

CURRICULAM VITAE

NILESH PRABHAKAR BUTTE

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CAREER OBJECTIVES:

To obtain a challenging position in the organisation having good working environment and providing an opportunity for advancement to contribute creative skills.

AREA OF INTEREST:

To play a significant role in the area of

- Direct Tax
- Indirect Tax
- Accounting & Finalisation

WORK EXPERIENCE:

- 1) Completed **3 years** articleship in **Ajay Rander & Company** (Chartered Accountant) Pune & **1 Year** experience in **K.M.Lande & Associates** (Tax Consultant) at Bhosari handling following works-
 - VAT & CST calculation, Payment & Return etc.
 - VAT Audit
 - Accounting & finalisation
 - Service tax calculation & Payment & Return etc.
 - PTRC/PTEC Payment & Return
 - ROC annual Compliances of Companies
 - Filing of Income Tax Returns & TDS Returns
 - Tax Audit under Income Tax Act
 - Registration under VAT, CST, Profession Tax, Service Tax & Shop Act
 - Company Formation, Partnership firm Registration & other registration related work.
- 2) One Year Experience in **Accurate Powertech India Pvt. Ltd.** (Dapodi) as Account Assistant handling following works-
 - Day to day Accounting
 - Bank Reconciliation, Bank Transactions like NEFT/RTGS etc.
 - VAT, TDS, Service Tax working
 - Handling Petty Cash transactions, Entries thereof & Reporting to Management
- 3) Currently working in **B. V. Bio-Corp Pvt. Ltd. (Venkys Group)** as Accounts Officer handling following works-

- Day to day Accounting
- Bank Reconciliation
- TDS Working, GST Working
- Monthly Operating Statement to Management & Other Reports (MIS)
- Balance Sheet finalisation
- Compliances towards VAT Audit/Tax Audit/Statutory Audit etc.
- Preparation of Monthly Funds Planning Report

EDUCATIONAL QUALIFICATION:

Sr. No	Degree	University / Institute	Year	Percentage %
2.	CA (IPCC)	Institute Of Chartered Accountants Of India	2012	56.14
3.	CA (CPT)	Institute Of Chartered Accountants Of India	2009	65.50
4.	M.Com	Pune University	2013	59.25
5.	B.Com	Pune University	2011	70.42
6.	H.S.C	Maharashtra Board	2008	79.17
7.	S.S.C	Maharashtra Board	2006	66.66

PERSONAL STRENGTHS:

- Ability to smart work honestly.
- Having high strong work culture, decision making and problem solving capabilities.
- Positive attitude of learning new things.
- Ability to work in team as well as individual.

COMPUTER SKILLS

ICAI Computer Training
ERP
Tally- ERP 9
MS –CIT

PERSONAL DETAIL:

Date of Birth : 14th March 1990
 Gender : Male
 Marital Status : Single
 Nationality : Indian
 Languages : English, Hindi, Marathi.
 Present Address : Dattawadi, Pune
 Permanent Address : A/P: - Peth, Tal: - Ambegaon,
 Dist - Pune, (Maharashtra) 410512.

I hereby declare that the above provided information is correct to the best of my knowledge and belief.

Place: Pune.

Yours Faithfully,
(NILESfH BUTTE)