|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Status**: | O | **ON-TRACK** |  | **AT-RISK** |  | **CRITICAL ISSUES** |

## 

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **No** | **Status Summary** | **Explanation**  (If answered “yes”, provide a brief explanation.) |
|  | O | 1. Has the scope changed or is it about to be impacted? | The scope has not changed and is not about to be impacted by anything now. |
| O |  | 2. Have the deliverables/objectives changed? | One deliverable was added to sprint 1 following the first in-class lecture on testing – a testing environment |
| O |  | 3. Are there sponsorship/stakeholder issues? | Communication and meetings with the client have not been as good as planned, as both parties tend to be regularly busy with other commitments |
| O |  | 4. Are there new risks? | A possible HIPAA compliance risk was identified as we have forms on the site that collects health information, but the client has said not to worry about being HIPAA compliant |
| O |  | 5. Are there productivity problems affecting the team's ability to perform the work? | A few team members dealing with personal issues/emergencies, and also commitments in other courses have affected productivity in this project |
| O |  | 6. Are there resourcing problems? | We are still awaiting certain information and files that have been promised to us by the client, hence some pages on the site currently hold stub data till we get what is needed. |
| O |  | 7. Is a deliverable/milestone about to be missed? | 3 user story tasks are incomplete, all due to information yet to be received from the client |
|  | O | 8. Has the estimated schedule changed? | While schedules within the team have changed on occasion, the estimated schedule as regards completing the deliverables for the sprint remains unchanged. |
| O |  | 9. Is the quality of the deliverables being affected? | As we alluded to earlier, the lack of certain artifacts has limited what we could do with some parts of the product at this point in time. |
|  | O | 10. Are there any other major issues? | There are no issues at this point that we can categorize as major, at least not in our opinion. |

# Key accomplishments

* Got website up and running
* Testing environment has been set up, and tests written for most of the frontend
* Form functionality: The scholarship form is available to be downloaded or fill out online
* All data from the original site moved to this new site

# Key issues/challenges

* Too many personal emergencies and issues came up with several team members, and someone from the client side as well
* Scheduling conflicts is always a challenge
* Planning and structure of how we carry out tasks as a unit.

# Upcoming Activities [sprint X]

* Testing for other pages and functionalities
* Include all missing information yet to be collected from the client
* Visit the Child Development Center
* Collect/Create more artifacts (photos, videos, etc.) to go on the website
* E-commerce functionality: allow for users to securely make purchases on the site
* General upgrades to the site as regards user experience
* Upgrade the form functionality
* Upgrades to the site to conform even more to the vision of the client organization
* Train the client on how to manage the site

# Customer Acceptance Testing

*Please include a description of the current sprint. Explain to the customer exactly what they can expect to test during this process.*

The current sprint, sprint 1, has the following completed user stories/goals:

1. As a product owner (P.O), I should have reliable hosting
2. As a user, I can navigate through every page on the site.
3. As a user, I'll be able to have access to forms on the website
4. As a user, I can get information of partners, and links to them
5. As a P.O, I should be able to view and manage submitted scholarships

The following are incomplete user stories moved to sprint 2:

1. As a user, I can view excerpts on sponsors
2. As a user, I can view board member listing and information
3. As a user, I can view information on scholarships

**Below are several acceptance tests you (our client) can perform to validate aspects of the completed deliverables. Once you open** [**https://rcd.michaelyopp.com/**](https://rcd.michaelyopp.com/)**, you can perform the tests and document your actual result, P or F for pass or fail based on what you expected, and any notes you may have.**

**Thank you.**

*This document details, for each test, the steps necessary for the customer to perform acceptance testing and the expected results, and provides a section for recording the observed results. This table should be filled in by the development team and then finalized by the customer as the testing process proceeds. Failed tests should result in bug reports.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Test #** | **Acceptance Test** | **Actual Result** | **P/F** | **Notes** | **Date test performed** |
|  |  |  |  |  |  |
|  | When enter [**https://rcd.michaelyopp.com/**](https://rcd.michaelyopp.com/) into a browser, then it will take you to the home page of the website in development |  |  |  |  |
|  | From any page on the site, when you click any page button at the top of the page, you will successfully navigate to the that page |  |  |  |  |
|  | In the “contact us” page, when you click the send button WITHOUT filling all required fields, all required fields are highlighted red. |  |  |  |  |
|  | In the “contact us” page, when you click the send button after filling all required fields, you get an email with the message from the user/visitor. |  |  |  |  |
|  | In the “financial assistance application” page, when you click the submit button WITHOUT filling all required fields, you get an error message, and all required fields are highlighted red. |  |  |  |  |
|  | In the “financial assistance application” page, when you click the submit button after filling all required fields, a thank you page is displayed and you receive an email confirmation at [amanizade@radford.edu](mailto:amanizade@radford.edu), and also a pdf of the completed form. |  |  |  |  |
|  | From the “forms” page, click the “financial assistance form” button, a pdf of the form opens up for printing and/or download |  |  |  |  |
|  | From the “forms” page, click the “mixed delivery cover letter” button, a pdf of the form opens up for printing and/or download |  |  |  |  |

Customer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_