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Activity Report: File and Directory Management via Linux Terminal

📋 Project Description

This repository contains documentation of activities performed in a Linux environment for organizing directory structures, manipulating log files and reports, and editing text files via CLI (Command Line Interface).

The objective was to simulate the daily routine of a Systems Analyst in maintaining work environments and documenting completed tasks.

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🛠️ Technologies Used

• Operating System: Linux (Ubuntu/Debian Based)

• Shell: Bash

• Text Editor: Nano

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🚀 Steps Performed

1. Directory Structure Organization

It was necessary to create a new directory to centralize logs and remove obsolete temporary folders.

• Commands used: mkdir, rm -r, ls -F.

• Action: Creation of the /home/analyst/logs folder and deletion of the /home/analyst/temp folder.

2. Report and Note Management

Migration of third-quarter update documents to the official reports folder and cleanup of temporary notes.

• Commands used: cd, mv, rm.

• Action: The Q3patches.txt file was moved to /reports and the tempnotes.txt file was deleted to maintain the integrity of the notes directory.

3. Activity Documentation (Nano Editor)

Creation of a task control file to record the analyst's progress.

• Commands used: touch, nano, cat.

• Action: Creation of the tasks.txt file and editing via the nano interface to include the activity log.