

CURRICULUM VITAE

DESHPANDE ABHISHEK CHANDRESHEKAR
abhishekd004@gmail.com
M.No.9765356981

Address :- N-7, Near Mukul Mandir School, Cidco, Aurangabad, 431003.MAHARASHTRA

Key Skills: - Having 5 + year close Experience in Accounts and Taxation

Carrier objective

Seeking a challenging career in industry which can offer numerous opportunities and growth potential in a professionally managed environment

Updating of knowledge, not only in the areas in which I specialize but also in those Field which are indirectly related to or having impact on my areas of specialization

Professional Experience

Current organization

Q-Tork Automation Pvt Ltd, Chakan, Pune (Jan. 2018 to Till Date)
(Manufacture Company of Manual Gear)

Designation :- Account Executive

Job Responsibility: -

Daily working i.e. Purchase Bills Booking, accounts Receivable, accounts payable entry, Preparation Monthly JV Entry
Raised Credit Note – for customer, Debit Note –for Supplier,
Preparation Monthly Outstanding List of Customer & Supplier
Handel Reconciliation for Bank Reconciliation, Supplier & Customer
Duties & Taxes Working i.e. GSTR 3B, GSTR-1, GSTR-2A, TDS

Accrete Electromech Pvt Ltd, Aurangabad. (Dec. 2013 to Dec. 2017)
(Manufacture Company of Auto Component parts)

Designation : Accountant

Job Responsibility: -

Worked in Focus ERP 9 version
Maintain all document i.e. purchase bills, sales account's copy, bank receipt Journal entry voucher,
Preparation Weekly Outstanding List of Customer and follow up with customer regarding pending payment & Other Issue.
Bank receipt (Customer Payment) entry in system
Handle all debtors & Creditors issue i.e. receipts, reconciliation, and Debit & Credit note
Duties & Taxes working like as working for vat returns, Excise Return, TDS & GST – GSTR3 B , GSTR -1 , GSTR 2 A working
Customer "C" form followup

ADITYA ENTERPRISES, Aurangabad (May 2011 to November 2012)
(Manufacture Company of Auto Components Parts)

Designation :- Accountant

Job Responsibility :- Worked in Tally ERP Software , Daily working
Reconciliation for sundry debtors & creditors Ledger, Bank reconciliation
Coordinate with C.A for the finalization of all books of accounts
Daily Preparation for D.S.A. Working RG 1 Register (Excise Working)
Help to the Excise Consultant for the compute the amount of tax
Preparation for Vat, TDS, Excise Return, Balance Sheet
Weekly Hundi Preparation

MAHORKAR & CO. Aurangabad (Chartered Accountant)
(April 2006 to March 2009)
(Total C.A. Firm Experience in 3 Year)

Designation : As Account Assistant

Job Responsibility: - Maintain Daily parties accounting, ledger scrutiny monthly basis
Company audits, handle 'C' form all issue
Monthly, quarterly and yearly vat Manual return Filing in sales tax office
Monthly Preparation of TDS returns data
Income tax return yearly
Personally fill up Duties & Taxes return. Vat, CST, TDS Return
Working Knowledge of Tally 4.5, 5.1, 6.3, 7.2, ERP 9

Academic Qualification:-

Sr. NO	Exam Passed	University / Board	Year Of Passing	Division
1.	S.S.C	Pune Board	March 2002	II nd
2.	H.S.C	Aurangabad Board	March 2004	II nd
3.	B.COM	Dr. B.A.M.U	April 2007	I st
4.	G.D.C & A	G.D.C.A Board Pune	May 2012	II nd

COMPUTER SKILLS:

Basic of Computer& Tally 4.5, 5.4, 6.3, 7.2 & ERP 9 Versions, Focus system , Internet knowledge, MS Office MS Excel, MS word etc.

Personal Details:-

Name :- Abhishek Chandrasekhar Deshpande

Date of Birth :- 09 Oct 1986

Languages Know :- Hindi, Marathi, & English

E- Mail ID :- abhishekd004@gmail.com

Hobbies :- Singing song

Telephone No :- 9765356981

Place :-

Date :-

(Abhishek C. Deshpande)