

Appointment /Offer Letter

Date: 28/06/2017

From:

Manager HRD & Admin
Ravi Chandran
Phone: +91 044 43322190

To:

Mr. RadheShyam Kumar Singh

Vill-Mitwar, Post Office-Gayaghat
Police Station-Andar, Dist-Siwan
Bihar-841231, India.

Dear **Mr. RadheShyam Kumar Singh**

Sub: Offer of Employment- Trainee Software Engineer.

1. Based on your qualifications and performance in the Interview held on 24/06/2017 we are pleased to offer you the position of **"Trainee Software Engineer"** in our Company based at Chennai.
2. You will be placed in the pay scale of Rs 4200/- (Basic) pm plus allowances as applicable and Your Consolidate salary will be Rs. 1,80, 000/- Lacs Per Annum.
3. You will be on probation for a period of 6 months from the date of joining during which your services are liable to be terminated with 1 month's notice or 1 month's pay in lieu thereof.

4. You will be required to join duty not later than 05/07/2017 failing which this offer of employment stands cancelled.
5. Any malfunctioning update from any employee will lead to immediate termination.
6. The salary hike, increments, incentives, promotion will all depend on the performance only and not on experience or age.
7. After issue of company identity card, the employee supposed to wear it inside the office premises.
8. Only 12 official leaves are allowed and continuous unofficial leaves will lead to termination from the company.
9. This offer is based on the information supplied by you in your CV, and will otherwise be null and void if a material error (in company opinion) is discovered at any time.
10. If the above offer of employment is acceptable to you, please sign on the duplicate copy of the offer in token of acceptance of the terms and conditions of employment and return it to the under-signed within 7 days of receipt of this letter.

With regards.

For Binsoft Techno Solutions

Ravi Chandran
(HR Admin)

