

Shivaranjani Diwate

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OBJECTIVE

To work for a progressive organization in a highly motivating and challenging environment that provides the best opportunities to grow and utilize my potential to the fullest to achieve the organization's goal while achieving my personal goals.

EXECUTIVE PROFILE

- A mechanical engineer with bachelor's degree & over 2 years 9 months of invaluable experience in Production Planning & Control, Material Planning.
- Currently associated with **Balaji Enterprises Bhosari, Pune** as **Junior Engineer - Production Planning and Control**.
- Area of experience includes Planning, monitoring and controlling of various projects to achieve desired OTD and production targets thereby achieving customer satisfaction.
- Good presentation skill & problem solving skills.
- Soft hand on Reflex IRP software of module material master creation, BOM creation, Routing, indenting, planning of raw material and allocation, Production Orders and pending order status.

TECHNICAL SKILLS

- Good knowledge in Process, Materials & planning.
- Sound knowledge of 2X Clarity (MRP) and Reflex IRP (ERP)
- Drawing understanding ability.

WORK EXPERIENCE

- **Junior Engineer - Production Planning and Control**
Balaji Enterprises, Pune
(Jan 2018 – Till date) – 9 Months

Company Profile:

Balaji Enterprises is an ISO 9001:2008 certified company having well equipped close die forging & modern full machining facility, manufacturing forged & full finish machined parts as per customer technical specifications for valve industry & oil field industry etc. for major customers like Emerson Process management, Pune; Flowserve Corporation, USA; Velan Valve Corporation, Italy; Pentair Gulf Valve, UAE; Rotex Valves, Mumbai & Weir BDK valves, Hubli.

Work Profile:

- **Customer Order Handling**
 1. Review of Customer requirements.
 2. Communicate technical issues & constraints related to process & drawing to Sales & Marketing department.
- **Customer Order Processing**
 1. Convert Sales order requirements into raw material requirements plan to achieve planned sales targets.
 2. Maintaining status of each requirement of customer line wise from Purchase order receipt to Dispatch.
 3. Distributing separate plan for new products and communicating to all concerned departments.
- **Scheduling**
 1. Prepare work orders with batch cards & schedule them to achieve OTD.
 2. Release of work orders considering raw material availability, delivery schedule and lead time.
 3. Distributing the plan to all concerned departments.
- **Co-ordination**
 1. Helps to streamline the work order flow.
 2. Communicating bottlenecks and shortages well in advance to expedite the process.
- **Materials Planning**
 1. Planning of raw material by calculating & analyzing requirements based on Production plan, available stocks.
 2. Update and use BOM's to check raw material requirements to provide availability and maintain target stock level between safety stock and maximum stock.
 3. Allocate the raw material to work orders as per schedule.
- **Analyze, Control and Improve**
 1. Monthly preparation of reports for Plan vs. Actual, OTD, and Objective data along with action plans for improvement for PPC departments and presenting the same in monthly MIS.

➤ **Junior Engineer - Production Planning and Control**
Eibenstock Positron Electrowerk Pvt. Ltd Tardal Kolhapur
(Dec 2015 – Dec 2017) – 2 Years 1 Month

Company Profile:

The company was founded in year 2009 for manufacturing high end, technologically advanced, new generation professional power tools by the Ashok Kulkarni Family having over 30 years of long experience. The company offers a wide variety of heavy duty professional power tools for metal working & construction industry .In 2010 Positron entered into joint venture partnership with M/s Eibenstock Elektrowerkzeuge which was founded in 1919 in Germany and from its start specializes in professional products for heavy duty construction industry and much more. The joint venture covers financial, technical resource sharing of powers tool design & development, manufacturing also distribution of their entire product range for Indian subcontinent. Eibenstock power tools are currently marketed in more than 30 countries worldwide.

Work Profile:

- Effective use of MRP System to create batch cards, Indenting, stock checking, BOM checking etc.
- Adjust the material on the basis of updated production plan adjusted to the latest sales demand
- Indenting of material requirement after insuring the material stock and follow up with the purchase team
- Weekly, monthly and annually planning for all the production plants considering man, material and machine availability to achieve smooth process flow, avoid waiting time and reduce WIP inventory.
- Keep the less inventory as much as possible
- Re-schedule the quarterly plan on the basis of Delivery date of Purchase Order to achieve On time delivery
- Manpower and material supply to multiple WIP projects to meet the committed delivery dates of the respective projects.
- Co-ordination with Design department, purchase and production department for smooth and balanced flow of job cards.

ACHIEVEMENTS

- Achieved 100% spare supply against Budget in the year 2016.
- Achieved 100% target of production in the year 2016.
- Successfully implemented KAN-BAN.

EDUCATION QUALIFICATION

Class/ Degree	Board/University	Institution	Passing Year	Percentage
B.E. (Mechanical)	Solapur	SVERI's College Pandharpur	2015	64.93 %
H.S.E	Pune	C.B Khedgi's College Akkalkot	2011	71.50 %
S.S.E	Pune	Mangrule High school Akkalkot	2009	83.53 %

EXTRA CURRICULAR ACTIVITY

- Active member of 5S team
- 1st prize in national level Poster presentation organized by V.V.P. College, Solapur.
- Arranged and actively participated in blood donation camps.
- Lead as Sports secretary of College

SOFTWARE SKILLS

- Sound knowledge of ERP system (Reflex IRP) modules like Material Master, BOM Creation, material allocation, Routing, Planning, Indenting, stock checking
- MRP software (2X Clarity) modules like Planning, Design, Purchase and Stores etc
- MS Office Tools like EXCEL, WORD and POWER POINT etc.

STRENGTHS

- Organize, plan, and prioritize work
- Team work
- Easily adaptable to new environment

INTERESTS

- Solving puzzles and riddles.
- Poster Presentation Drawings
- Travelling to new places.

PERSONAL DETAILS

Name:	Miss.Shivaranjani Ravindra Diwate
Father's Name:	Mr. Ravindra Nagesh Diwate
Date of Birth:	10 th Nov 1993
Gender:	Female
Blood Group:	A Rh +ve
Nationality:	Indian
Languages:	English, Hindi, Marathi.
Residential Address:	Wisteria Heights Wing 'A', Flat no. 108 Patil nagar, Chikhali Tal. Haveli Dist. Pune

DECLARATION

I hereby declare that all the information mentioned above is true to the best of my knowledge and belief.

Date:

Place: Pune

Shivaranjani Diwate