

CA Anurag Sharma

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CHARTERED ACCOUNTANT

Seeking a challenging and rewarding middle-management opportunity with an organization of repute wherein I can hone my analytical and technical skills and excel at professionalism while attaining organizational and personal goals.

Qualification

Qualification	School / College	Board / University	Month & Year of Passing	Marks (In %age)
CA FINAL (Both group) in FIRST ATTEMPT	The Institute of Chartered Accountants of India		May 16	56.0 (Exemption in Corporate Law & SFM with 81 marks)
CA IPCC (Group-I)	The Institute of Chartered Accountants of India		Nov 12	75.75 (Distinction in accountancy with 95 marks)
CA IPCC (Group-II)	The Institute of Chartered Accountants of India		Nov 13	62 (Exemption in Advance Accounts)
CA CPT	The Institute of Chartered Accountants of India		Dec 11	56.5
Intermediate	J.K.G Public School	C.B.S.E. Board	Jun 11	85
High School	J.K.G Public School	C.B.S.E. Board	Jun 09	76

Work Experience

Organisation Name

Position

Tenure

Satish.K.Gupta & Associates
(Chartered Accountants)

Article Assistant

Oct, 2013 – Oct, 2016

Professional Synopsis

- A dynamic professional with around 3 years of rich experience of articleship in **Accounts**, Taxation & Audit.
- Comprehensive exposure in handling **accounting assignments** for various organizations across Manufacturer, Manufacturer-Exporter, Wholesale Traders and Various Retail Traders in the capacity of Individuals, Partnership firms, HUFs & Private Ltd. Companies. Also handled internal audit, Tax Audit, Preparation & Filing of online T.D.S return, **E-Filing with (ROC)** Registrar of Companies & **E-filing of income tax return.**

Core Competencies

Accounting Functions

- Preparing & maintaining **Books of accounts** of various organisations.
- Reconciliation** of various accounts.
- Involved in the **Finalization of Statement of P&L and Balance Sheet.**
- Annual E-Filing** with Registrar of Companies (ROC) for various Private Ltd. Companies.

Taxation Functions

- Various taxes compliances in Manufacturing Industry & Trading Industry:
 - Income tax,**

- **Service Tax,**
- **Sales tax** compliances.

- Computation of total income and Preparation and Filing of **Income Tax Returns of various Individuals and Organisations.**

Clients Handled :

Statutory Audits

- Sanat Products Limited
- Visual Technologies India Private Limited
- Anjali Associates Private Limited
- Canara Bank
- Datavideo Technologies Private Limited
- Autonix Auto Industries Private Limited

Computer Literacy

- 100 hours Information Technology training Course at Ghaziabad Branch of CIRC of ICAI.
- Working experience on Accounting Package- Mda, Tally 7.2, Tally 9 & Tally ERP 9.
- Microsoft Office (Excel, Word and Power point) & Internet.
- Working experience on TDS Softwares.

Extra Curriculum Activities

- Actively Participated in Cultural Events at School Level.
- 35 hours **Orientation Programme** at Ghaziabad Branch of CIRC of ICAI.
- 15 Days **General Management & Communication Skill Programme** at Ghaziabad Branch of CIRC of ICAI.

Interests & Hobbies

- Playing cricket and chess.

Biographical Data

- **Date of Birth** : Jan 25, 1995 (21 Years)
- **Father's Name** : Mr. Jugal Kishore Sharma
- **Address** : Radhakunj-2/5,Nandgram
Ghaziabad, U.P.