 employees, including restricted pages and
   revamped document library.
 - Enforced IT governance on deployment changes, new access and terminations on over 5,000 users.
 - Compiled cross identity matrix to include all employees, including 100,000+ teachers, across 7 platforms.

**Sacred Heart School** *(Website Administrator)* Troy, NY                         Apr 2015–Present
 - Revamped website for responsive design. Update weekly with school news and student photo slideshow.

**RPIrooms.com** *(Website Administrator)* Troy, NY                                Mar 2014–Present
 - Created responsive design site with 776,000+ views. Update daily, post pictures for student body and answer questions.

**Personal Website - www.RachelBlacker.com**

## LEADERSHIP
**Rensselaer Polytechnic Institute**
 - ITWS Leadership Board President | May 2017–Present
 - Phalanx Leadership Honor Society Secretary & Webmaster | Apr 2017–Present
 - Rensselaer Admissions Student Ambassador | Aug 2016–Present
 - Epsilon Delta Sigma Honor Society Secretary & Webmaster | May 2015–Present
 - Habitat for Humanity RPI Chapter VP of Builds | Apr 2016–Apr 2017
 - ITWS Leadership Board VP & Class of 2018 Representative | Sep 2014–May 2017

**RPI Greek Life**
 - Panhellenic Council Vice President of Recruitment | Nov 2016–Present
 - Panhellenic Council Assistant VP of Recruitment | Nov 2015–Nov 2016
 - Alpha Phi Fraternity, Theta Tau Chapter Director of Advertising & Social Media
   | Nov 2014–Dec 2015

## SKILLS
**Languages:**
 HTML, CSS, SQL, Angular, Node.JS, JavaScript, PHP, Python, Java, JSON, AJAX, C, C++

**Applications:**
 Sharepoint, Wordpress, Adobe InDesign, Adobe Photoshop, Adobe Illustrator, Adobe Dreamweaver, Microsoft Office, Drupal, GitHub, Sharepoint Designer, GoDaddy.com, SQL Management Server, Confluence JIRA, Apache

## HONOR SOCIETIES
 - Phalanx Leadership Honor Society
 - Order of Omega Greek Honor Society
 - Gamma Nu Eta Information Technology Honor Society
 - Beta Gamma Sigma Business Honor Society
 - Epsilon Delta Sigma Management Honor Society
 - White Key Leadership Honor Society

## AWARDS
 - RPI Greek Woman of the Year | 2017
 - Johnson & Johnson Encore | 2017 & 2016
 - Who's Who Among Students in American Universities and Colleges Award | 2016
 - Women in Technology | 2013
 - Girl Scout Gold Award | 2013
 - National Center for Women and IT Computing Award | 2013

## CERTIFICATIONS
**Adobe Certified Associate:**
 InDesign, Photoshop, Dreamweaver
**Microsoft Technology Associate:**
 Operating System Fundamentals, Security Fundamentals & Networking Fundamentals
**Certiport:**
 Internet and Computing Core Certification (IC3) Global Standard 3