Shaikh Abdul Rahi

Phone: (+91) 8624967500 | Email: skabdulrahi786@gmail.com Address: Laundry Galli, Gazdhar Bandh, Santacruz (W), Mumbai.



Education

L.S Raheja Collage of Arts & Commerce, Mumbai.

Master of Commerce (M. Com.) in Banking and Finance.

June 2016 - April 2016

L.S Raheja Collage of Arts & Commerce, Mumbai.

Bachelor of Commerce (B.Com.) in Accountancy.

June 2013 - May 2016

S.S Patna High School, West Bengal.

H.S.C (Commerce).

June 2011 - May 2013

Ultramax Infonet, Mumbai.

SAS Program (Base SAS, Advance SAS, Statistics SAS).

March 2018 - May 2018

Arena Animation, Mumbai.

Digital Interior Designer.

June 2014 – May 2015

Work Experience

Trinity Healthtech

Designer Engineer

Mumbai June 2018 – Working

Job Responsibilities

- Create images that identify a product or convey a message.
- Develop graphics for product illustrations, logos, and websites.
- Layout Designing: 2D & 3D Layout Designing for Commercial Gym's, Real Estate Residential Projects.
- 3D Works: 3D Walk through Design for Better Understanding of a Client.
- Other Works: Designing of Letter Head, Visiting Card, Artwork, Logo Designing, Product Designing.

Cravatex Brands Ltd.

Mumbai

Sales coordinator Cum Designer

October 2016 - December 2017

Job Responsibilities

- Layout Designing: 2D & 3D Layout Designing for Commercial Gym's, Real Estate Residential Projects.
- **3D Works:** 3D Walk through Design for Better Understanding of a Client.
- Other Works: Designing of Letter Head, Visiting Card, Artwork, Logo Designing, Product Designing.
- Quotation: Quotation Preparation for Sales Team.
- Create images that identify a product or convey a message.
- Develop graphics for product illustrations, logos, and websites.
- Create images that identify a product or convey a message.
- Develop graphics for product illustrations, logos, and websites.
- Ensuring the adequacy of sales-related equipment or material.
- Coordinating the sales team by managing schedules, filing important documents and communicating relevant information.
- Ensuring the adequacy of sales-related equipment or material.

Trinity Healthtech

Mumbai

April 2015 - September 2016

Interior Designer

Job Responsibilities

- Create images that identify a product or convey a message.
- Develop graphics for product illustrations, logos, and websites.
- Layout Designing: 2D & 3D Layout Designing for Commercial Gym's, Real Estate Residential Projects.
- 3D Works: 3D Walk through Design for Better Understanding of a Client.
- Other Works: Designing of Letter Head, Visiting Card, Artwork, Logo Designing, Product Designing.

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- Exposure in SAS Programming, which includes creating data sets, designing Reports based on client's requirement.
- Hands-on experience in SAS/ Base, SAS/ Access, SAS/ Stat, SAS/ SQL, SAS/ Graph, SAS/ ODS, SAS/ ETS.
- SAS/Base Procedures: Proc Print, Proc Tabulate, Proc Report, Proc Univariate, Gchart, Gplot, Proc Transpose.
- SAS/Stat Procedures: Proc Means, Proc Freq, proc regression, Proc Forecasting.
- SAS/Macros: Can write SAS Macros and invoke Macros, Macro variables, Functions and SQL.
- SAS Tools: SAS/BASE, SAS/MACROS, SAS/STAT, SAS/GRAPH, SAS/SQL, SAS Stored Processes SAS/ODS etc.
- Creating and Modifying: Dataset, ODS, Sas/SQL, ETL, OLAP etc.

Technical Skills

- Software Knowledge: Auto Cad, 3Ds Max, EC Designing.
- Software Knowledge: Photoshop, Illustrator, CorelDraw, PDF Editor.
- MS Office Knowledge: MS Word, MS Excel, MS Power Point.
- Operating Systems: Mac, Windows 7, 8, 10, etc.

Other Skills

- Know Languages: English, Hindi, Bengali and Marathi.
- Maintains Healthy & Good Relation with Colleague & Client.
- Ability to work independently as well as a team player.

Extra Curriculum Activities

- Managed Collage Event,
- · Participated in various management games,
- Worked as coordinator & promoter,

Place: -Mumbai
Date: - / / .

<u>Signature</u> Sk. Abdul Rahi