

RAFAELA CARVALHO

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After 5+ years of experience in the administrative area controlling and planning activities, purchase order issuance, and conferences in ERP systems, I decided to migrate to the technology area.

WORK EXPERIENCE

Administrative BackOffice

Wondercom | 2022 - current

- Management of work orders, performing detailed analysis of information, and giving proper support to teams.
Contact with customers

Administrative BackOffice

Klint Distribuidora de Soluções Tecnológicas | 2013 - 2019

- Management of purchase orders and other data in ERP systems, performing detailed analysis of information, monitoring deadlines and projects, carrying out reports, and giving proper support to teams.
Contact with customers and suppliers.

EDUCATION

Systems Analysis and Development – currently enrolled - 1/2023

Universidade Metodista de São Paulo - UMESP

Business Administration – concluded 2/2019

Universidade Metodista de São Paulo - UMESP

CERTIFICAÇÕES

- Javascript - basic to advanced - 2022 - Udemy
- User Experience – 2021 - Faculdade de Informática e Administração Paulista - FIAP (Nano Courses)
- Sass/Scss –2021- Udemy

SKILLS

- Html5, CSS3, Sass/Scss.
- Responsive Design/ Media Querie
- Javascript
- React (currently learning)

LANGUAGES

English – Advanced
Portuguese - Fluent

PORTFOLIO

