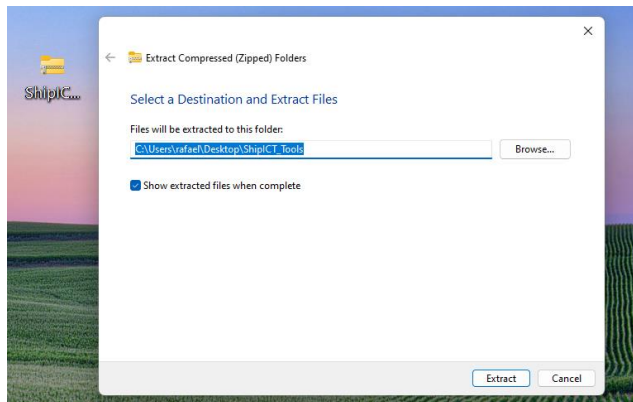


1. From e-mail PC, extract the contents of the .zip file to desktop



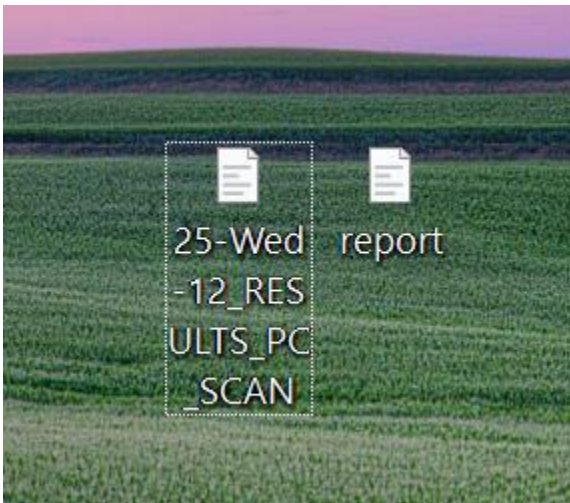
2. Copy the extracted files to your netHDD

netHDD					
↑↓ Sort	≡ View	⋮			
Name	Date modified	Type	Size		
ESET_BatchScript	1/7/2025 2:59...	Windows ...	1 KB		
Misuga_Maintenance_M...	12/10/2024 3:...	Windows ...	5 KB		

3. From other computer, access netHDD and copy the following files to the Desktop, please repeat step 3 until all computers have the files.



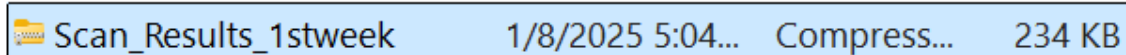
4. Right Click Misuga_Maintenance_Manager and Run as Administrator, the process should start. Right Click ESET_BatchScript and Run as Administrator. The process should start. If ESET_BatchScript finished fast, kindly refer to the ESET_BatchScript Manual for troubleshooting or Contact Ship ICT.
5. Once the process has finished, it will automatically generate two (2) reports in your desktop. “report.txt” and Date_results_PC_scan



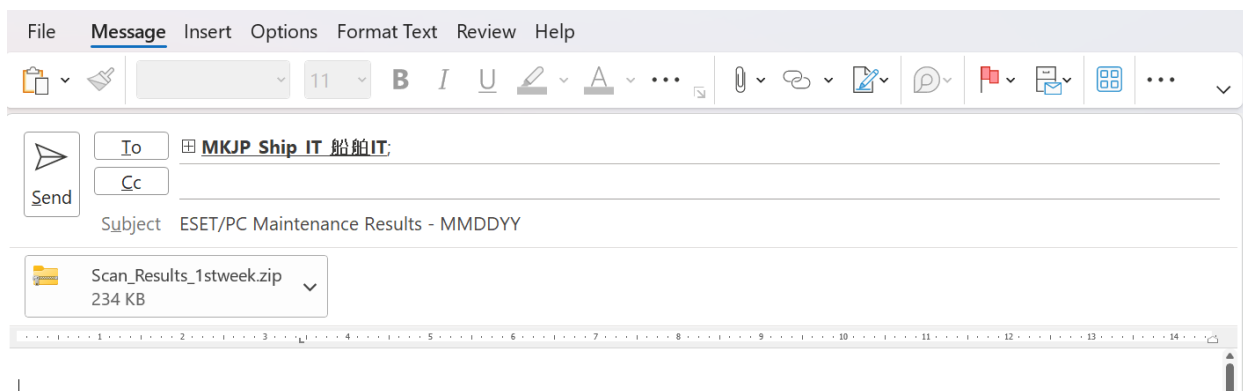
6. Copy those files back into the netHDD folder for compilation, repeat for all computers connected to the network.

netHDD > Scan_Results_January2025 > Scan_Results_1stweek >				
Sort View ...				
	Name	Date modified	Type	Size
	ORCA44455	1/8/2025 5:02...	File folder	
	ORCA2309C05	1/8/2025 5:02...	File folder	
	ORCA2303014 CAPTN PC	1/8/2025 5:02...	File folder	
	ORCA2303015 (ECR)	1/8/2025 5:02...	File folder	
	ORCA2407021 (ECR) MS ...	1/8/2025 5:02...	File folder	
	Ships office PC	1/8/2025 5:02...	File folder	

- Once all computers have generated their respective results, go to E-mail PC and copy / zip the main folder to be sent to Ship IT.



- Open your E-mail application and create an E-mail addressed to Ship ICT / ship_it@misuga-kaiun.co.jp and kindly attach the following results every THURSDAY.



Thank you very much for your compliance.

Ship ICT Team