

**Visa Requirements for Students**

1. Application Form
2. 1 piece of Passport size colored picture
3. Original Passport (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. School Certificate (Original)
7. Copy of School ID
8. Copy of Birth Certificate
9. Parents' Documents
  - If employed: Employment Certificate Original [must include position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address], Photocopy of ITR(Income Tax Return) or Form 2316 Copy
  - If Self-employed: Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy), Photocopy of ITR (Income Tax Return) or Form 2316
  - Original Bank Certificate [must include account type, current balance, account opening date, 6 months average balance (ADB)]
  - Bank Statement (original or certified true copy of bank statements/passbook for the last 3 months)
  - Copy of Nso Marriage Certificate
- \* If personally invited by Korean

**Visa Requirements for Businessman**

1. Application Form
2. 1 piece of Passport size colored picture
3. Original Passport (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. Photocopy of Business Registration from SEC or DTI
7. Photocopy of Business Permit or Mayor's Permit
8. Original Personal Bank Certificate  
(must include account type, current balance, account opening date, ADB)
9. Bank Statement  
(original or certified true copy of bank statements/passbook for the last 3 months)
10. Photocopy of ITR (Income Tax Return) or Form 2316
11. Copy of PRC Card or IBP Card (If applicable only)

**Visa Requirements for Employees**

1. Application Form
2. 1 piece of Passport size colored picture
3. Original Passport (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)

5. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. Original Certificate of Employment  
(must include applicant's position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address)
7. Original Personal Bank Certificate  
(must include account type, current balance, account opening date, ADB)
8. Bank Statement  
(original or certified true copy of bank statements/passbook for the last 3 months)
9. Photocopy of ITR (Income Tax Return) or Form 2316
10. Copy of PRC Card or IBP Card (If applicable only)

#### **Visa Requirements for Housewives**

1. Application Form
2. 1 piece of Passport size colored picture
3. Original Passport (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. Additional documents
  - If husband is employed : Husband's Employment Certificate Original [must include position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address], Photocopy of ITR(Income Tax Return) or Form 2316 Copy
  - If husband is self-employed : Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy), Photocopy of ITR (Income Tax Return) or Form 2316
  - Original Personal or Husband's Bank Certificate [must include account type, current balance, account opening date, 6 months average balance (ADB)]
  - Personal or Husband's Bank Statement (original or certified true copy of bank statements/passbook for the last 3 months)
7. Copy of PSA Marriage Certificate

#### **Visa Requirements for Religious Workers**

1. Application Form
2. 1 piece of Passport size colored picture
3. Original Passport (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. Copy of Church SEC in the Philippines
7. Certification from Church Original
  - If Employed: Employment Certificate Original [must include applicant's position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address], Photocopy of ITR(Income Tax Return) or Form 2316 Copy

- If Businessmen: Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy), Photocopy of ITR (Income Tax Return) or Form 2316
- 8. Personal Bank Certificate Original [must include account type, current balance, account opening date, 6 months average balance (ADB)]
- 9. Personal Bank Statement (original or certified true copy of bank statements/passbook for the last 3 months)
- 10. Invitation from Korea
  - Copy of business permit of Korean church
  - Invitation Letter
  - Copy of inviter's ID