

Date: April 29, 2025

To

The Exam Controller

Bangladesh Army University of Science and Technology (BAUST),

Saidpur

Subject: Application for Urgent Request of Latest Academic Transcript.

Dear Sir,

I am writing to urgently request a copy of my latest academic transcript. I am Md. Rayhan Ali, a student of the 10th batch from the Department of Computer Science and Engineering (CSE), bearing ID number 200101099. I have successfully completed my B.Sc. Engg. in Computer Science and Engineering in January 2024.

I have recently secured a job, and for the joining formalities, submission of my latest academic transcript is mandatory. Therefore, I earnestly request you to kindly expedite the process and issue my academic transcript at the earliest.

I would be truly grateful for your prompt assistance regarding this matter. Thank you very much for your kind cooperation.

Sincerely, Md. Rayhan Ali

ID: 200101099

Department: Computer Science and Engineering (10th Batch)

Phone: 01710431428

Email: mdrayhanalicse@gmail.com

**BANGLADESH ARMY UNIVERSITY OF SCIENCE AND TECHNOLOGY
(BAUST), SAIDPUR**

FINAL CLEARANCE FORM

Name: Md. Rayhan Ali Father's Name: Md. Moktar Ali

Department: CSE ID No: 200101099

Semester: Final Semester completed Mobile No: 0170431428

(10th Batch)

Sl No.	Department/Section	Remarks	Signature with date
01.	Accounts Section (Responsible Officer)	✓	<u>Cashman</u> 17/1/24
02.	Head of the Department	OK <u>Foyezul</u>	<u>[Signature]</u>
03.	Provost/Assistant Provost of Abbas Uddin Ahmed Hall / New Hall/ Bir Protik Taramonbibbi Hall	OK	<u>[Signature]</u> 17-01-24
04.	Librarian/Deputy Librarian	OK <u>[Signature]</u>	<u>[Signature]</u>
05.	Hall Accounts Section (Responsible Officer)	—	—
06.	Controller/Deputy Controller of Examinations	OK	<u>[Signature]</u> 17.1.24
07.	Registrar Office (Academic Wing Responsible officer)	OK	<u>[Signature]</u> 17.01.24

Additional Remarks (if any):

Signature: Rayhan
Student's Name: Md. Rayhan Ali

382
2003 17/01/2024
Deputy Registrar/Registrar

Copy to: Accounts Section, Department, Exam Controller office, Proctor office, Hall Provost
(For Residential), Admission office (Original copy)

I<BGD466358665<18<<<<<<<<<<<<
0104067M3510281BGD<<<<<<<<<<<<8
ALI<<MD<RAYHAN<<<<<<<<<<<<<<<