**SharePoint Administrator M.Lokesh**

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**Career Objective:**

To secure a challenging position where I can effectively contribute my skills as Software Professional, and enhance my Technical Skills.

**Summary:**

* Having **4 .6 years** of experience in **SharePoint Technologies**, **Microsoft SharePoint server2010** and **Microsoft Office SharePoint Server 2013**.
* Installation of SharePoint 2016 and SharePoint preview 2019.
* Experience in **installation, administration,** and **maintenance** of **SharePoint 2010** and **SharePoint 2013**.
* Proficiency in Creating, Configuring the **SharePoint server farms**, **Web Applications**, **Site Collections**, and **Document Libraries.**
* Experience in **Central Administration** tasks and Responsibilities.
* Worked on performing **backup** and **restore** of **SharePoint 2013** and **SharePoint 2010**
* Experienced in **Monitoring, troubleshooting** and **performance analysis** of environments. Setting up and configuring **Security, SharePoint groups** and **Custom Permissions** at specific level.
* Experience in **Configuring** and **troubleshooting** on various **Service Applications**.
* Experienced in **technical understanding** of search engines and **search concepts**.
* Good Knowledge in **creating Sites**, **Sub Sites**, **Lists**, **List Views**,**Alerts**,  **Site Templates, List Templates,** and **Navigation**.
* Experience on writing **Power Shell** scripts and automating the scripts on servers as per demand.
* Good Knowledge on deploying **Web Parts and WSP solutions** using **Power Shell in SharePoint 2010 and SharePoint 2013**.
* Experience on Applying **hot fixes**, **Security updates** and **Service Packs** to SharePoint servers.
* Very good experience in troubleshooting.
* Involved in **Migration** process from **SharePoint 2010** to **SharePoint2013**.
* Having Basic Knowledge on **SQL DBA** and Active Directory.
* Good Experience in handling **Sharepoint Performance Issues**.
* Experience in Preparing Sharepoint **Capacity reports**.
* Good Experience in working with development teams.
* Worked with Third party tools like **Metalogix and Share gate**.
* **Good communication** and **strong interpersonal skills** with **quick adaptability** to new environment

**Education:**

|  |  |  |
| --- | --- | --- |
| Qualification | Institute | Percentage (%) |
| B.Tech | Sree Vidyanikethan Engineering College, Tirupati, Andhra Pradesh. | 79.8% |
| Intermediate Board of Education | Sri Venkateswara Junior College, Chittoor, Andhra Pradesh | 95% |
| CBSE | JNV,MadanaPalli | 86% |

**Technical Skills:**

* **SharePoint Technologies** **:**SharePoint Server 2013, SharePoint 2010 , Microsoft Office SharePoint

Designer 2013 & 2010, Power Shell V1.0/2.0/3.0

* **Web Servers** **:**IIS 6.0 & 7.0/8.0
* **Operating Systems** **:**Windows Server 2003 & 2008 & 2012
* **Data Base** **:**SQL Server 2008 & 2012

**Professional Summary:**

* Working as **Senior Systems Engineer** in **LTI (L&T Infotech).**
* Working as **SharePoint administrator** in **HCL Technologies.**
* Worked as **SharePoint specialist** in**UST Global.**

**Professional Experience:**

**Project#1**

**Title: UTC**

**Role:** SharePoint Administrator

**Responsibilities:**

* Providing **L2 support** for **Sharepoint 2010** and **2013** Operations.
* Managing **16+ Sharepoint farms** and supporting various projects across the globe.
* Working with **13 domain** accounts and good visibility over with SharePoint farms.
* Working with **installation, administration**, and **maintenance** of SharePoint 2010 and SharePoint 2013.
* Good Experience in working with development teams.
* Scheduling **task Scheduler jobs** based on client requirement.
* **Deploying Web Parts** using Power Shell in SharePoint 2010 and SharePoint 2013.
* Applying **hot fixes, Security updates** **and Service Packs** to SharePoint servers.
* Changing **web.config files, adfs directories, site maintenance pages, logos etc**., as per developer requirement.
* Worked on OWA configuration.
* Working on migration tasks.
* Working with four **ticketing tools**.
* Participating in **change, incident, and problem** meetings by representing our team.
* Working with p**erformance** and various **functionality issues** with SharePoint infrastructure.
* Co-ordinating with DBA, Networks, Wintel, AD Teams for various SharePoint issues.
* Worked on disaster recovery activities.
* Working in 24\*7 SharePoint support.
* Worked on setting up of new SharePoint 2016 farm

**Project#2**

**Title:**  **Allied Irish Bank**

**Role:**  SharePoint Administrator

**Responsibilities:**

**•** Working **L2 support** for SharePoint 2010 and 2013.

* Minor support on **MOSS2007** sites.
* Actively involved in **troubleshooting** SharePoint 2010 & 2013 **Server Level issues** and Monitoring
* Performing Daily **Health checks** of farm.
* Good knowledge on share gate migration tool.
* Worked on **Metalogix Storage Point** content externalization.
* Actively involved in **BCP plans** and **performing changes**.
* **Deploying/Manage** SharePoint **OOB solutions**.
* Worked with Microsoft team for critical B and critical C issues.
* Worked on SharePoint 2013 **Service pack** Upgrade in the farm.
* Hands on Experience in SharePoint Power Shell Commands.
* Adding **users** and **Groups** for site and training users.
* Involved in **Backup** and **Restore** of the SharePoint Sites and Scheduling Back Up for sites.

**Project#3**

**Title :** **OLD Mutual Wealth**

**Role :** SharePoint Administrator

**Responsibilities:**

* Working **L1 and L2 supporting** for Sp2010 and 2013.
* Worked on Configuration of **Service Applications** and services on SharePoint 2010 servers
* Configured the Search Service, Metadata Service, User profile Service, Excel Services Application.
* Involved in **Backup and Restore** of the SharePoint Sites and Scheduling Back Up for sites.
* Managing **Authentication Providers** and P**ermissions** and Managing User Accounts and Roles
* Expertise in performing the Daily and Weekly tasks to know the SharePoint farm status.
* Extended the **Web Applications** for the Zones by using **AAM**.
* Deploying/Manage SharePoint solutions.
* Hands on Experience in **SharePoint Power Shell** Commands.
* Setting up Department Sites, Security Groups, Site Templates, Content Types and Mail enabling libraries.
* Adding **users and Groups** for site, training users.
* Involved in **Backup and Restore** of the SharePoint Sites and Scheduling Back Up for sites.

**Project#4**

**Title:** **A2B Tracking**

**Role:** Application tester and SharePoint analyst

**Responsibilities:**

* Coordinated with **AD administration team** for creating AD groups and revoking permissions.
* Created **web applications** and **site collections**.
* Managing **Users and Group Accounts**
* Sharing and Securing **file permissions, enabling access** for end users, Add site owners or other users.
* Create **permission** **levels, Grant permissions to users, Define a custom permission level**.
* Add **site collection administrators**, Add user groups and manage the permissions
* Configured **incoming and outgoing email functionality**.
* Monitoring the SharePoint Farm and associated with solution deployment
* Created various **Custom lists, Libraries**, **Sites, sub sites** and **alerts**.

**Declaration:**

I hereby declare that the above Mentioned Information is true to the best of my knowledge

And belief.

**Date:**

**Place:** (**M.Lokesh**)