Hi Ram,

Finally, after months of efforts the process has finally finished from my end. The last element for the completion of the application is your valuable recommendation. I have enclosed a sample letter. This is a standard format of recommendation for graduate study.

The universities mainly look for **research potential** and suitability of the candidate among other things, and so the obvious way to find that out is by looking at the past accomplishments, either in academic setting or in the industry. They would like see to 1 or 2 examples with details. I have tried to make the best case with my project experience.

Here is the list of **Universities** I have applied for

|  |  |  |  |
| --- | --- | --- | --- |
|  | **University** | **Deadline** | **Course** |
| 1 | The University of British Columbia, Vancouver | December 15th 2018 | Computer Science |
| 2 | University of Southern California | December 15th 2018 | Data Science |
| 3 | New York University | January 22nd 2019 | Computer Science |
| 4 | Rutgers, the State University | February 1st 2019 | Data Science |
| 5 | University of Columbia | February 15th 2019 | Data Science |
| 6 | University of Washington | March 4th 2019 | Computer Science |

You might have already received many automated emails from the university.

I am concerned that you will have to spend some time doing this as there are 6 universities; I hope that the university have simple processes of few clicks to do this quickly. I suggest you pick them based on the deadline. I cannot thank enough for this recommendation as this is one of the key factors of my profile. I shall keep you posted on the results. Probably by the end of March 2019 the results will be out. Let me know if any questions.

Regards,

Manjit