

# RAFAEL ROSAS

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## Professional Experience

### **Service Manager**

Chipotle Mexican Grill

**725 S Seeley Ave, Chicago, IL**

Feb 2016 – Present

- Developed a strong team dynamic between back of house crew and front of house in order to provide excellent customer service to our guests despite working in a fast-paced and hectic environment.
- Mentored and trained crew members effectively in order to ensure growing sales (\$8,000 daily avg sales) and the fulfillment of Chipotle's food with integrity vision.
- Managed food safety and food quality by cooking and prepping food while following all kitchen safety and health procedures according to the FDA, USDA, and EcoSure.
- Assisted the General Manager with miscellaneous office administration duties such as: banking, cash handling responsibilities, payroll, and making the weekly schedules.

### **General Manager's Assistant**

Guangxi Grain and Oil Science Research Institute Co. Ltd

**Nanning, Guangxi, China**

Feb 2019 – Oct 2019

- Worked alongside as an assistant to the General Manager of the Guangxi Grain Institute to fulfill a \$3 million product order and to introduce new consumer products across Southern China.
- Shadowed the finance team as they used Excel to create preliminary P&L sheets, Cash Flow sheets, and Balance sheets.
- Utilized MySQL and Tableau to create dashboard tools for analysis by upper level management.
- Oversaw a team of warehouse workers that received product, packaged product, and prepared orders for shipment to meet weekly deadlines.

### **Venue Data Auditor**

Vivid Seats LLC

**111 N Canal St, Chicago, IL**

Jul 2018 – Dec 2018

- Worked with venues across the US to ensure that information for their seating databases was up to date.
- Maintained high levels of accuracy and efficiency in the data entry after stadium or venue renovations.

## Education

### **Northeastern Illinois University**

- Bachelor of Arts – Economics - Magna Cum Laude

**5500 N St Louis Ave, Chicago, IL**

Jan 2016 – Dec 2018

### **Senior Research Project**

- Oversaw the gathering and analysis of International Central Bank data to identify patterns and trends of international trade relationships across North America and Europe.
- Used Excel to manipulate and organize 10,000+ value data sets to create a concise and inquisitive database used to run regression analysis. The functions used included VLOOKUP, HLOOKUP, INDEX & MATCH, SUMIF(S), COUNTIF(S), Pivot Tables, and What if Analysis?

## Skills and Qualifications

- Dependable, Accountable, and Disciplined.
- Willing to learn and study to make sure the job is done properly and efficiently.
- Can take criticism in order to perform better.
- Bilingual in Spanish and English. Small proficiency in Mandarin Chinese and French.
- Data sourcing, analyzing, modeling and interpreting trends in data sets with a large number of values.
- Word, Excel, and PowerPoint. Gmail, Google Docs.
- Learning SQL and Python.
- Learning Tableau and BI.
- Omicron Delta Epsilon – International Honor Society