

Legal Aid Specialist - Colombia



The Norwegian Refugee Council (NRC) is a non-governmental, humanitarian organization with 60 years of experience in helping to create a safer and more dignified life for refugees and internally displaced people. NRC advocates for the rights of displaced populations and offers assistance within the shelter, education, emergency, food security, legal assistance, and water, sanitation and hygiene sectors.

The Norwegian Refugee Council has approximately 5000 committed and competent employees involved in projects across four continents. In addition, NRC runs one of the world's largest standby rosters -NORCAP, with 650 professionals, ready to be deployed on 72 hours notice when a crisis occurs.

NRC has been active in Colombia since 1991, providing protection and humanitarian assistance to refugees and internally displaced persons. NRC's activities both aim at promoting respect for the rights of displaced persons in Colombia, as well as refugees, asylum seekers and others in need of international protection in Panama, Ecuador, Venezuela and Honduras. NRC is addressing displacement and emergency-related gaps and is promoting protection of the rights of other individuals of concern.

The Legal Aid Specialist will be responsible for technical development, strategic direction and quality assurance of the Information, Counselling and Legal Assistance (ICLA) Core Competency (CC) in the Colombia Country Programme. This includes programme activities in five countries Colombia, Venezuela, Panama, Ecuador and Honduras. The Legal Aid Specialist is responsible for mentoring, training, and capacity building of staff.

Job description

- Develop strategies and log frames
- Identify fundraising opportunities, develop and revise funding proposals, prepare budgets and donor reports
- Provide technical direction and support to project implementation
- Incorporate key learnings to programme implementation and staff development processes
- Provide systematic training and capacity building of ICLA staff
- Represent NRC in relevant forums/clusters, including national authorities and donors

Please find below the complete JD for the position

Qualifications

- Minimum 4 years of experience within technical expertise area in a humanitarian/ recovery context
- Experience from working in complex and volatile context
- Legal Aid expertise
- Leadership experience
- Documented results related to the position's responsibilities

- Fluency in English and Spanish, both written and verbal
- Valid driver's license
- Knowledge of the Colombian and regional Humanitarian context
- Knowledge of the legal framework on IDP and Refugee rights for the LAC region

Personal qualities

- Handling insecure environments
- Strategic thinking
- Empowering and building trust
- Influencing
- Initiate action and change
- Analysing

We offer

- Contract period: 24 months
- Start-up date: As soon as possible
- Salary/benefits: According to NRC's general directions and free housing of moderate standard.
- Duty station: Bogota. Programme follow up will require frequent travel in the provinces of operational area, 75 % of the time should be spent in the field and/or at NRC's other offices.

Application procedures and CV registration: [NRC Advert link](#). Please note that you are required to enter the geographical location for all your previous positions while registering your CV. There is no specific field for this information in our CV form, but you can use the "Company name" field for both company and location.

Deadline for application: 27/12/2015

After deadline application please enter www.nrc.org.co website and fill out the form CV and send it with cover letter to the following email: co.application@nrc.no with the subject: **"ICLA Specialist" and full name**. Deadline: Sunday January 3rd, 2016, 5pm application. Colombian hour. Important Note: Only proposals that meet all the requirements will be analyzed.