



**CAMFEBA**

## **INTERNATIONAL**

TRAINING PROGRAM

# **“Survival Management Skills for the Manager Roles”**

## **Training Schedule**

**28-29 February  
2019**

**8:30 am – 5:00 pm**



Restaurant/hotels  
Language: English

**Deadline**

**08 February 2019**



## **COURSE OBJECTIVE**

This training course is designed to:

- Improve and develop the management style and skills required for newly appointed managers
- Explore the opportunities to learn self-management, developing, retaining and managing the performance of staff supervised
- Learn and practice the practical tools and strategies needed to succeed in the management role

## **TARGET AUDIENCE**

The course is specifically designed for all First Time Managers or those working towards becoming a manager, supervisor, team leader, frontline manager or customer service supervisor. Managers or supervisors with experience who want to enhance their skills and knowledge and all other people who would benefit from an increased ability to meet the outcomes of this course. The course is also targeted for the company or organization that would like to develop their talents for their succession planning.

## **TRAINING FEE**

- Direct Member: **USD 210 Nett/person**
- Non-Member: **USD 260 Nett/person**

Fee is inclusive of lunch and learning materials.  
Certificate of completion provided.

**Note:** Fee excludes any taxes.

# ASSOCIATE TRAINER OF CAMFEBA

## TRAINER PROFILE

### About Trainer

He is a professional executive and corporate trainer and consultant who possess more than one decade of progressive experience in employee training & development and facilitating the private and public sectors, international and local organizations by providing practical, interactive and activity based trainings through workshops and seminars and lecturing academic courses for local and international degrees in Cambodia.

He was with an international education, training and consultancy company which is a large Singapore based Management and Education Placement Company, operating in Singapore, China, Malaysia, Myanmar, Vietnam, SriLanka, Bangladesh, Hong Kong, Nepal, Indonesia, Lao PDR, and Cambodia. He has been involved in public sector, media ,livestock, construction, interior and exterior decoration, education services, employer association, telecommunication and banking industry for over two decades with Multi-National Corporations and local renowned companies and organizations. In his professional career, he has held senior management positions in international and local large and small organizations.

He provided education consultation, planning and student placement at all levels and tutored English and pre- university preparation courses to place the students to the education institutions of their choice. He has been teaching a wide variety of subjects in Business and Management at some local renowned universities and Business Schools for local and international degrees in Cambodia .He also worked as the dean of Faculty of Business and Economics at Sovannaphumi University formerly Newton Thilay University. He has been lecturing at Paññāsāstra University of Cambodia (PUC) since 2009. He was with Smart Axiata Co., Ltd. as Head of Talent and Organization Development.



### Course Contents

- Road to Management
  - All about management for The First Time Managers
- Establish Your Authority
  - Setting reasonable standards and limits
  - Be Passionate to Get the Best Results!
- Get Results through/with Your People
  - Earning respect from your staff
  - Delegating effectively
- Become an Effective Coach and Counselor
  - Manager as a coach
  - Using counseling effectively
  - Building a winning team
- Become a Confident and Respected Leader
  - Seven Unforgettable Mistakes for The First Time Manager
  - Dealing with problem employees
  - Working with Other Departments and Work Group
  - Developing Your People Skills
  - The First Manager's Quick Roadmap to Success
- Personal Development
  - Developing Management Role Model
  - Seven Ps of personal development

**Please  
contact**

**For further information and registration**

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