



- 10) You are required to strictly maintain the secrecy of and not divulge or communicate in any manner, any information regarding your remuneration/terms of employment to any other employee of the Company except your immediate superior. Any such disclosure is a serious case of indiscipline and would render you liable for termination with immediate effect notwithstanding other terms and conditions mention in the appointment letter.
- 11) You are required to deal with Company's money, material and documents with utmost honesty and professional ethics. If you are found guilty, at any point of time of moral turpitude or of dishonesty in dealing with the Company's money or material or documents or of theft or of misappropriation, regardless of the value involved, your services would be terminated with immediate effect notwithstanding other terms and conditions mentioned in the appointment letter.
- 12) You have been engaged on the presumption that the particulars furnished by you in your Application and /or Bio-data are correct. In case the said particulars are found to be incorrect or that you have concealed or withheld some other relevant facts, your appointment with the Company shall stand terminated/cancelled without any further notice.
- 13) If during the period of your service, the Management finds that you have committed any act of indiscipline or guilty of any other misconduct, the Management may dismiss you from service as per service rules/standing orders of the Company.
- 14) This Appointment and its continuance is subject to your being found/remaining physically and mentally fit by a qualified registered medical practitioner nominated by the Company. The opinion of the RMP nominated by the Company shall be final and binding on you.
- 15) You are required throughout your tenure in the company to maintain yourself in a state of medical/physical/mental fitness and ensure annual medical check-ups. Any neglect on your part in this regard may render you medically unfit during service which in turn would render your services liable for termination with immediate effect, notwithstanding anything else in this letter.
- 16) Other than your company designated role and responsibilities, you are required not to engage yourself in any other gainful or commercial employment, business, or activity with or on behalf of **VECTRA TECHNOSOFT PVT LTD.** or engage yourself directly or indirectly in any other profitable business connected with the dealings or activities of the Company in any way. Any action to the contrary would render your service liable for termination notwithstanding any other conditions in the appointment letter.
- 17) You will be retired from service, on attaining the superannuation age of 55 years or still earlier, in case you are found medically unfit to work any longer or in case of continued ill health as certified by the medical officer/medical practitioner nominated by the Company.
- 18) After completion of your initial 24 (Twenty Four) months of training period, if you were to terminate your engagement with the company, a full one-month advance notice to the company would be mandatory or you would forego one full month's salary in lieu thereof.

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