

# RAED ALTAKI

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**OBJECTIVE:** Web Developer

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## SUMMARY OF QUALIFICATIONS

- Holds a bachelor's degree of Computer Engineering
- Certificate of coding and web development
- Certified Oracle Database SQL
- Certified Project management professional PMP
- Technical Skills: C#, HTML, CSS, JavaScript, GIT, SQL, VS code
- Strong knowledge of Object Oriented Programming and Web Development
- Strong documentation and communication skills
- Capable of working in a team, as well as independently

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## HISTORY OF EXPERIENCE

### Control & Instrumentation Project Coordinator

Nov 2017 – Jun 2020

Consolidated Contractor Company (CCC) – Kuwait

- Successfully completed instrumentation work in assigned project units in the green and brown fields within scope, schedule, budget and quality including:
  - o Installing of instruments, stanchions, junction boxes, frames and panels as per P&ID and location drawing
  - o Pulling and dressing under/above ground cables and installing of cable trays in the best available routes
  - o Glanding and terminating instrument cables using wiring termination diagram
  - o Installing impulse tubes and pneumatic airline system for instruments and control valves
  - o Installing Fire and Gas system using coordinates to ensure a high level of quality and safety
- Achieved mechanical project completion and pre-commissioning with loop-checking team without lost-time injuries
- Managed project documentation, reports, material take offs (MTOs) and material issue voucher requests

### IT Support Engineer

Jun 2014 – Oct 2017

Consolidated Contractor Company (CCC) – Kuwait

- Maintained the stability of the network by monitoring and resolving all IT issues in a timely fashion - including troubleshooting, incident investigating and root cause analysis
- Provided technical support and assistance to end users in person and via telephone, email and through tickets within the company head office and remote office locations
- Successfully assisted more than 100 users with the installation and configuration of desktop/laptop computers and peripheral equipment and software within established standards
- Managed active directory, user accounts, emails, access privileges and servers using Microsoft windows server
- Configured network devices like network printers and scanners and gave access for users
- Successfully completed building the network for site offices including installing racks, servers and switches and pulling the network cables
- Managed records keeping for all IT devices with their status in IT inventory

**EDUCATION & CERTIFICATION**

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- Certificate of **Coding and Web Development** Present  
University of Toronto – Canada
- Bachelor of Science in **Computer Engineering** 2014  
Jordan University of Science and Technology – Jordan
- **Certificates:**
  - Project Management Professional (PMP) 2020  
Certified through Project Management Institute (PMI)
  - Oracle Database SQL Certified Associate (OCA) 2020  
Certified through Oracle Corporation
  - Time Management & Management Stress at Workplace 2017  
Awarded by Project Management Institute (PMI) – Kuwait

REFERENCES AVAILABLE UPON REQUEST