Razelle Ann Dela Cruz

Manual QA Analyst Team Lead

Contact

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👤 https://radelacruz.github.io/portfolio/

TECHNICAL SKILLS

- HTML, CSS
- Software Testing Life Cycle
- Software Development Life Cycle
  - Waterfall Model
  - V-shaped Model
  - Agile Model
- **Automotive System Testing**
  - Model-Based Design Testing
  - Unit Testing of Embedded Software (C/C++)
  - Gray Box Testing
  - Coverage Testing
- **Health Care System Testing**
  - Functional Testing
  - Smoke Testing
  - Regression Testing
  - Manual Testing and Automated (Tosca) Testing
  - Defect Retest
- **Banking System Testing**
  - Defect Retest
  - System Integration Testing

SOFT SKILLS

- Attention to details
- Quality Control Circle
- Project Management, Project Leader

Summary

Software Quality Assurance Engineer with more than 10 years of experience in Software Testing and have experience in project management tasks. I have experienced working in a very challenging environment with high expectations of project quality and productivity.

Experience

SEVEN SEVEN GLOBAL SERVICES INC.
October 2021 – Present

Job Title: QA Analyst Team Lead (February 2022 – Present)
　　　Perform testing activities for the Banking domain to confirm the correctness and functionality of the system.

Roles and Responsibilities:
　Team Leader (February 2022 – Present)
- Create and send daily and weekly project status reports.
- Ensure good quality and timely delivery of project deliverables.
- Communicate and collaborate with developers, leaders and governance team regarding project updates.
- Review and submit team member's payroll
- Participate in daily and weekly meetings
- Create standard documents and other test completion reports.

　Senior Test Analyst (October 2021 – February 2022)
- Test data preparation, setting up of user roles and responsibilities
- Analyze, create detailed test plans and cases, and perform peer reviews.
- Log and report all issues/defects encountered.
- Assist team leader in assigning daily tasks and creating and sending project status reports.
- Ensure good quality and timely delivery of project deliverables.

TOOLS

● **Version Control System:** SVN, Git
● **Testing Tool:** Eclipse IDE, Tricentis TOSCA, Coverage Master WinAMS
● **Reports:** MS Office, SharePoint, MyWizzard
● **Defect Management:** HP Application Lifecycle Management (ALM), Microsoft Test Manager (MTM), JIRA

TRAINING

● Basic Tricentis TOSCA Automation Training
● Basic C/C++ Training
● Basic Matlab Design Training
● Quality Control Circle
● Project Leader Training
● Coverage Master WinAMS
● Basic Japanese Language Training

CERTIFICATION

● Tricentis Tosca Automation Specialist Level 1
● Tricentis Tosca Automation Specialist Level 2
● Agila Gantimpala Award
● Tuitt Coding Bootcamp Certification
● Best in Quality (Person in Charge)
● Most Improved DR2 (Technical Reviewer)
● Best Reviewer (Technical Reviewer)

EDUCATION

Bachelor of Science in Electronics Engineering (BSECE)
Bulacan State University (BulSU)
Malolos, Bulacan
S.Y. 2006-2011

THREE MONTHS INTENSIVE TRAINING
Tuitt Coding Bootcamp
Metro Manila, PH
November 2018 – February 2019

ACCENTURE INC.
June 2019 – October 2021

Job Title: Test Engineering Team Lead (June 2021 – October 2021)

Perform testing activities for Medicare Enrollment Applications and Medical Claims to confirm the correctness and functionality of the system.

Roles and Responsibilities:

Team Leader (June 2021 – October 2021)

- Provide project estimates, team capacity, and status reports.
- Ensure good quality and timely delivery of project deliverables.
- Directly communicate and collaborate with offshore leaders, onshore leaders, and business leaders.
- Create and send members daily tasks and facilitate daily huddles.
- Review and submit team member's payroll.
- Participate in weekly leaders' meetings, deliberations for performance appraisal, and monthly and quarterly Gantimpala Awards.
- Review and send the Test Support team's weekly status report, team capacity, and planned time offset. (7 sub-team).

Senior Test Analyst/Sub-group Leader (June 2019 – May 2021)

- Analyze, create detailed test plans and test cases, and perform peer reviews. Perform regression testing when functionality testing is complete.
- Assist team leader in providing project estimates, team capacity, and status reports.

DENSO TEN SOLUTIONS PHILIPPINES CORPORATION
January 2012 – August 2018

Job Title: Software QA Engineer (January 2012 – August 2018)

Perform software testing activities for automotive electronics - Electronic Control Unit (ECU) source code.

Roles and Responsibilities:

Project Leader (March 2017 – March 2018)

- In charge of the overall progress monitoring including the productivity and quality of the projects.
- Responsible for checking the testing procedures and working closely with the Audit team to ensure testing standards are met.

Sub-group Leader (March 2016 – August 2018)

- Maximize the team members' capabilities, skills, and capacity while guiding and teaching them.

Senior Technical Reviewer (August 2014 – August 2018)

- Ensure project quality by reviewing the tester's output and ensuring that all items are correctly inspected.

Software Tester (January 2012 – May 2017)

- Analyze, create test plans and test cases, and execute the Unit Testing.